

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
NOVEMBER 12, 2024
IN THE TOWNSHIP HALL**

Call to Order

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Supervisor Shaw led the Pledge of Allegiance.

Roll Call

Present: Terry Lautner, Dave Darga, Kyle Trevas, Jeff Shaw, Jordan Gallagher, Connie Preston, and Chris Mikowski

Declaration of Conflict of Interest

Supervisor Shaw stated that he had a conflict with Item 10e as he is one of the property owners within the drainage district and it would have a direct financial impact on him. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO RECUSE SUPERVISOR SHAW FROM ITEM 10e. The motion passed unanimously by a voice vote.

Public Comment

None

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire Chief
Harbormaster

Committee Reports:

Minutes:

10-8-24
10-16-24

Post Audit Invoices 10-1-24 through 10-31-24

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda approval

Clerk Preston explained that we needed to add the Planning Commission appointment as Treasurer Mikowski's term expires on November 20, 2024

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA, TO APPROVE THE AGENDA AS MODIFIED WITH THE ADDITION OF 10g, PLANNING COMMISSION APPOINTMENT. Motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report, clarifying #6 that he just had an informal discussion with the Cedar Fire Chief.

Trustee Remarks

Trustee Lautner thanked Trustee Kyle Trevas for serving as Trustee. Trustee Trevas congratulated Don Gallagher, the incoming Trustee.

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston reported that Elmwood Township actually had an 87% turnout based on just active voters.

Old Business

None

New Business

Introduction of Text Amendment Aligning and Reforming Alcohol Regulations

Planner Sarah Clarren presented the proposed text amendment, explaining that the Board has seen this amendment before, and highlighted the slight changes that were recommended by Attorney Bryan Graham.

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON, TO PUBLISH FOR DECEMBER 9, 2024, AMENDMENT ZO 2017-04-23 ALIGNING AND REFORMING ALCOHOL REGULATIONS. Motion passed unanimously by a voice vote.

Marina Recommendations/Proposals

Fish Grinder

Harbormaster Dan Jenuwine updated the Board regarding the proposed fish grinder for the fish cleaning station and provided probable costs in the range of \$95,000.00. He further explained the testing done on the fish carcasses showed minimal mercury, therefore, the City of Traverse City is in support of granting a permit for the waste. Liz Vogel, Traverse City manager, was in attendance and expressed support for the plan.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE UP TO \$110,000.00 FOR THE FISH GRINDER INSTALLATION AND CONTINUE TO CHECK IN TO GRANTS. Motion passed unanimously by a voice vote.

Mr. Jenuwine reported that there are fifteen helical piers that still need to be done for the new marina building. Also, there has been no response from Leelanau County regarding fire suppression on the docks.

Launch Ramp Fans

Mr. Jenuwine requested authorization to purchase additional fans for the launch ramps as they are no longer pulled out of the water for winter and are not protected. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS, NOT TO EXCEED \$5000.00 FOR CIRCULATOR FANS. Motion passed unanimously by a voice vote.

Marina Copier

Mr. Jenuwine presented two options to replace the copier in the marina office. The current ink cartridges are \$150.00 each and the copier has caused problems with needed repairs. He felt that the best option was to lease a new copier at \$86.11 per month over the purchase of a refurbished model. The maintenance agreement for the new copier should be \$260.00 per year. MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO USE OPTION TWO AT \$86.11 PER MONTH AND \$260.00 PER YEAR FOR A MAINTENANCE FEE. Motion passed unanimously by a voice vote.

Sealing Bids

Mr. Jenuwine then reported that the parking lots at the marina and township center are showing a lot of wear and should be sealed. He presented bids to seal the marina parking lot and the township center parking lot and added that he may not even be able to get it done next summer depending on the construction. MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO APPROVE THE BID FROM GT SEALCOATING AND STRIPING WITH A TOTAL OF \$25,329.00. Motion passed unanimously by a voice vote.

Annual Launch Pass Review

Mr. Jenuwine proposed changing the annual launch pass back to a single rate while leaving the daily pass the same. The Board discussed the decline in sales this year and the potential for a further decline next summer while the MDOT road project is completed. There was consensus of the Board to leave the launch rates alone.

Fish Cleaning Station Sewer Permit Authorization

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON, TO AUTHORIZE THE SUPERVISOR TO SIGN THE PERMIT FOR THE FISH GRINDER CONNECTION. Motion passed unanimously by a voice vote.

Schedule Budget Work Session and Budget Public Hearing

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO SCHEDULE THE BUDGET WORK SESSION FOR NOVEMBER 21 AT 10:00 A.M. AND A BUDGET PUBLIC HEARING FOR DECEMBER 9TH. Motion passed unanimously by a voice vote.

Supervisor Shaw moved to the audience.
Trustee Trevas assumed the chair.

Brewery Creek Drainage District Resolution

The proposed resolution would transfer the control of the Brewery Creek Drainage District from the Leelanau County Drain Commissioner to Elmwood Township. Elmwood would become responsible for control and maintenance of the drain. Maintenance costs would be shared with the other property owners according to the original plans. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE RESOLUTION 16 APPROVING THE RELINQUISHMENT OF JURISDICTION AND CONTROL OVER BREWERY CREEK DRAIN. The motion passed 6-0 by a roll vote.

Supervisor Shaw rejoined the Board.

Budget Amendment

Clerk Preston explained that the budget amendment was due to the full-time buildings and grounds position and the cost of replacing some tools that belonged to Chuck Raney. MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON, TO ADOPT RESOLUTION 15 OF 2024, A BUDGET AMENDMENT. The motion passed 7-0 by a roll call vote.

Planning Commission Appointment

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO REAPPOINT TREASURER CHRIS MIKOWSKI TO THE PLANNING COMMISSION. Motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO PAY THE INVOICES IN THE AMOUNT OF \$131,584.36. Motion passed unanimously by voice vote.

Extended Public Comment

Chase Pasicznyk

Adjournment

Supervisor Shaw adjourned the meeting at 7:14 p.m.