

**CHARTER TOWNSHIP OF ELMWOOD  
SPECIAL BOARD MEETING  
APRIL 18, 2024 IN THE TOWNSHIP HALL**

**Call to Order:**

**Supervisor Shaw** called the meeting to order at 4:03 p.m.

**Roll Call:**

**Present:** Jeff Shaw, Connie Preston, Terry Lautner, Chris Mikowski, Dave Darga, and Kyle Trevas

Jordan Gallagher arrived at 4:09 p.m.

**Excused:** None

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Approval**

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

**New Business**

**Award of Contract for Marina Phase III Redevelopment**

Wade-Trim engineers Garth Bogart and Ken Schwerdt answered questions regarding the bids.

(Trustee Gallagher arrived at 4:09 p.m.)

Their recommendation was to award the contract to the low bidder, RCI, noting that RCI was the only bidder to offer voluntary alternates that would save money. Their alternate was in the type of sheet piling that could save \$30,000.00. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ACCEPT THE LOW BID OF RCI. The motion passed unanimously by a voice vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE RELATED CONTRACTS WITH WADE-TRIM IN THE AMOUNT OF \$60,000.00 AND ENVIRONMENT ARCHITECTS FOR \$45,000.00. The motion passed unanimously by a voice vote. Supervisor Shaw commented that he gave the okay for the demolition of two buildings to begin in July in order to move up the schedule so that construction might be completed by spring.

Board members wished to add to the meeting agenda as all members were now present. MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO ADD OLD FIRE HALL LIGHTING AND MARINA STORAGE TO THE AGENDA. The motion passed unanimously by a voice vote.

### **Harbormaster Hiring**

The Personnel Committee reported that the top two candidates for a seasonal harbormaster backed out. One had accepted another position and the other needed year-round employment. The Committee also knew of two more candidates that would be interested if it was year-round. It was the consensus of the Board to combine the Harbormaster and Buildings & Grounds director and to re-publish the job opening. The Personnel Committee is to create a job description and to go ahead and hire.

### **Buildings and Grounds Supervisor Position**

Previously covered.

### **Old Fire Station Lighting**

Supervisor Shaw reported that he had two bids to replace the lighting at the old fire station with all LED's. Most of the lights in the bay do not work and it would be beneficial to have the lighting replaced before the May 7 election. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE UPGRADE WITH A NOT TO EXCEED OF \$3000.00. The motion passed unanimously by a voice vote.

### **Marina Storage**

Acting Harbormaster Clem Thompson submitted a written request to purchase a large storage container to store equipment that would be displaced by the demolition of one of the buildings. The container could be painted to match the rest of the marina. He had safety concerns regarding crossing M-22 and traveling back and forth to the old fire station. A local used container was found for \$2000.00 while many are selling for \$6000.00. The cost to transport it would be \$400.00. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO PURCHASE THE STORAGE CONTAINER AND PLACE IT AT THE MARINA. The motion passed unanimously by a voice vote.

### **Public Comment**

None

Supervisor Shaw commented that he met with Chuck Korn of Garfield Township and their engineer Jennifer Graham at our Brewery Creek property. There is interest by Garfield and EGLE to create another water treatment plant in the area. Jennifer Graham, paid by Garfield, will do a mock-up to see if there is enough room at the property. Supervisor Shaw added that he talked to other supervisors about possibly creating a regional fire department.

### **Adjournment**

Supervisor Shaw adjourned the meeting at 5:10 p.m.

