

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
DECEMBER 9, 2024
IN THE TOWNSHIP HALL**

Call to Order

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Supervisor Shaw led the Pledge of Allegiance.

Roll Call

Present: Terry Lautner, Dave Darga, Don Gallagher, Jeff Shaw, Jordan Gallagher, Connie Preston, and Chris Mikowski

Declaration of Conflict of Interest

None

Public Hearing, 2025 Budget

The hearing was opened at 6:01 p.m. There were no comments. Opportunity to be heard was given to all. The hearing was closed at 6:01 p.m.

Public Hearing, Text Amendment Aligning and Reforming Alcohol Regulations

The hearing was opened at 6:01 p.m. There were no comments. Opportunity to be heard was given to all. The hearing was closed at 6:01 p.m.

Public Comment

None

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire Chief
Harbormaster

Committee Reports:

Minutes:

11-12-24
11-21-24

Post Audit Invoices 11-1-24 through 11-30-24

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE DON GALLAGHER TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda approval

Supervisor Shaw requested that we add re-appointments to the Election Commission, Personnel Committee, and Public Safety Committee to 11g.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DON GALLAGHER, TO APPROVE THE AGENDA AS MODIFIED WITH THE ADDITION OF 11g, RE-APPOINTMENTS. Motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

None

Old Business

None

New Business**2024 Budget and Salary Resolutions**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 17 OF 2024, A RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP SUPERVISOR AT \$61,800.00 ANNUALLY. Motion passed 7-0 by a roll call vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 18 OF 2024, RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP CLERK AT \$61,800.00 ANNUALLY. Motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 19 OF 2024, RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP TREASURER AT \$61,800.00 ANNUALLY. Motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DON GALLAGHER TO ADOPT RESOLUTION 20 OF 2024, A RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP TRUSTEES AT \$4045.00 ANNUALLY PLUS \$100.00 PER SPECIAL MEETING. Motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DON GALLAGHER TO ADOPT RESOLUTION 21 OF 2024, RESOLUTION ESTABLISHING THE 2025 BUDGET. Motion passed 7-0 by a roll call vote.

2024 Pay Rates

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE JORDAN GALLAGHER TO AUTHORIZE A 3% PAY INCREASE FOR SALARIED STAFF AND HOURLY STAFF NOT COVERED BY THE CURRENT HOURLY WAGE SCALE. The motion passed unanimously by a voice vote.

2025 Board Meeting Schedule

Clerk Preston pointed out that the October board meeting will be on the second Tuesday due to the Columbus Day/Indigenous People's day.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DON GALLAGHER TO APPROVE THE BOARD MEETING SCHEDULE FOR 2025. The motion passed unanimously by a voice vote.

AT&T Proposal

Supervisor Shaw explained that AT&T submitted a proposal to renew their tower lease at the old fire station even though it does not expire for three more years. He stated that he just sent the proposal to our attorney but has not yet heard back from him. The Board thought it best to wait for the attorney's review before proceeding.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO TABLE UNTIL NEXT MONTH. The motion passed unanimously by a voice vote.

Consideration of Text Amendment Aligning and Reforming Alcohol Regulations

Planner Sarah Clarren reviewed her memo to the board, explaining that this is the ordinance that has been before the Board multiple times. MOTION BY TREASURER MIKOWSKI, SECONDED BY TRUSTEE DARGA TO ADOPT ORDINANCE NO. 2024-03, ZO 2017-04-13, A ZONING ORDINANCE AMENDMENT REGARDING ALIGNING AND REFORMING ALCOHOL REGULATIONS WITHIN ELMWOOD TOWNSHIP. The motion passed 7-0 by a roll call vote.

Cherry Bend Park Site Plan

Planner Sarah Clarren presented the updated Cherry Bend Park Conceptual Plan that was modified to reflect the feedback of the Township Board. She stressed that this is just a conceptual plan and she would like to pursue grant funds at this time. There was consensus of the Board to look for funds.

Board of Review, Personnel and Public Safety Committee, and Election Commission Appointments

Supervisor Shaw made the following nominations:

Bob Sokolnicki and Judy Platt be reappointed, and Jim O'Rourke appointed, to the Board of Review for two- year terms, from January 1, 2025 through December 31, 2026.

Connie Preston, Dave Darga, and Terry Lautner to the Election Commission for four- year terms ending November 19, 2028.

Jeff Shaw, Connie Preston, and Chris Mikowski to the Personnel Committee for four- year terms ending November 19, 2024.

Keith Tampa, Fire Chief, and Connie Preston, Board Representative, to the Public Safety Committee for two -year terms ending November 19, 2026.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE JORDAN GALLAGHER TO ACCEPT THE APPOINTMENTS AS RECOMMENDED BY SUPERVISOR SHAW. The motion passed unanimously by a voice vote.

Fire Department Staffing Level

Clerk Preston's memo explained that during our budget work session, the Board budgeted for an additional full-time crew member for the Fire Department with the intention of formally authorizing it at this board meeting. Chief Tampa commented that he would discuss his ideas for the position with the union. His records show that there were 66 shifts with two staff only instead of three. He doesn't have enough part-time staff to fill open shifts. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO AUTHORIZE THE ADDITON OF ONE MORE FULL-TIME FIREFIGHTER/EMT TO THE FIRE DEPARTMENT STAFF. The motion passed unanimously by a voice vote.

Board Authorization for Supervisor to be Township Representative on the GT County Board of Public Works

Motion by Trustee Lautner, seconded by Trustee Darga to appoint Jeff Shaw as the Elmwood Township representative on the Grand Traverse County Board of Public Works for a four year term, January 1, 2025 through December 31, 2028. The motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO PAY THE INVOICES IN THE AMOUNT OF \$226,121.38. Motion passed unanimously by a voice vote.

Extended Public Comment

Chase Pasicznyk

Trustee Darga asked if we could discuss some items on the Harbormaster report. He questioned if we should spend the money for the internet to reach the ends of the docks at the marina and the type of locks for the boaters' bath. The Board agreed to discuss the items at our next meeting.

Adjournment

Supervisor Shaw adjourned the meeting at 6:38 p.m.

DRAFT