

**SUPERVISOR**  
LEONARD KELENSKI  
7031 E. Kelenski Dr.  
Cedar, MI 49621  
Phone 228-5548

**CLERK**  
JAMES M. BALES  
5588 So. French Rd.  
Cedar, MI 49621  
Phone 228-5752

**TREASURER**  
MAXINE SCHOPIERAY  
3561 E. Bodus Road  
Cedar, MI 49621  
Phone 228-5670

**Centerville Township**  
(Leelanau County)  
Cedar, Michigan 49621

**TRUSTEE**  
RICHARD PLEVA  
5736 So. French Road  
Cedar, MI 49621  
Phone 228-5653

**TRUSTEE**  
STANLEY WALTERS  
5943 So. Good Harbor Trail  
Cedar, MI 49621  
Phone 228-5668

**ZONING ADMINISTRATOR**  
RICHARD PLEVA  
5736 So. French Road  
Cedar, MI 49621  
Phone 228-5653

RESOLUTION NO. 94-1

**CENTERVILLE TOWNSHIP BOARD**  
**CENTERVILLE TOWNSHIP, LEELANAU COUNTY**

**RESOLUTION ESTABLISHING POLICY REGARDING  
SEALED COMPETITIVE BIDDING FOR CONTRACTS**

Be it hereby resolved that the Centerville Township Board shall solicit sealed bids for all contracts for which the township board anticipates a total township obligation of \$20,000 or more. The requirement for sealed bids shall not, unless the township board determines otherwise by motion or resolution, apply to inter-governmental contracts, contracts for professional services or emergency repairs, or for the following:

1. Contracts for employment.
2. Assessment or property appraisal services.

When sealed bids are required, a Request for Bids shall be developed by the department head responsible for the purchase or such other person designated by the township board, which Request for Bids shall be approved by the township supervisor and/or the township board. The Request for Bids shall require interested bidders to provide the following information as appropriate:

1. Description of service or goods desired.
2. Desired delivery date or commencement date.
3. Desired termination date.
4. Bidder's qualifications.
5. Warranties.
6. References.
7. Performance bond (where required).
8. Acquisition costs, fees, or other township financial obligation.

The Request for Bids shall also indicate the following information:

1. Deadline to submit bids.
2. Date, time and place that bids will be opened.
3. Address to which bids are to be submitted.

All requests for bids shall include a statement that the Centerville Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the township, including bids that are not for the lowest amount.

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Resolution No. 94-1  
Page Two

Board Member Richard Pleva moved, seconded by Maxine Schopieray to adopt Resolution No. 93-3 establishing policy regarding sealed competitive bidding for contracts exceeding \$20,000.00, of which a copy is on file in the township clerks office.

Roll call vote: Yeas; L. Kelenski, J. Balesh, M. Schopieray,  
R. Pleva, S. Walters.  
Nays; None  
Motion carried.

CERTIFICATE

I, James M. Balesh, as Township Clerk of Centerville Township, Leelanau County, Michigan, hereby certify that the foregoing resolution was duly adopted by the Centerville Township Board at a regular meeting of said Board at which a quorum was present as held on April 13, 1994.

Signed

  
\_\_\_\_\_  
JAMES M. BALESH  
CENTERVILLE TOWNSHIP CLERK

Dated April 13, 1994

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April 13, 1994

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Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
Treasury Building  
430 W. Allegan Street  
Lansing, Mi. 48922

RE: Local Unit Code 45-1020  
Resolution to Comply With Public Acts  
167 and 168

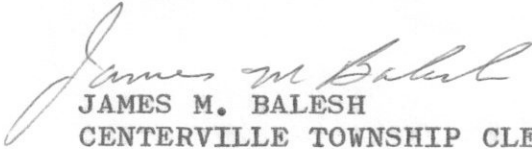
Dear Ms. Ross:

Enclosed please find a copy of Resolution No. 94-1 as adopted by the Centerville Township Board April 13, 1994.

This resolution was adopted by our governing body to comply with Public Acts 167 and 168 of 1993 which became law on September 16, 1993.

Very truly yours,

CENTERVILLE TOWNSHIP BOARD OF TRUSTEES

  
JAMES M. BALESH  
CENTERVILLE TOWNSHIP CLERK