

**EMPIRE VILLAGE PLANNING COMMISSION
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2024**

The Village of Empire Planning Commission held a regular meeting on Tuesday, September 3, 2024, in the Empire Township Hall. Vice Chair, Collins led the meeting.

ROLL CALL – Collins, Bacon, Ford, Deering and Chase were present. Schous was excused. Zoning Administrator Hall was also present.

APPROVAL OF MINUTES - Motion by Bacon, supported by Ford to approve the June 4, 2024, regular meeting minutes as presented. AYES: 5, NO: 0. MOTION PASSED. Motion by Chase, supported by Bacon to approve the August 1, 2024, special meeting minutes with a change to the motion, which indicates AYES of 7 and should be 4. AYES: 5, NO: 0. MOTION PASSED.

ADDITIONS/CHANGES TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

PUBLIC COMMENTS & CORRESPONDENCE – None.

ZONING ADMINISTRATORS REPORT – The May-August 2024 ZA Report was presented. Hall stated that the Land Division Ordinance needs to be reviewed as he has suggestions to improvement. Hall also explained that he will be forwarding the Cherry Republic lot combination to Village Council this month. The Cherry Republic landscaping plan is still outstanding. Members had a brief conversation around renewable energy ordinances.

SIGN ORDINANCE – Bacon reviewed the proposed recommendations based on feedback received from Village Council.

- Add definition of feather flags as a temporary sign
- Allow feather flags only in Gateway Corridor
- Do not require a permit for feather flags (consider them temporary signs)
- Provide standard to flags in all districts (creating an exception for feather flags)

Motion by Bacon, supported by Chase to repeal the motion made on August 1, 2024, to submit an earlier version of the Sign Ordinance to Village Council for review. AYES: 5, NO: 0. MOTION PASSED.

Motion by Bacon, supported by Deering to accept the changes made to the Sign Ordinance tonight on September 3, 2024, and forward to Village Council for review and approval. AYES: 5, NO: 0. MOTION PASSED.

PUBLIC PARTICIPATION PLAN (RRC) – **Motion by Bacon, supported by Chase to submit the draft Empire Planning Commission Public Participation Plan for Planning and Zoning to the RRC planner, Pablo Majano for review and feedback. AYES: 5, NO: 0. MOTION PASSED.**

PLANNING COMMISSION VACANCY RECOMMENDATIONS – Bacon inquired with the commission if there were any segments within the Village that they believe needs representation. Bacon noted that one of the requirements is a new member must be a Village resident. Collins

noted that no commissioners have lived here less than 10 years, stating that there is currently no representation from the newer subdivisions. A call for applications will go out after Village Council agree on which segments need representation.

COMMITTEE REPORTS – None.

PUBLIC COMMENT – None.

PLANNING COMMISSION MEMBERS AND CHAIRPERSON COMMENTS – Members discussed a Citizen Planner training opportunity.

ADJOURNMENT – There being no further business, the meeting adjourned at 8:05 pm.

Alacia Acton, Recording Secretary

These minutes were approved at the October 1, 2024, Village of Empire Planning Commission meeting.