

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski, Trustee Steve Yoder and Trustee Pat Deering.

Guests present: Mary Taylor, Judy Janosik, Karen Smith, Charlie Smith, Christina Deeren, Kim Smith, Rachel Barnard, Ed Nyberg, Dale Gauthier, Mel Black, Mary O'Neill, Matt Hill, Donna Kozisek, Jeff Kozisek and Chris Comeaux.

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Steve Yoder to approve the agenda as presented. Motion carried 5-0.

4. Approval of Minutes

Motion by Joan Gauthier and seconded by Pat Deering to approve the August 15, 2024 regular meeting minutes as written. Motion carried 5-0.

5. Public Comment

Melvin Black has a parcel of property on Cedar Run Road that is divided by the road. Mr. Black has a little over 10 acres and recently sold a parcel of 1.95 acres to his daughter. The remaining 8.8 acres requires a lot line adjustment. He called Christina Deeren/ZA about the adjustment and was told the fee was \$500.00. Mr. Black has checked with neighboring townships and found our fee was extremely high in comparison.

6. Correspondence

There was none.

7. Treasurer's Report/Authorization for Payment of Vouchers:

Joan Gauthier said she deducted the payment to B&Z Well Drilling for the new pressure tank from the ARPA Funds. Huntington Bank Checking \$25,795.39, ARPA Funds included in checking: \$9,000.66, Available in Checking Account: \$16,794.73, Huntington Bank General Savings \$133,744.72, Huntington Bank General Savings CD (Renewed @ 4.3%) \$104,469.95, Huntington Bank General Savings CD (@4.3%) \$100,000.00, Total General Savings \$338,214.67, Total Funds Available: \$355,009.40, Huntington Bank Road Improvement Fund (2049) \$10,395.83, Huntington Bank Road Improvement Fund CD (@ 4.3%) \$5,117.54, Total Road Improvement Fund \$15,513.37, Huntington Fire Fund Savings (2023) \$11,242.28, Huntington Bank Fire Fund CD (Renewed @ 4.2%) \$64,197.00, Huntington Bank Fire Fund CD (Renewed @ 4.3%) \$46,787.29, Total Fire Sinking \$122,226.57, Huntington Bank Sidewalk Fund (2036) \$11,636.71, Huntington Bank Sidewalk Fund (Renewed @ 4.3%) \$8,132.98, Total Sidewalk Fund \$19,769.69, Total other Township Funds Available: \$157,509.63. Total Current Assets: \$512,519.03, Non-Township Funds, Huntington Bank Cedar River Marina Project (7383) \$10,052.80, Huntington Bank Cedar River CD (Renewed @ 4.3) \$14,834.73, Total Cedar River \$24,887.53, Parks and Recreation \$5,363.95, Huntington Bank CD @ 4.3% \$10,000.00, Total Parks and Recreation Fund \$15,363.95. Voucher #'s 15604-15640 were submitted for payment. Motion by Steve Yoder and seconded by Joan Gauthier to approve to accept the Treasurer's report and pay vouchers as presented. Motion carried 5-0.

8. Committee Reports:

Steve Yoder reported on the Planning Commission meeting held on Tuesday, September 3, 2024. Four members and twelve guests were present. Todd Yeomans was absent.

- Heartwood Ciders decided to downsize their building from 5,000 square feet to 2,500 square feet and will not have a kitchen.
- Continue working on language for ADU's (Accessory Dwelling Unit).
- Continue working on the Landscape Ordinance that has now been downsized to six pages.

Steve Yoder met with Corey Flaska to discuss the contract for the township offices. Mr. Flaska brought up that his land use permits expired and the Zoning Ordinance says you can extend them for another year. Unfortunately they expired two months ago and will cost him close to \$1,000.00 to reapply for them. The board did discuss the fact that there was a transition with Zoning Administrators over the past several months, but it is also the landowner's responsibility to keep up to date. There also might be other land use permits that have expired this year. The township cannot play favorites so it was recommended to charge one-half the fee for 2024 only. Motion by Shirley Mikowski and seconded by Joan Gauthier to approve to charge one-half of the application fee for a Land Use Permit that may expire in 2024 only. Motion carried 5-0.

Mary Taylor reported that the Parks and Recreation Committee met on Tuesday, August 27, 2024 at 6:00 P.M. at the Solon Township Hall.

- They have been working on Committee Policy, Guidelines and Descriptions and asked the board to review it. They would like input and approval.
- The October meeting has been moved to October 15, 2024 at 6:00 P.M.
- Mary asked if there are plans in planting the twelve black willow seedlings they received; otherwise the donor would like them back. It was decided to return them.
- The design for the sign they want to place at the Community Park has been completed. They just need to get the cost for the sign and posts before getting approval.
- Mary requested to put an ad in the Leelanau Enterprise for a beginner Tai Chi class. She needs to send the information to Shirley Mikowski for the ad to be placed.
- Pat Deering suggested to have made and use 2' x 3' octagon cement pillars to close off Vlack's Park instead of using the posts. This way if work needs to be done at the park, the posts would have to be dug out; the pillars could be moved out of the way. Mary will take that suggestion to the next Parks Committee meeting.
- The next meeting will be held on Tuesday, September 24, 2024 at 6:00 P.M. at the Solon Township Hall.

9. Unfinished Business

A. Township Hall/Repairs

1. Well/B&Z Well Drilling

Shirley Mikowski said John Zientek from B&Z Well Drilling checked out the sand found in the toilets and air in the lines and didn't see any problem. Mike Bunek who does the plumbing said there is still a problem with the air in the lines. Shirley will follow through with B&Z.

Shirley Mikowski asked for permission to hire some family members to move all the files from the storage room to the front upstairs of the township hall where the new storage area will be set up. The board agreed to get it done and everything will have to be moved before they begin remodeling that area to put in offices.

2. Wall Repair

Pat Deering asked Christina Deeren/ZA if a permit will be required. Christina will issue a permit with no fee because it is a township project.

3. Township Office

Steve Yoder met with Corey Flaska, owner of Leelanau Construction, and Mr. Flaska signed and initialed the contract. The contract needs to be signed by Jim Lautner, and a check in the amount of \$8,750.00 will be issued for the down payment.

B. Parks

Joan Gauthier said George Rosinski would like to get some of the old bleacher boards. George Rosinski painted the cemetery building free of charge. The board agreed to get rid of the boards and to let Mr. Rosinski pick out the

boards he wants. Steve Yoder and Shirley Mikowski also have people that have asked for the boards, so they will be able to pick up boards after Mr. Rosinski.

1. Fence

Shirley Mikowski tried to contact Apple Fence Company to install more of the fence, but there was no response. Shirley will try contacting them again.

2. Vlack's Park

Pat Deering will forward information about having the cement pillars made to Mary Taylor and get information on harvesting the red pines.

3. Ballfield Lights/Scoreboard

This item will be taken off the agenda.

4. F&V Planning and Estimate Costs/Completion of Grant Funding/Rotary Charities of Traverse City

Mary Taylor explained that Fleis&Vandenbrink have provided documents with master plan concepts and cost estimates for the Solon Township Parks after a series of three planning and visioning sessions along with input from local residents, organization(s), the Parks Committee and the Fleis&Vandenbrink landscape architect. These documents should be viewed and considered as concept planning documents only. The township board has accepted the documents that complete the grant provided through the Rotary Charities of Traverse City.

C. Fire Department

1. Interlocal Agreement

There was no update.

Chris Comeaux gave the following report:

- The auditor was very impressed with the management of the fire department and recommended laying out the capital outlay in the budget.
- The union negotiations are going well and they hope to have a contract available for review next month.
- There is a conflict with Kasson Township building a new fire station. The other three townships are not in support of building a new station at this time. This will increase staffing and operational costs. This will increase every townships millage.

Joan Gauthier was very impressed with the letter written by Rick Royston. Joan said we need to really think about this, because all of us are going to pay more.

D. Cedar River Project

1. Buoys

There was no report.

2. Navigable Cedar River

Ray Pleva asked Joan Gauthier to give him a list of the supervisor's names that have parcels on Lake Leelanau and he will set up a meeting with them.

E. Cemetery

There was nothing to report.

F. Bunting's/Road

Joan Gauthier contacted Brendan Mullane, Manager of the Leelanau County Road Commission on August 16, 2024 and finally after three phone calls he finally responded to her today. Joan talked to Bill Bailey, manager of Bunting's Cedar Market and found that when Bunting's agreed to take on the recycling site, Trudy Galla had plans drawn up that included the alleyway behind the store. Nothing was ever done and Trudy Galla has retired since then. Suttons Bay School cancelled their recycling site because just as Solon Township, they had to pay to fix and maintain their driveway which cost way more than what they were receiving from the county for hosting the recycling site. The

recycling site is now at the Leelanau County Road Commission in Suttons Bay and instead of receiving a quarterly payment, the county takes care of all of the maintenance and repairs. Joan is going to reach out to Gail Myer who took over Trudy Galla's job. Joan is concerned that if the county does not come up with a solution to fix the alleyway behind Bunting's, that we may lose the recycling site in Cedar.

G. Perrins Landing

Joan Gauthier contacted Chris from GT Maintenance on August 16, 2024 about taking out the dock at Perrins Landing and he said he was able to do it. Joan emailed him again today about removing the dock at Perrins Landing and Solon Beach Park.

H. Park Ordinance

Joan Gauthier said George Rosinski is looking for the Parks Ordinance that was approved in 2008 when he was a trustee. Mary Taylor said they are looking at other townships ordinances and are starting to work on writing up a new Parks Ordinance.

I. Rosinski Road

Joan Gauthier tried contacting Brendan Mullane, Manager of the Leelanau County Road Commission for a month. Mr. Mullane gave an estimated cost of \$62,900.00 to repair the rougher section of Rosinski Road from S. Vineyard to County Road 643. This is just a preliminary estimate and is subject to bid costs at the time of bidding. The board agreed there are a lot of other roads in Solon Township that are in worse shape.

J. Master Plan

Christina Deeren/ZA has everything ready for the Master Plan to be sent out. This item will be taken off the agenda.

K. Sewer System Proposals

Steve Yoder has not heard back from the company.

L. Alley

Joan Gauthier contacted Brendan Mulane about the alley in Cedar and told Joan the alley is decertified with the county which means they do not maintain it. To vacate the alley the owners would normally start a petition to get this done. This would go through probate court and the plat would be amended. This would give the adjoining property owners an extra 10 feet each. The township could also abandon it and if someone wanted to use it as a driveway, they would need a driveway permit approved through the Road Commission. Joan also called the non-emergency line to the Leelanau County Sheriff's Department regarding the abandoned white car in the alley with no license plate. They are going to send someone to take a look at it.

10. New Business

A. Tabulator

Shirley Mikowski asked the board to consider purchasing a new tabulator with a ballot box. The cost is \$7,493.00. Shirley believes there is enough money in the Election Budget line item to cover the cost of a new tabulator and the expenses for the November election. The second tabulator will allow having an Absentee Counting Board. Shirley will also look for a reimbursement grant through the state. Motion by Joan Gauthier and seconded by Steve Yoder to approve to purchase an ICP2 Tabulator with a 330A Ballot Box for the cost of \$7,493.00. Motion carried 5-0.

B. L-4029

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve the Allocated Operational Millage amount of 0.5499 and the voted Fire/Ambulance Millage of 2.5000 to be levied December 1, 2024. Motion carried 5-0

C. Resolution

Matt Ansorge/Director of Emergency Management/911 of Leelanau County is requesting that each township adopt the Natural Hazard Mitigation Plan of Leelanau County. It is important for this Plan to be adopted at the local level because without it, communities are not eligible for federal assistance in recovering from any natural disaster. Moved by Steve Yoder and supported by Shirley Mikowski to adopt Resolution No. 2024-09-12 that the Solon Township Board does hereby adopt the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year

Update as an official plan of Solon Township. Upon a roll call vote; Deering-yea, Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 “yeas”, 0 “nays”. Resolution dully adopted.

D. Planning Commission

1. Heartwood Ciders/Resolution

Heartwood Ciders is asking the board to complete and approve by resolution the application required by the Michigan Liquor Control Commission for a NEW ON-PREMISES TASTING ROOM PERMIT. Moved by Joan Gauthier and supported by Shirley Mikowski to adopt by resolution that the application from Heartwood Ciders, LLC for a NEW ON-PREMISES TASTING ROOM PERMIT to be located at 13775 S. Lautner Rd., Traverse City, MI 49684 it is the consensus of this body that it recommends this application to be considered for approval by the Michigan Liquor Control Commission. Upon a roll call vote; Deering-yea, Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 “yeas”, 0 “nays”. Resolution dully adopted.

2. Todd Yeomans/Resignation

Todd Yeomans submitted a letter of resignation from the Planning Commission to be effective immediately. Motion by Joan Gauthier and seconded by Steve Yoder to approve to accept Todd Yeoman’s resignation from the Planning Commission. Motion carried 5-0.

11. Public Comment

Melvin Black looked into what the neighboring townships are charging for Land Divisions. Mr. Black asked the township to reconsider their fees and is hoping it will be on next month’s agenda.

Christina Deeren was appointed to the joint airport authority and their first meeting was yesterday. She apologized to the Parks Committee for not attending their meeting after telling them she would. Christina is looking forward to working on a Parks Ordinance with them.

Karen Smith asked if there were plans to have the Solon Schoolhouse painted. Jim Lautner said the neighborhood would be painting it sometime this fall.

Mary O’Neill wanted to know why the neighborhood was painting the schoolhouse. Jim Lautner responded because they have always done it in the past.

Steve Yoder asked everyone to keep Rich Zywicki in their prayers. Mr. Zywicki owns the Hardware Store and was recently in a serious accident.

12. Announcement

There was none.

13. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 8:19 P.M.

Respectfully submitted,

Shirley I. Mikowski, Solon Township Clerk

Solon Township Resolution No. 2024-09-12
Natural Hazard Mitigation Plan Adoption Resolution

WHEREAS, all jurisdictions within Leelanau County have exposure to natural, technological and human-induced hazards that may damage or destroy life, property, the environment, or local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate damages and impacts to life, property, the environment or local economy; and

WHEREAS, The Disaster Mitigation Act (DMA) of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update has been developed in accordance to the DMA of 2000 to reflect the concerns of the citizens and stakeholders of Leelanau County; and

WHEREAS, Solon Township previously adopted the 2016 Leelanau County Natural Hazard Mitigation Plan on July 9, 2015 by Resolution Number 2015-07-09-1; and

WHEREAS, Solon Township affirmed participation in the maintenance of the 2023 Leelanau County Natural Hazard Mitigation Plan and committed to participating in the update of the Plan no less than once every 5 years; and

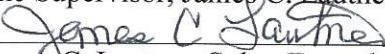
WHEREAS, the 2023 Leelanau County Natural Hazard Mitigation Plan provides a set of actions to reduce risk from natural hazards through education and outreach programs, establishes a foundation for coordination among agencies in Leelanau County, identifies future mitigation projects, and meets the qualifications for federal assistance programs in order to be eligible for FEMA pre-disaster and post-disaster mitigation grant funding;

NOW, THEREFORE, BE IT RESOLVED, that the Solon Township Board does hereby adopt the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update as an official plan of Solon Township. The foregoing resolution offered by Board Member Steve Yoder Second offered by Board Member Shirley Mikowski

Upon roll call vote, the following voted: Deering – yea
Yoder - yea
Lautner - yea
Gauthier - yea
Mikowski – yea

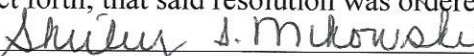
Yeas - 5
Nays - 0
Absent -0

The Supervisor, James C. Lautner declared the resolution dully adopted.


James C. Lautner, Solon Township Supervisor

CERTIFICATE

I, Shirley I. Mikowski the duly elected and acting Clerk of Solon Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the Regular meeting of said Board held on September 12, 2024, at which meeting a quorum was present, by a unanimous vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.


Shirley I. Mikowski, Solon Township Clerk



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____
 Request ID: _____
 (For MLCC use only)

Local Government Approval For On-Premises Tasting Room Permit
 (Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new On-Premises Tasting Room Permit application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the township ~~council/board~~
(regular or special) (township, city, village)

called to order by Supervisor James Lautner on 9/12/2024 at 7:00 pm.
(date) (time)

the following resolution was offered:

Moved by Joan Gauthier and supported by Shirley Mikowski

that the application from Heartwood Ciders, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW ON-PREMISES TASTING ROOM PERMIT**

to be located at: 13775 S. Lautner Rd. Traverse City, MI 49684

It is the consensus of this body that it recommends this application be considered for
(recommends/does not recommend)
 approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: 5

Nays: 0

Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the township
~~council/board~~ at a regular meeting held on 9/12/2024
(regular or special) (date) (township, city, village)

Shirley I. Mikowski Shirley I. Mikowski 9/12/2024
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
 Fax to: 517-763-0059