

**CHARTER TOWNSHIP OF ELMWOOD
SPECIAL BOARD MEETING
AUGUST 19, 2024 IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Dave Darga, Chris Mikowski, Jordan Gallagher and Kyle Trevas

Excused: None

Declaration of Conflict of Interest

Supervisor Jeff Shaw stated that he hasn't charter fished this year but may do so again and discussion of fees would have a direct financial impact on him. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE TREVAS TO RECUSE SUPERVISOR SHAW FROM THE CHARTER FISHING FEES DISCUSSION. The motion passed unanimously by a voice vote.

Supervisor Shaw informed the Board that John Divozzo, director of the GT County Department of Public Works passed away last Tuesday and he will be really missed. He added that he has been working with the Board of Public Works to figure out an interim plan.

Public Comment

None

Agenda Approval

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

New Business

Marina Operations

Harbormaster Dan Jenuwine presented his proposals to the Board.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO ADOPT THE 2025 SEASON RATES AS SET BY THE DNR USING RATE TIER 1, WITH A 3% UPCHARGE FOR CREDIT CARD FEES. The motion passed 6-1 with Trustee Trevas voting no.

It was the consensus of the Board to maintain the current fee for the Northwest Wall docking.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE COMMERCIAL RATE STRUCTURE AS OUTLINED IN THE MEMO. The motion passed unanimously by a voice vote with Supervisor Shaw abstaining.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE TRANSIENT DAILY MOORING, CRANE HAUL OUT OR LAUNCH, MAST STEPPING OR REMOVAL RATES AS PRESENTED AND THE WINTER STORAGE RATE AT \$2.25. The motion passed 6-1 with Trustee Trevas voting no.

Mr. Jenuwine wished to table the launch rates until after the season is over.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA THAT THE DAILY LAUNCH FEE IS FOR 24 HOUR IN AND OUT WITH PARKING INCLUDED. The motion passed unanimously by a voice vote.

Harbormaster Dan Jenuwine requested authorization to pay for electrical improvements to enable docking on the ends of the docks. Trustee Darga stated that boats should not be at the end of the docks. They are in a navigable channel. Mr. Jenuwine will not put any more boats on the ends of the dock until he does more research.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE HARBORMASTER'S PROPOSAL TO USE A SLIDING SCALE FOR TRANSIENT RATES DURING THE SHOULDER SEASONS AND GIVE IT A TRY. The motion passed unanimously by a voice vote.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO ACCEPT THE PROPOSAL OF CHARGING FOR THE FISH CLEANING STATION IN THE AMOUNT OF \$300.00 FOR THE SEASON FOR COMMERCIAL OPERATORS, \$50.00 SEASONAL FOR NON-COMMERCIAL AND \$10.00 FOR A ONE TIME USE, CONTINGENT ON THE GRANT REQUIREMENTS. The motion passed unanimously by a voice vote.

Mr. Jenuwine updated the Board stating that the power cannot be disconnected until the week of September 16th delaying the demolition of the buildings. He would like to delay the arrival of the shower trailer for two weeks.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO DELAY THE TRAILER FOR TWO WEEKS AND PAY THE EXTRA FEE. The motion passed unanimously by a voice vote.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE \$525.00 TO MOVE THE LIGHT POLE (AT THE LAUNCH) AND \$125.00 FOR POWER TO THE SHOWER TRAILER. The motion passed unanimously by a voice vote.

Mr. Jenuwine commented that Supervisor Shaw had an idea to relocate the boater's picnic pavilion to the north end of the marina near the relocated trash dumpster, enclose the sides and use it for marina storage.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO SPEND UP TO \$10,000.00 TO RELOCATE AND ENCLOSE THE BOATER'S PAVILION. The motion passed unanimously by a voice vote.

The Harbormaster brought back his request to install automatic door locks at the GHP restrooms. The staff has had some very bad experiences cleaning messes in the restrooms. MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO ALLOW THE INSTALLATION OF TWO AUTOMATIC PROGRAMMED DOOR LOCKS ON A TRIAL BASIS, AND LOCK THE SOUTH END RESTROOMS AT MARINA CLOSING. The motion passed unanimously by a voice vote.

Harbormaster Dan Jenuwine shared his idea of renting out the new boaters building to the public during the winter. He mentioned this now because if it was a possibility, we may want to put in a more attractive floor. Supervisor Shaw and Mr. Jenuwine will speak with Ray Kendra about the floor.

Mr. Jenuwine spoke with our Township Attorney regarding prohibiting the smoking of marijuana on marina property due to some complaints of the smell. He provided the memo from our attorney stating that we have the right to do that. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO PROHIBIT THE SMOKING OF MARIJUANA ON MARINA PROPERTY. The motion passed 6-1 with Trustee Trevas voting no.

Mr. Jenuwine presented the updated Marina Rules, highlighting some minor amendments. It was the consensus of the Board to note the following: allow the underwater cleaning of boats by a licensed diver and with notification to the Harbormaster, no fishing allowed in the marina, allow the commercial operations but add language about timing and not picking up customers at the docks and to notify the harbormaster of activities. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO HAVE EXHIBIT J APPROVED WITH THE NOTES TAKEN. The motion passed 6-1 with Trustee Trevas voting no.

Harbormaster Dan Jenuwine presented the new seasonal boat slip and buoy permit agreements and added that they have been vetted by our Township Attorney. Trustee Darga asked that the requirement for slip-holders to notify the Harbormaster of a sale or ownership transfer of a boat be stated in the agreement. Darga verified that the liability insurance was raised to \$500,000.00. MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO APPROVE THE NEW RENTAL AGREEMENT, ELMWOOD CHARTER TOWNSHIP MARINA SLIP/BUOY RENTAL AGREEMENT, INCLUDING THE WINTER DRY STORAGE AGREEMENT. The motion passed unanimously by a voice vote.

Mr. Jenuwine then gave a background of the damage to the fire suppression system on the docks explaining that the insurance company declared it to be normal wear and tear which he disagrees with. He recommends that we do not reinstall the system. He feels that the firefighters can pull hoses down the dock or could place 100 foot hoses down each dock. The repair would be a fifty or sixty thousand dollar repair. He will work with the Fire Chief to see what the Chief would like to do.

He presented a transient slip cancellation policy to the DNR. He will present it at the DNR's annual conference.

He met with Michigan Broadband and will continue to look for solutions to get the wi-fi to every slip.

Mr. Jenuwine recommended that the asphalt at the marina be sealed as they are already seeing cracks. Also, the concrete at the fish cleaning station and pavilions is stained. He recommends an acid wash to clean and then seal it. He is still looking for solutions for the spiders on the docks that are safe to be applied over water. He then gave a quick review of the survey results from the slip holders. He would also like to schedule a long-term planning discussion.

Public Comment

None

Adjournment

Supervisor Shaw adjourned the meeting at 8:41 p.m.