

REQUEST TO CHANGE MAILING ADDRESS

This request will be used to change the owner’s mailing address or the address where the tax bill is sent. This WILL NOT be used to change the ownership name on a parcel.

This form must be SIGNED and ACCOMPANIED with proof of ownership (example: copy of current tax bill, driver’s license or voter registration)

Then returned to the township assessor in the township where parcel is located.

IF YOU HAVE ANY QUESTIONS, please call your local assessor.

All townships have web sites with assessor contact information listed.

PARCELS TO BE CHANGED: (PLEASE print all information legibly)

Please list all parcels you would like changed by code numbers. Code numbers are a 13-digit number.

The code number can be found on you last tax bill or you can search for it on our website at

www.leelanau.gov Example of Parcel Code Number: 45-010-001-000-00

NEW MAILING ADDRESS: (PLEASE print all information legibly)

SIGNATURE OF OWNER OR LEGAL REPRESENTATIVE:

_____ DATE: _____

OFFICE USE _____

DATE RECEIVED: _____ DATE ENTERED IN BS&A: _____

ENTERED BY: _____