

EMPIRE VILLAGE COUNCIL BUDGET HEARING AND REGULAR MEETING**Empire Township Hall - 10088 Front Street****February 28, 2024 @ 7 PM****AGENDA****A. BUDGET HEARING****B. CALL REGULAR MEETING TO ORDER AND PLEDGE OF ALLEGIANCE****C. ROLL CALL****D. CHANGES OR ADDITIONS TO THE AGENDA****E. ADOPTION OF THE AGENDA****F. PUBLIC COMMENT ON AGENDA ITEMS****G. REVIEW OF FINANCIAL STATEMENTS****H. COMMUNICATIONS****I. DEPARTMENT HEAD REPORTS****J. COUNCIL MEMBER / COMMITTEE REPORTS****K. OLD BUSINESS**

- 1) Approve Minutes - 02/08/2024 Work Session
- 2) Resolution No. 2 of 2024 – FY 23/24 Budget Amendment
- 3) Approve Prepayment Option for the South Bar Drainage District (Palmer)
- 4) Resolution No. 3 of 2024 - FY 2024-25 Budget Adoption

L. NEW BUSINESS

- 1) Adopt 2024 Fee Schedule (Palmer)
- 2) Adopt FY 2024-25 Village Council Meeting Schedule (Palmer)
- 3) Resolution No. 4 of 2024 - ACT 51 Funds Transfer into Major and Local Street Funds
- 4) Resolution No. 5 of 2024 - ACT 152 Health Care Annual Exemption
- 5) Appoint Planning Commission Members (Palmer)
- 6) Resolution No. 6 of 2024 – Leelanau County Natural Hazard Mitigation Plan (Palmer)
- 7) Approve February Bills Totaling \$_____.

M. PUBLIC COMMENT**N. COUNCIL MEMBER COMMENT****O. ADJOURNMENT**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024	ACTIVITY FOR MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Dept 000						
101-000-403	REAL PROPERTY TAX	450,000.00	437,405.39	0.00	12,594.61	97.20
101-000-404	PERS PROP TAX	5,000.00	6,621.59	0.00	(1,621.59)	132.43
101-000-476	LICENSES & PERMITS	5,000.00	6,190.00	75.00	(1,190.00)	123.80
101-000-546	GRANT FUNDING	150,000.00	150,000.00	0.00	0.00	100.00
101-000-574	STATE SHARED REV	40,000.00	34,555.25	0.00	5,444.75	86.39
101-000-655	FINES & FORFEITS	5,000.00	2,585.00	0.00	2,415.00	51.70
101-000-664	INVEST INTEREST	5,000.00	12,449.35	0.00	(7,449.35)	248.99
101-000-670	MISC INCOME	2,000.00	6,325.61	0.00	(4,325.61)	316.28
101-000-671	PARKING PASS	150.00	250.00	0.00	(100.00)	166.67
101-000-672	BEACH PARKING	34,000.00	37,765.35	0.00	(3,765.35)	111.07
101-000-691	FUND BALANCE CONTRIBUTION	130,000.00	0.00	0.00	130,000.00	0.00
101-000-693	REFUNDS & REBATES	0.00	598.89	0.00	(598.89)	100.00
Net - Dept 000		826,150.00	694,746.43	75.00	131,403.57	
Dept 100 - COUNCIL						
101-100-702	WAGES - COUNCIL	13,000.00	10,600.00	0.00	2,400.00	81.54
101-100-715	PR TAX EXP - COUNCIL	950.00	810.94	0.00	139.06	85.36
101-100-910	PROF DEVELOPMENT	2,000.00	1,295.00	0.00	705.00	64.75
Net - Dept 100 - COUNCIL		(15,950.00)	(12,705.94)	0.00	(3,244.06)	
Dept 215 - CLERK						
101-215-702	WAGES - CLERK	19,500.00	15,664.12	1,220.60	3,835.88	80.33
101-215-703	WAGES - DEPUTY CLERK	32,400.00	33,032.86	2,699.80	(632.86)	101.95
101-215-715	PR TAX EXP - CLERK	4,000.00	3,725.22	299.90	274.78	93.13
101-215-726	SUPPLIES	25.00	0.00	0.00	25.00	0.00
101-215-840	INSURANCE	4,000.00	2,605.33	0.00	1,394.67	65.13
101-215-874	RETIREMENT	1,800.00	1,651.61	134.98	148.39	91.76
Net - Dept 215 - CLERK		(61,725.00)	(56,679.14)	(4,355.28)	(5,045.86)	
Dept 253 - TREASURER						
101-253-702	WAGES - TREASURER	9,700.00	9,320.25	745.62	379.75	96.09
101-253-715	PR TAX EXP - TREASURER	750.00	713.03	57.04	36.97	95.07
101-253-726	SUPPLIES	500.00	198.49	0.00	301.51	39.70
101-253-730	POSTAGE	300.00	756.00	0.00	(456.00)	252.00
101-253-860	TRANSPORTATION	50.00	0.00	0.00	50.00	0.00
Net - Dept 253 - TREASURER		(11,300.00)	(10,987.77)	(802.66)	(312.23)	
Dept 262 - ELECTIONS						
101-262-705	ELECTION WORKERS	100.00	0.00	0.00	100.00	0.00
Net - Dept 262 - ELECTIONS		(100.00)	0.00	0.00	(100.00)	
Dept 265 - ADMINISTRATION						
101-265-702	WAGES - ADMINISTRATION MAINTENANCE	30,000.00	24,782.36	1,238.76	5,217.64	82.61
101-265-707	BRUSH FILE WAGES	5,000.00	3,177.64	0.00	1,822.36	63.55
101-265-715	PR TAX EXP - ADMINISTRATION	3,000.00	2,076.97	94.77	923.03	69.23
101-265-726	SUPPLIES	2,000.00	2,084.26	83.14	(84.26)	104.21

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024	ACTIVITY FOR MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-265-730	POSTAGE	300.00	157.00	0.00	143.00	52.33
101-265-800	PROFESSIONAL SERVICES	20,300.00	41,460.00	10,000.00	(21,160.00)	204.24
101-265-801	AUDIT FEES	5,000.00	8,385.00	0.00	(3,385.00)	167.70
101-265-821	ENGINEERING FEES	0.00	420.00	0.00	(420.00)	100.00
101-265-826	LEGAL FEES	3,000.00	6,527.00	171.00	(3,527.00)	217.57
101-265-840	INSURANCE	18,000.00	16,186.00	0.00	1,814.00	89.92
101-265-853	TELEPHONE	400.00	500.54	29.99	(100.54)	125.14
101-265-854	CABLE INTERNET	1,200.00	1,159.87	99.99	40.13	96.66
101-265-874	RETIREMENT	1,800.00	771.45	61.92	1,028.55	42.86
101-265-880	BEAUTIFICATION	2,000.00	855.86	0.00	1,144.14	42.79
101-265-900	PRINT & PUB	1,000.00	968.30	105.30	31.70	96.83
101-265-919	WASTE DISPOSAL	1,000.00	3,247.77	0.00	(2,247.77)	324.78
101-265-921	ELECTRICITY	2,000.00	1,519.21	157.38	480.79	75.96
101-265-930	REPAIRS & MAINTENANCE	8,000.00	412.25	0.00	7,587.75	5.15
101-265-931	STORM SEWER CLEANOUT	4,200.00	1,965.00	0.00	2,235.00	46.79
101-265-933	SOFTWARE MAINTENANCE/SUPPORT	4,000.00	3,990.00	0.00	10.00	99.75
101-265-956	DUES & MISC	600.00	0.00	0.00	600.00	0.00
101-265-957	BANK CHARGES	200.00	4,067.17	20.00	(3,867.17)	2,033.59
101-265-965	CONTR TO OTHER FUNDS	25,000.00	25,000.00	25,000.00	0.00	100.00
101-265-966	GF CONTR - AIRPORT	750.00	750.00	750.00	0.00	100.00
101-265-967	PARKING AT LION'S PARK	500.00	500.00	500.00	0.00	100.00
101-265-970	CAPITAL OUTLAY - OFFICE ADDITION	25,000.00	0.00	0.00	25,000.00	0.00
101-265-971	SPECIAL PROJECTS - WILCO RD	39,000.00	18,400.00	0.00	20,600.00	47.18
101-265-978	EQUIPMENT RENTAL	18,000.00	4,638.04	646.76	13,361.96	25.77
101-265-979	BRUSH PILE - EQUIPMENT RENTAL	8,000.00	9,125.01	0.00	(1,125.01)	114.06
Net - Dept 265 - ADMINISTRATION		(229,250.00)	(183,126.70)	(38,959.01)	(46,123.30)	
Dept 444 - SIDEWALKS						
101-444-930	REPAIRS & MAINTENANCE	17,000.00	0.00	0.00	17,000.00	0.00
Net - Dept 444 - SIDEWALKS		(17,000.00)	0.00	0.00	(17,000.00)	
Dept 446 - ALLEYS						
101-446-930	REPAIRS & MAINTENANCE	0.00	488.15	488.15	(488.15)	100.00
101-446-970	CAPITAL OUTLAY - ALLEYS	29,000.00	1,820.00	0.00	27,180.00	6.28
Net - Dept 446 - ALLEYS		(29,000.00)	(2,308.15)	(488.15)	(26,691.85)	
Dept 448 - STREET LIGHTING						
101-448-921	STREET LIGHTING	10,000.00	10,165.52	803.82	(165.52)	101.66
Net - Dept 448 - STREET LIGHTING		(10,000.00)	(10,165.52)	(803.82)	165.52	
Dept 536 - WASTEWATER UPDATE TASK FORCE						
101-536-726	SUPPLIES	0.00	45.14	0.00	(45.14)	100.00
101-536-815	CONTRACTED SERVICES	20,000.00	4,290.08	0.00	15,709.92	21.45
Net - Dept 536 - WASTEWATER UPDATE TASK FORCE		(20,000.00)	(4,335.22)	0.00	(15,664.78)	
Dept 721 - PLANNING COMMISSION						
101-721-701	WAGES - PLANNING COMMISSION	4,300.00	2,695.00	0.00	1,605.00	62.67

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Fund 101 - GENERAL FUND						
101-721-702	WAGES - PLANNING SECY	1,100.00	600.00	0.00	500.00	54.55
101-721-715	PR TAX EXP - COMM PLANNING	400.00	252.09	0.00	147.91	63.02
101-721-726	SUPPLIES	100.00	219.46	0.00	(119.46)	219.46
101-721-730	POSTAGE	100.00	0.00	0.00	100.00	0.00
101-721-821	PROFESSIONAL	6,000.00	0.00	0.00	6,000.00	0.00
101-721-826	LEGAL FEES	1,500.00	209.00	209.00	1,291.00	13.93
101-721-900	PRINT & PUB	500.00	168.01	0.00	331.99	33.60
101-721-950	SEMINARS	500.00	0.00	0.00	500.00	0.00
101-721-955	DUES & MISC	100.00	0.00	0.00	100.00	0.00
Net - Dept 721 - PLANNING COMMISSION		(14,600.00)	(4,143.56)	(209.00)	(10,456.44)	
Dept 722 - ZONING COMMISSION						
101-722-701	WAGES - BOARD OF APPEALS	400.00	0.00	0.00	400.00	0.00
101-722-702	WAGES - ZONING ADMIN	8,750.00	8,413.50	673.08	336.50	96.15
101-722-715	PR TAX EXP - ZONING	700.00	643.63	51.49	56.37	91.95
101-722-726	SUPPLIES	0.00	37.84	0.00	(37.84)	100.00
101-722-826	LEGAL FEES	200.00	0.00	0.00	200.00	0.00
101-722-900	PRINT & PUB	100.00	0.00	0.00	100.00	0.00
Net - Dept 722 - ZONING COMMISSION		(10,150.00)	(9,094.97)	(724.57)	(1,055.03)	
Dept 751 - PARKS						
101-751-702	WAGES - PARK MAINT	27,000.00	23,261.24	757.19	3,738.76	86.15
101-751-703	WAGES - AMBASSADOR	7,500.00	13,833.06	0.00	(6,333.06)	184.44
101-751-704	WAGES - PARKS CLERK	4,000.00	2,848.18	221.94	1,151.82	71.20
101-751-715	PR TAX EXP - PARK	3,000.00	3,067.48	74.90	(67.48)	102.25
101-751-726	SUPPLIES	3,500.00	1,656.97	1,086.62	1,843.03	47.34
101-751-840	INSURANCE	3,500.00	2,915.00	0.00	585.00	83.29
101-751-874	RETIREMENT	1,400.00	652.75	37.85	747.25	46.63
101-751-919	WASTE DISPOSAL	1,800.00	2,414.42	0.00	(614.42)	134.13
101-751-930	REPAIRS & MAINTENANCE	23,000.00	13,029.06	0.00	9,970.94	56.65
101-751-958	CREDIT CARD FEES	2,500.00	2,558.03	0.00	(58.03)	102.32
101-751-970	CAPITAL OUTLAY	291,000.00	296,791.33	0.00	(5,791.33)	101.99
101-751-978	EQUIPMENT RENTAL	19,000.00	24,571.37	725.63	(5,571.37)	129.32
Net - Dept 751 - PARKS		(387,200.00)	(387,598.89)	(2,904.13)	398.89	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES						
			694,746.43	75.00	131,403.57	84.09
TOTAL EXPENDITURES			681,145.86	49,246.62	125,129.14	84.48
NET OF REVENUES & EXPENDITURES			13,600.57	(49,171.62)	6,274.43	68.43

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE 02/29/2024	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET		MONTH 02/29/2024		
Fund 202 - MAJOR STREETS FUND						
Revenues						
202-000-574	STATE SHARED REV	41,000.00	53,170.54	5,177.87	(12,170.54)	129.68
202-000-575	STATE WINTER REV	6,500.00	0.00	0.00	6,500.00	0.00
202-000-583	CO ROAD MILLAGE	27,000.00	31,520.93	0.00	(4,520.93)	116.74
202-000-664	INVEST INTEREST	400.00	1,899.01	0.00	(1,499.01)	474.75
TOTAL REVENUES			86,590.48	5,177.87	(11,690.48)	115.61
Expenditures						
202-000-801	AUDIT FEES	325.00	325.00	0.00	0.00	100.00
202-000-930	REPAIRS & MAINTENANCE	5,000.00	690.35	0.00	4,309.65	13.81
202-215-702	WAGES - MAJOR STREETS CLERK	1,500.00	1,423.88	110.94	76.12	94.93
202-215-715	PR TAX EXP - CLERK	100.00	108.86	8.48	(8.86)	108.86
202-463-702	WAGES - ROUTINE MAINTENANCE	6,000.00	1,818.54	84.81	4,181.46	30.31
202-463-715	PR TAX EXP - ROUTINE MAINTENANCE	500.00	139.23	6.50	360.77	27.85
202-463-726	SUPPLIES	1,000.00	697.59	0.00	302.41	69.76
202-463-787	TRAFFIC CON - ROUTINE	200.00	0.00	0.00	200.00	0.00
202-463-821	ENGINEERING FEES	3,000.00	0.00	0.00	3,000.00	0.00
202-463-840	INSURANCE	1,700.00	1,402.00	0.00	298.00	82.47
202-463-874	RETIREMENT	250.00	44.76	4.25	205.24	17.90
202-463-978	EQUIPMENT RENTAL	5,500.00	2,083.19	0.00	3,416.81	37.88
202-478-702	WAGES - WINTER MAINTENANCE	5,000.00	1,917.71	299.35	3,082.29	38.35
202-478-715	PR TAX EXP - WINTER MAINTENANCE	400.00	146.77	22.90	253.23	36.69
202-478-726	SUPPLIES	4,000.00	1,078.81	0.00	2,921.19	26.97
202-478-815	CONTRACTED SERVICES	0.00	23,425.00	21,100.00	(23,425.00)	100.00
202-478-840	INSURANCE	800.00	352.00	0.00	448.00	44.00
202-478-874	RETIREMENT	250.00	49.83	8.66	200.17	19.93
202-478-978	EQUIPMENT RENTAL	8,000.00	1,965.89	277.13	6,034.11	24.57
202-965-999	50% TRF TO LOC ST	26,000.00	26,594.11	2,588.93	(594.11)	102.29
TOTAL EXPENDITURES			64,263.52	24,511.95	5,261.48	92.43
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES			86,590.48	5,177.87	(11,690.48)	115.61
TOTAL EXPENDITURES			64,263.52	24,511.95	5,261.48	92.43
NET OF REVENUES & EXPENDITURES			22,326.96	(19,334.08)	(16,951.96)	415.39
Fund 203 - LOCAL STREETS FUND						
Revenues						
203-000-574	STATE SHARED REV	28,000.00	36,714.99	3,647.04	(8,714.99)	131.12
203-000-575	STATE WINTER REV	6,000.00	0.00	0.00	6,000.00	0.00
203-000-664	INVEST INTEREST	350.00	1,967.21	0.00	(1,617.21)	562.06
203-000-677	50% TRF FR MAJ ST	26,000.00	26,594.11	2,588.93	(594.11)	102.29
203-000-691	FUND BALANCE CONTRIBUTION	40,000.00	0.00	0.00	40,000.00	0.00
203-000-692	CONTRIBUTION FROM OTHER FUNDS	25,000.00	25,000.00	25,000.00	0.00	100.00
TOTAL REVENUES			90,276.31	31,235.97	35,073.69	72.02
Expenditures						
203-000-801	AUDIT FEES	450.00	450.00	0.00	0.00	100.00
203-000-821	ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
203-000-930	REPAIRS & MAINTENANCE	7,000.00	690.65	0.00	6,309.35	9.87

User: DSMITH
DB: Empire

PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE 02/29/2024	ACTIVITY FOR MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET				
Fund 203 - LOCAL STREETS FUND						
Expenditures						
203-215-702	WAGES - LOCAL STREETS CLERK	1,500.00	1,423.88	110.94	76.12	94.93
203-215-715	PR TAX EXP - CLERK	100.00	108.86	8.48	(8.86)	108.86
203-463-702	WAGES - ROUTINE MAINTENANCE	3,500.00	2,591.05	13.63	908.95	74.03
203-463-715	PR TAX EXP - ROUTINE MAINTENANCE	300.00	198.14	1.04	101.86	66.05
203-463-726	SUPPLIES	1,000.00	1,213.96	0.00	(213.96)	121.40
203-463-787	TRAFFIC CON - ROUTINE	250.00	0.00	0.00	250.00	0.00
203-463-821	ENGINEERING FEES	5,000.00	3,180.00	0.00	1,820.00	63.60
203-463-840	INSURANCE	2,100.00	1,402.00	0.00	698.00	66.76
203-463-874	RETIREMENT	250.00	79.87	0.69	170.13	31.95
203-463-978	EQUIPMENT RENTAL	5,500.00	1,920.21	0.00	3,579.79	34.91
203-478-702	WAGES - WINTER MAINTENANCE	5,200.00	2,143.69	303.90	3,056.31	41.22
203-478-715	PR TAX EXP - WINTER MAINTENANCE	500.00	163.95	23.25	336.05	32.79
203-478-726	SUPPLIES	4,500.00	2,227.64	0.00	2,272.36	49.50
203-478-815	CONTRACTED SERVICES	0.00	9,350.00	4,550.00	(9,350.00)	100.00
203-478-840	INSURANCE	1,200.00	352.00	0.00	848.00	29.33
203-478-874	RETIREMENT	250.00	55.26	8.89	194.74	22.10
203-478-978	EQUIPMENT RENTAL	7,000.00	2,012.31	277.13	4,987.69	28.75
203-901-970	CAPITAL OUTLAY- UNION ST	70,000.00	7,909.47	0.00	62,090.53	11.30
TOTAL EXPENDITURES		120,600.00	37,472.94	5,297.95	83,127.06	31.07
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		125,350.00	90,276.31	31,235.97	35,073.69	72.02
TOTAL EXPENDITURES		120,600.00	37,472.94	5,297.95	83,127.06	31.07
NET OF REVENUES & EXPENDITURES		4,750.00	52,803.37	25,938.02	(48,053.37)	1,111.65
Fund 591 - WATER FUND						
Revenues						
591-000-626	SERVICE INSTALLATION	15,000.00	1,219.06	0.00	13,780.94	8.13
591-000-642	WATER SALES	155,000.00	164,452.98	27.78	(9,452.98)	106.10
591-000-655	LATE PAYMENT FEES	2,000.00	4,750.00	1,075.00	(2,750.00)	237.50
591-000-664	INVEST INTEREST	400.00	2,545.04	0.00	(2,145.04)	636.26
591-000-665	FIRE SUPPRESSION LEASE	800.00	800.00	0.00	0.00	100.00
591-000-670	MISC INCOME	200.00	1,561.03	0.00	(1,361.03)	780.52
591-000-691	FUND BALANCE CONTRIBUTION	140,000.00	0.00	0.00	140,000.00	0.00
TOTAL REVENUES		313,400.00	175,328.11	1,102.78	138,071.89	55.94
Fund 591 - WATER FUND:						
TOTAL REVENUES		2,200.00	0.00	0.00	2,200.00	0.00
Expenditures		11,000.00	9,913.69	792.94	1,086.31	90.12
591-215-702	WAGES - WATER CLERK	1,000.00	758.47	60.67	241.53	75.85
591-215-703	WAGES - WATER ADMIN	450.00	381.78	30.78	68.22	84.84
591-215-715	PR TAX EXP - CLERK	19,450.00	15,970.09	948.02	3,479.91	82.11
591-215-874	RETIREMENT	1,500.00	1,221.72	72.51	278.28	81.45
591-556-702	WAGES - WATER MAINTENANCE	2,500.00	3,582.41	1,759.32	(1,082.41)	143.30
591-556-715	PR TAX EXP - WATER	600.00	692.60	0.00	(92.60)	115.43
591-556-726	SUPPLIES	800.00	0.00	0.00	800.00	0.00
591-556-730	POSTAGE	800.00	800.00	0.00	0.00	100.00
591-556-800	PROFESSIONAL SERVICES	800.00	800.00	0.00	0.00	100.00
591-556-801	AUDIT FEES	1,000.00	3,043.75	40.00	(2,043.75)	304.38
591-556-804	LABS & TESTING	5,000.00	0.00	0.00	5,000.00	0.00
591-556-821	ENGINEERING FEES	4,000.00	3,553.99	0.00	446.01	88.85
591-556-840	INSURANCE					

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024	ACTIVITY FOR MONTH 02/29/2024	AVAILABLE BALANCE	% BDT USED
Fund 591 - WATER FUND						
Expenditures						
591-556-853	TELEPHONE	1,600.00	1,366.94	107.21	233.06	85.43
591-556-874	RETIREMENT	800.00	544.93	43.62	255.07	68.12
591-556-921	ELECTRICITY	12,000.00	9,977.04	560.77	2,022.96	83.14
591-556-923	HEAT	3,600.00	4,523.33	816.46	(923.33)	125.65
591-556-930	REPAIRS & MAINTENANCE	56,000.00	12,486.67	1,097.58	43,513.33	22.30
591-556-933	SOFTWARE MAINTENANCE/SUPPORT	1,000.00	1,660.00	0.00	(660.00)	166.00
591-556-938	METER HOSTING & SOFTWARE	1,400.00	702.09	0.00	697.91	50.15
591-556-956	DUES & MISC	2,600.00	2,299.00	940.07	301.00	88.42
591-556-957	BANK CHARGES	400.00	389.19	0.00	10.81	97.30
591-556-959	DEPRECIATION	40,000.00	0.00	0.00	40,000.00	0.00
591-556-970	CAPITAL OUTLAY	110,000.00	67,437.58	1,225.00	42,562.42	61.31
591-556-978	EQUIPMENT RENTAL	6,000.00	4,724.50	531.51	1,275.50	78.74
591-556-991	DEBT PRINCIPLE/BOND RESERVE	18,000.00	20,000.00	0.00	(2,000.00)	111.11
591-556-995	DEBT INTEREST	8,800.00	8,249.28	0.00	550.72	93.74
TOTAL EXPENDITURES		312,500.00	174,279.05	9,026.46	138,220.95	55.77
Fund 591 - WATER FUND:						
TOTAL REVENUES		313,400.00	175,328.11	1,102.78	138,071.89	55.94
TOTAL EXPENDITURES		312,500.00	174,279.05	9,026.46	138,220.95	55.77
NET OF REVENUES & EXPENDITURES		900.00	1,049.06	(7,923.68)	(149.06)	116.56
Fund 661 - EQUIPMENT FUND						
Revenues						
661-000-664	INVEST INTEREST	1,200.00	2,275.70	0.00	(1,075.70)	189.64
661-000-668	EQUIPMENT RENTAL	70,000.00	51,528.67	2,946.31	18,471.33	73.61
661-000-691	FUND BALANCE CONTRIBUTION	75,000.00	0.00	0.00	75,000.00	0.00
TOTAL REVENUES		146,200.00	53,804.37	2,946.31	92,395.63	36.80
Expenditures						
661-215-702	WAGES - EQUIPMENT CLERK	5,200.00	4,841.75	377.28	358.25	93.11
661-215-715	PR TAX EXP - CLERK	400.00	370.45	28.88	29.55	92.61
661-557-702	WAGES - EQUIPMENT MAINTENANCE	13,000.00	9,917.16	695.62	3,082.84	76.29
661-557-715	PR TAX EXP - EQUIPMENT	1,000.00	758.64	53.22	241.36	75.86
661-557-726	SUPPLIES	2,000.00	2,051.16	252.88	(51.16)	102.56
661-557-751	FUEL & OIL	12,000.00	5,556.69	0.00	6,443.31	46.31
661-557-801	AUDIT FEES	600.00	600.00	0.00	0.00	100.00
661-557-840	INSURANCE	16,000.00	16,591.00	0.00	(591.00)	103.69
661-557-874	RETIREMENT	600.00	342.99	34.78	257.01	57.17
661-557-925	WATER	250.00	200.00	0.00	50.00	80.00
661-557-925	REPAIRS & MAINTENANCE	14,000.00	2,632.09	34.90	11,367.91	18.80
661-557-930	REPAIRS & MAINTENANCE	79,000.00	27,651.83	24,651.84	51,348.17	35.00
661-557-970	CAPITAL OUTLAY					
TOTAL EXPENDITURES		144,050.00	71,513.76	26,129.40	72,536.24	49.65
Fund 661 - EQUIPMENT FUND:						
TOTAL REVENUES		146,200.00	53,804.37	2,946.31	92,395.63	36.80
TOTAL EXPENDITURES		144,050.00	71,513.76	26,129.40	72,536.24	49.65

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 02/29/2024	ACTIVITY FOR MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
NET OF REVENUES & EXPENDITURES		2,150.00	(17,709.39)	(23,183.09)	19,859.39	823.69
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		659,850.00	405,999.27	40,462.93	253,850.73	61.53
NET OF REVENUES & EXPENDITURES		646,675.00	347,529.27	64,965.76	299,145.73	53.74
		13,175.00	58,470.00	(24,502.83)	(45,295.00)	443.80

Village of Empire Deputy Clerk

From: Audrey Menninga <amenninga@habitatmatters.org>
Sent: Wednesday, February 21, 2024 8:29 AM
To: undisclosed-recipients:
Subject: Garlic Mustard Dumpsters

Happy Wednesday!

You're receiving this email because your organization has hosted garlic mustard dumpsters in the past as part of our cost-share program. The great news is that we have the funding already available for this year's dumpsters! I'm reaching out to see if your organization would still be interested in hosting a dumpster. Our cost-share this year will still be the \$200 per usual - next year we're hoping to be able to offer a bit more as I know that rates have gone up in the past few years.

If you would still like to participate, please let me know! I'll get some social media together, get signs sent to you, and you can invoice us at any point for the \$200. Please also let me know what dates the dumpster will be on site, and if the location has changed at all. And also, please let me know if you have any questions! With the change of ISN becoming a nonprofit, we've moved locations and have different contact information (including a new email!), so please look at my email signature to find new phone numbers.

Thank you everyone!

--

Audrey Menninga (she/her)
Northwest Michigan Invasive Species Network
ISN Director
[3334 Veterans Dr, Unit A, Traverse City, MI 49684](#)
Typical office hours:
M-Th: 7am-4pm
F: 7am-12pm
Cell: (231) 299-0786
Office: (231) 252-4148



On 02/23/2024 11:53 AM EST Steve McNutt <steve.tpesonline@gmail.com> wrote:

Hello to all Members of the Short Term Rental committee,

My wife and I have read the committee's minutes and the proposed STR Ordinance. It seems well thought out and researched, but we are concerned that proposed language may prevent us from ever launching our brand new STR. Therefore, if you'll permit us, we'd like to address our concern here:

Back in June of 2021, before we knew of any talk regarding a short term rental Ordinance, we purchased lot 59 in The New Neighborhood with the intent of using it as a STR during the peak tourist season and for our personal use in the off season. Unfortunately, with COVID, builders were booked solid and so it has taken an unusually long time to complete the build.

Today I'm happy to say we are on track to complete our home in late April 2024. It represents a huge investment for us. A lifetime of savings has gone into this special house.

I say special because the design of our home should be especially attractive to elderly renters. With 3 bedrooms including a first floor master bedroom and first floor laundry, we also expect it will also be very popular with families vacationing with their children and grandparents in tow. As we understand it, there are very few accommodations in the Village similar to our home being used as a STR. I mention all this because the proposed language in the STR Ordinance grandfathering existing STR's and capping the total number of STR's may prevent us from ever receiving a license unless language is added that enables our home to be grandfathered as an existing STR.

I understand that this is an unusual request considering we have not taken in a single renter. However to us, the request to grandfather our property makes sense since we began this project on 2021 with the explicit goal of making it a STR rental; long before the STR ordinance was even proposed.

I hope you can understand how the timing of this ordinance seems very unfair to us. For our part, we pushed and pushed this project along as much as we could but the fact remains, builders and all the trades are at or near capacity. We spent a lot of money building a home that we were going to be able to afford because the laws and ordinances at the time we purchased our lot allowed us to use it as a STR.

Today, we are asking this committee to modify the definition of Grandfathered in the final language of the STR ordinance to include STR homes currently under construction.

Please know that we did our homework before we bought our lot. Now it feels like local government may be changing the rules in the so called "middle of game"; potentially preventing us from completing our goals and dream for this home.

Our home was designed to help an aging demographic vacation more comfortable and more safely. Our home is deed restricted to a 6 person maximum occupancy. We will have parking designated in the back alley, not on the street to keep our neighborhood looking beautiful. And of course, we'd follow the guidelines in the STR ordinance.

We are already getting to know our neighbors and have communicated with them our intent. None have expressed concern. Some have said they might use our STR because their home feels crowded when family members visit. We are good neighbors and will become better neighbors over time.

Our new home should benefit local tourism and help increase property values while being as beautiful in the village as it is profitable to the village. To us, our home represents everything that local governments should be encouraging, not preventing.

We humbly ask this committee to consider our request to include language in the final draft of the STR Ordinance that allows our home to be grandfathered as an existing STR.

Respectfully,

Stephen and Sharon McNutt.

9974 W. South St

Empire, MI 49630

Cell for Steve: 419 350-1313

From: daver3900@aol.com
To: [Village of Empire Deputy Clerk; Mark Dunphey](#)
Subject: Re: response to Mr. Blacquier's letter to the Village of Empire
Date: Thursday, February 15, 2024 10:15:28 AM

Good morning, Alacia. Again, could you please have this letter read at the STR village meeting on Thursday 2/15.

I am in receipt of Mr. Blacquiere's letter dated February 4, 2024. I have read it but I am having a tough time understanding his logic. He continues to voice his opinions, none of which are facts. He believes there are three comprehensive and compelling reasons for a STR regulation.

His claim....."Regulating Short Term Rentals prioritizes the well-being and cohesion of all members of the community".

This claim, to my knowledge has never been proven and is nothing but an opinion of Mr. Blacquiere's.

In his letter to the village, he states that throughout Michigan and the USA, communities have enacted needed regulations that require permits for STR and put caps on the number of Short-Term Rentals allowed in their communities in order to preserve community life for its residents. Communities such as Suttons Bay and Holland are two exemplary examples of the positive outcome of adopting STR policies.

My take on his research is.....He has done no research on this matter and again just his opinion. I'm not sure why he called Holland, MI an exemplary example. Holland is located over 160 miles from Empire, has a population of over 34,000 people and a land mass that covers over 17 square miles. Based on FBI crime data, Holland has a crime rate that is higher than 79% of Michigan's cities and towns. In the past 10 years there have been 7 murders and 278 rapes, along with a very violent gang population who are committing many other crimes. With this being said, I'm not sure why Mr. Blacquiere is using Holland as a comparison to Empire but I pray to God, our village never becomes what Mr. Blacquiere calls "an exemplary example of what we should become".

Mr. Blacquiere also lists problems with the STR's that he believes negatively impact our community.

Excessive noise, especially late-night parties and gatherings, along with increased traffic and speeding, increases in vandalism and disregard for neighboring properties and privacy. My take on this observation, again, is just his opinion and has no merit as there have been no studies that have stated that STR's are to blame for any of this. I believe Mr. Blacquiere is looking for a solution in search of a problem that doesn't exist.

Aside from the issue of property owners' rights, the fact is that there's a huge tourism demand in our village for comfortable, homey, authentic accommodations. The thousands of tourists visiting Empire every year shouldn't be limited to choosing between a hotel and someone's primary residence. Everyone here needs to be smart about where you draw the line, so that we're not creating unintended consequences that needlessly eliminate parts of this valuable, job-creating industry that clearly has the right to exist. I strongly urge you to consider all of the consequences of this proposal before us, before making a careless decision that would significantly harm so many people.

Why I believe this proposed short term rental ordinances should be abandoned.

The proposed short term rental ordinances arise from the complaints of a small, and vocal, group of influential homeowners in "The New Neighborhood" and the M22 Neighborhood who wish to hold an entire group of responsible short term rental owners to task for the alleged actions of one, or two "bad apples." If indeed the renters of the problem properties (STRs or otherwise) are in violation of law, by all means cite them under existing nuisance laws. Those laws apply equally to property owners, long term and short-term renters and are already on the books. Instead of targeting the purported problem the Village proposes to enact sweeping, onerous, regulations for all the STR owners in Empire. Ironically, the proposed ordinances won't address, much less solve, the claimed (but unverified) problem that caused the ruckus in the first place. The problem, if there is one, is not STRs in general, it is those particular owners and the conduct of the people they rent to. Bad neighbors exist in every community, and it has always been so. They can be owners, renters or people visiting said owners and renters. Broadly speaking, there is no evidence that STRs cause any more issues than any other group and they likely cause less problems since STRs are rarely occupied full time. In other words, if you are going to have a bad neighbor, wouldn't you rather have it be one that goes away on Monday rather than a long-term owner or renter who causes problems constantly and won't leave?

Anecdotally, one must question whether there is even a problem.

While the proposed ordinances proclaim both that STRs have created "crisis" and that they are a "threat" to Empire.

Neither assertion is supported by a shred of actual evidence and all of the available evidence directly contradicts such assertions.

My renters partake of the local restaurants, stores, bars and various other attractions and in so doing spend far more on any given weekend than the average local resident. In addition to our renters, we have introduced numerous friends, and family members, to the area, all of whom have become fans of Empire.

I also believe the STRs in Empire are doing just fine without a whole raft of vindictive regulations which won't even solve the isolated issue which started this whole mess and is doing nothing but dividing the people of this village.

The proposed ordinances should be abandoned, and the Village of Empire should start fresh and look for thoughtful ways to embrace this group as an economic partner, in a positive way, for the long-term benefit of the entire community.

In my educated, professional opinion as a real estate appraiser and a STR owner of two properties in Michigan for over 20 years, I can tell you that in a area where wages do not match housing costs, we cannot be taking away homeowners' only means of staying in true single-family homes or we will have only the wealthy and rentals in our neighborhoods. Short term rentals make it possible for lower income people to own or rent a home here in the Village of Empire. Have a heart!

Sincerely,
David Taghon
10202 W. Michigan St.
Empire, MI 49630
231-730-5200

Mark and Tina Dunphey
11211 Zelmer Rd.
Empire, MI 49630

On Wednesday, January 31, 2024 at 02:59:07 PM EST, Village of Empire Deputy Clerk
<deputyclerk@villageofempire.com> wrote:

Short Term Rental Registration/Ordinance Development Committee
February 6, 2024 @ 2 PM

Planning Commission Public Hearing and Regular Meeting
February 6, 2024 @ 7 PM

New Village Office Committee
February 8, 2024 @ 11 AM (Google Meet)

Village Council Work Session
February 8, 2024 @ 7 PM

If you do not wish to receive village news and meeting information emails, please respond to this email at
deputyclerk@villageofempire.com to be removed from the list.

Alacia Acton
Village of Empire
11518 S. Lacore Rd.
P.O. Box 253

From: [Thomas Isleib](#)
To: s.palmer@villageofempire.com; m.walton@villageofempire.com; t.rademacher@villageofempire.com;
l.chase@villageofempire.com; c.webb@villageofempire.com; m.bacon@villageofempire.com
Cc: [Alacia Acton](#)
Date: Saturday, February 17, 2024 1:35:11 PM

Trustees and President of the Empire Village Council -

This letter is quite long and need not be read aloud at a Council meeting. It should, however, be reproduced in the ePacket for the meeting.

I want to chime in in support of my neighbors who recently submitted a letter to the Short Term Rentals (STRs) Committee, a letter that was forwarded to the Council despite being addressed to the Committee. As a resident and voter in Empire, I feel that there should be regulation of STRs. Most homeowners who do rent out their houses short term ("landlords") are conscientious about it, and most visitors who rent those houses ("lessees") are well behaved, but there have been counterexamples. To assure good behavior all around, we need regulation.

Here are some of my opinions:

- (1) STRs should be allowed only under permits issued by the Village. Permits should be valid for a fixed period to be determined by the Council. At the end of that time, a landlord should have to reapply for a permit. Permits should not be transferable by sale or inheritance. A new owner of a home should have to apply for a permit.
- (2) The number of STRs should be capped. Landlords currently renting out their homes should be grandfathered in. No current landlord should be regulated out. That suggests that the cap should be at or slightly above the current number or percentage of STRs currently in the village. However, the exact number is a matter for the Council to determine. At present Empire has the highest percentage of STRs of any Leelanau County municipality.
- (3) There should be an annual fee for landlords. The fee should be large enough to cover the cost of enforcing regulation. It remains to be seen exactly who would be responsible for the collection of fees and enforcement of other regulations. Landlords found to be in violation of regulations, after being given a chance to show compliance, should lose their permits. A prospective or current landlord's financial concerns should not be a consideration in the issue of a permit.
- (4) There must be a limit to how many people may accompany a lessee to a rented home. This should be a function of the number of bedrooms in the home, two people per bedroom including offspring, adoptees, legal wards, and guests. This should be stated explicitly in rental agreements. It would be a good idea to involve the local fire department in setting these limits. No basement without an up-to-code alternate egress should be eligible for occupancy.
- (5) Arguments about the possibility of using a house as an STR having a positive effect on marketability may or may not be accurate, but they ignore the negative effect the proximity of an STR may have on the value or marketability of nearby homes.

The elected members of the Village Council are supposed to represent the interests of the Village as a whole and the voting residents, a large majority of whom are not STR landlords, and not just the interests of area realty agents, businessmen, and absentee STR landlords. Imposition of regulations does not mean that STRs would not be allowed in Empire. Regulating STRs in the Village might make things a bit more complex for the minority of voters who derive financial benefit from STRs, but it would be a step forward for the majority of Empire residents.

Thomas G. Isleib
P.O. Box 132
Empire, MI 49630

Shipping address:

Dear President Palmer and trustees,

I could not be in attendance for tonight's meeting but wanted to cover a few important facts about the 2 year study by Dr. Grobell, his recommendations, and other important factors I feel the village needs to address.

1. Am I correct that the village was going to clean out the storm drain collection sites 4 times last year, and only did it once? Why is that the case, when we know water runoff from village streets greatly impacts the water quality of S. Bar Lake, that you all say is important? I do applaud your efforts to spend considerable tax dollars on testing the water quality of S. Bar Lake, yet you did not follow "best practices" recommendations. And for this year's budget, you've recommended 3 cleanouts of storm drain collection sites. Although I would prefer the 4 recommended in the study, please see that the Niagara & Lake St. storm drain gets at least 3!

2. Seriously consider studying, supporting and implementing a bioswale system at the Niagara & Lake drain to begin improving S. Bar Lake water quality sooner than later. You have no problem spending significant tax dollars, \$20K, on a limited waste water study for some village residents, yet this water runoff continues to pour harmful nutrients and pollutants into S. Bar Lake, as Dr Grobell's study reported. It makes no sense to spend any more tax dollars on lake studies, if you aren't going to act on the scientific findings and recommendations. Is the water quality of S. Bar Lake less important tax dollar-wise, than an amphitheater, boardwalk over wetlands, or other less important projects, I think not.

3. I am requesting the village to ask the Leelanau Conservancy, this spring, to water test the pond next to the NPS building, which they now own and are to be charged to protect the water quality. We have no baseline of what nutrients or pollutants in the pond are flowing down Chippewa Run Creek into S. Bar Lake. If they have done this baseline work, the village should be given the results. But if this important work has not been done, please get them to be good stewards and test their pond.

4. And finally, in my quest to fight the invasive plants that impact our waters and our lakes, please ask the Leelanau Conservancy to start eradication efforts on the Phragmites stand that is growing in their pond. This enemy of biodiversity will greatly impact our native plants, reptiles and amphibians so much, it is on the Northwest Michigan Invasive Species "Top 12" list.

Thank you for allowing me time to ask your attention to the above points stated. Many residents are counting on your efforts going forward.

Sincerely yours,

Steve Lewis

Village resident, SBLA board member, Leelanau Clean Water Executive Board Member, and a willing volunteer in the effort for our lake waters and natural plants.

To the Short-Term Rental Ordinance Committee and Empire Village Council:

It was great to hear Meg Walton speak at the last Council meeting about how much we all love our Village. Unfortunately, what's happening does not feel much like anyone is looking for common ground/common values among our neighbors. And, when I say neighbors... I am referring to the entire Village and the neighborhood that is Empire. Instead, what is happening is:

1. Discussing government intervention for problems that don't exist. The resounding theme is that Empire is different – Our attractions are different; our way of life is different; our pace of life is different. These are things we should be excited about and be happy to share with all kinds of visitors.
2. Speaking pretty. Starting to repeat at all your meetings that “no one is trying to shut anyone down”. Well, the report says otherwise. It says, “limiting the number for short term rentals allowed in the Village.” It seems like you're deciding to make short term rental ownership so burdensome that people will stop renting!
3. Unintentionally, I am sure, you have created an atmosphere that is dividing this community almost neighborhood by neighborhood rather than building a stronger sense of Village wide community.
4. Our Empire community has always been committed and willing to address any problems our neighbors face - without the burden or interference of government. What has made this topic so awkward/confusing/polarizing is that the problem is not one of garbage, noise, septic or number of bodies in a building.

You have the power to slow down and change course – you can go back and suggest the Council or another committee take on the issue of building community character with short term rental owners. Maybe the community has a committee that could do that type of work!

Thank You
Josh Baker
Empire Resident

DPW REPORT February 2024

First off . i have restarted the maintenance software for the equipment, have caught it back up to date as best I can with fuel and most regular maintenance . I've added the new john deere snow blower (x738) and also the new john deere loader backhoe , removed the case loader and the old x475 john deere that we used for brooming and will be sold , it is my intent to start Joe (our new employee) off with it, from day one , so it will become a regular thing , in doing so , I will be able to add regular maintenance reports on our equipment with my monthly dpw report. It is a work in progress but with the new equipment purchases and joe starting it's a perfect time to get it into our weekly routine . he will have access to dpw shop computer (my office one) . I consider it the dpw computer , so he will have complete access to it as well. (Still have access to another, left over from office upgrade but will need monitor)

Also did a walk through with Martin and Chris on wilco rd project we walked the entire road and discussed many different scenarios for storm water retention, I informed them of the 23 years worth of observations and maintenance that I have done , that hopefully helped them with their vision of what happens during heavy rain events on wilco . we came up with several. very well thought out plans to mitigate the massive amount of debris that comes down the hill with the large volume of water, in hopes that the only left coming down the hill at Washington will be clean , manageable water .

Did some research on a couple different possibilities on the " risk management " requirements for the fuel tanks ,talked with Elmers and molon about a fuel tank retention, concrete , plastic and other options , they must be large enough to retain 750 gallons of fuel (250 reg 500 diesel) and will require regular maintenance after every rain event (they would need to be drained and dry) currently do not have prices on that (quote coming from Elmers, they stopped by to discuss on 2/20/24) , another option would be replacing the tanks with a double walled tank , which does comply with the EPA standard for fuel spill retention a, that would involve replacing the tanks with 2 new ones at our cost, getting quotes from blarney castle oil and Crystal flash (current supplier) [Crystal Flash Quote:](#) \$6,607.42 300 gal double wall fuel tank 115 volt pump, hose, nozzle, vents, tax (tax will reduce this price) Installation and delivery. Blarney Castle: \$5450 (+60 per year for monitor) 300 gal double wall fuel tank (includes hose, nozzle, vents) 115 volt pump Installation and delivery. neither include electric hook-up (We will need to contract with Glen Lake Electric or alternative to hook up pump once delivered) those are for one tank only, which brings up another option , of only replacing the Gasoline tank (mowers, gmc and dodge) , and using the gas stion for our diesel needs (loader big and small and sterling dump truck) this will all be discussed , and brought back to council for final approval. Maggie has informed me that enough monies where budgeted for all options. Once this is decided on and completed, we (being the dpw) can install the needed bollards . this will resolve the risk management recommendations and bring us into epa compliance.

I have also upgraded some of our basic safety needs and equipment with the purchase of new ear protection , eye protection , (enough for dpw and summer help. we have had those, but they did need upgrading) good safety gloves and a chainsaw chaps and safety helmet with face shield , required for use of chain saw. We still have plenty of visibility vest ,they are kept in stock for beach attendants . we do need to purchase new safety gas cans and fireproof storage for them, to be in compliance with risk management , I supplied quotes and will be purchased in new budget year.

Also at the request of council , I will be scheduling the the drain at lake and Niagara to be cleaned out , 3 times a year once in the spring after street cleaning , once in the heart of summer and lastly, in the fall with the rest of them during the regular scheduled maintenance .

Water dept. the new generator has been placed on the new concrete pad that was poured two weeks ago , the placement of it came out nice it looks good where it is and not obtrusive (well I don't think so 🤔) The transfer switch has been mounted on the wall , nothing yet is hooked, it is scheduled for February 29th consumers must deenergize the building so they can hook up. After that generac will come out to do the final start procedures on the generator itself and show me what is needed to know about it controls and such. Maintenance scheduling and whatever else is needed . (by the way... I also added this into our maintenance software 🤖) also worked with Tri-gas and got old tank removed and a new larger one installed (1000 gallon) and hooked up to the gen , I also had a cellular tank sensor installed so they know exactly when it needs filling. There will be a small hookup fee for parts and labor, I should have that price by meeting.

We expecting delivery of the new john deere loader some time the week of this meeting. I have been doing some minor maintenance to it , so as to get the best possible trade in value (I will be reevaluated at time of pick up) I did need to replace a glass panel that broke late fall due to the wind at the beach he (the salesman) suggested I do it , because they would charge a lot for labor. also cleaned out the fuel water evaporator which has been giving us problems for a while. They will drop the new off and pick the old one up same day. Should know when, by meeting. Will be billed in new budget year (after march 1st) after we receive I will be adding maintenance schedule to the software as well . it also has (don't quote me..) built in communication to AIS so they can check it also from their shop . we will need to decide shortly after purchase about the extended warranty (I recall that we have almost a year to decide.) .

Lastly bad news, not exactly sure what happened. But some time during the night of 2/19/24 there was a power surge or something at well house 2/3 ..the power was out , the morning of the 20th as was toms and john razs ,, power was switched back at noon. And as usual I always inspect and test wells afger power outage.. but neither well 2 or 3 are currently working had an electrician (*THE GUYS WORKING ON GEN*) check the building voltage in and amperage and all is good there , currently Peerless Midwest is in route to check the VFDS one of then is defiantly damaged the other is not working correctly , they are bringing replacements. I have started an incident report with everything being dated and written down in case this needs to be turned over for insurance . will know more by meeting...

Sincerely

John friend

CASH BALANCE BY FUND - JANUARY 2024

	GF -101	MSF - 202	LSF - 203	DSF - 301	WF - 591	EQF - 661	MF - 715
HUNTINGTON							
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 6,565.35	\$ -	\$ -
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ 27,486.53	\$ -	\$ -
DISPERSALS	\$ -	\$ -	\$ -	\$ -	\$ (20.00)	\$ -	\$ -
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 34,031.88	\$ -	\$ -
SWEEP							
BEGINNING BALANCE	\$ 399,738.15	\$ 206,491.73	\$ 198,790.20	\$ -	\$ 232,579.56	\$ 213,335.40	\$ 4,106.96
RECEIPTS	\$ 130,426.58	\$ 220.36	\$ 212.14	\$ -	\$ 248.20	\$ 227.67	\$ 4.38
DISPERSALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 530,164.73	\$ 206,712.09	\$ 199,002.34	\$ -	\$ 232,827.76	\$ 213,563.07	\$ 4,111.34
STATE SAVINGS							
BEGINNING BALANCE	\$ 24,787.21	\$ 27,363.06	\$ 24,779.74	\$ 17,252.40	\$ 15,488.15	\$ 24,940.69	\$ 585.90
RECEIPTS	\$ 151,315.19	\$ 1,887.52	\$ 4,541.28	\$ 2.15	\$ 1.92	\$ 1,047.66	\$ 0.07
DISPERSALS	\$ (153,140.04)	\$ (1,584.86)	\$ (2,998.37)	\$ -	\$ (3,594.64)	\$ (2,013.83)	\$ -
ENDING BALANCE	\$ 22,962.36	\$ 27,665.72	\$ 26,322.65	\$ 17,254.55	\$ 11,895.43	\$ 23,974.52	\$ 585.97
FIRST NATIONAL - CD							
BEGINNING BALANCE	\$ 263,882.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DISPERSALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 263,882.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CASH BALANCE - TREASURER							
	GF -101	MSF - 202	LSF - 203	DSF - 301	WF - 591	EQF - 661	MF - 715
	\$ 817,009.09	\$ 234,377.81	\$ 225,324.99	\$ 17,254.55	\$ 278,755.07	\$ 237,537.59	\$ 4,697.31
CASH BALANCE - CLERK							
	\$ 817,009.09	\$ 234,377.81	\$ 225,324.99	\$ 17,254.55	\$ 278,755.07	\$ 237,537.59	\$ 4,697.31
DIFFERENCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SWEEP ENDING BALANCE							
TREASURER	\$ 1,386,381.33			\$ 130,661.20			\$ 1,814,956.41
CLERK	\$ 1,386,381.33			\$ 130,661.20			\$ 1,814,956.41
DIFFERENCE	\$ -			\$ -			\$ -
REC. BANK STATEMENT BALANCE	\$ 1,386,381.33		REC. BANK STATEMENT BALANCE	\$ 130,661.20			
TOTAL CASH ALL FUNDS							

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF EMPIRE

FROM 01/01/2024 TO 01/31/2024

FUND: 101 202 203 301 591 661 715

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
Fund 101	GENERAL FUND				
003	CERTIFICATE OF DEPOSITS	263,882.00	0.00	0.00	263,882.00
004	STATE SAVINGS CASH	24,787.21	151,002.69	153,140.04	22,649.86
009	SSB MM SWEEP	399,738.15	130,426.58	0.00	530,164.73
015	IMPREST (PETTY) CASH	312.50	0.00	0.00	312.50
	GENERAL FUND	688,719.86	281,429.27	153,140.04	817,009.09
Fund 202	MAJOR STREETS FUND				
004	STATE SAVINGS CASH	27,363.06	1,887.52	1,584.86	27,665.72
009	SSB MM SWEEP	206,491.73	220.36	0.00	206,712.09
	MAJOR STREETS FUND	233,854.79	2,107.88	1,584.86	234,377.81
Fund 203	LOCAL STREETS FUND				
004	STATE SAVINGS CASH	24,779.74	4,541.28	2,998.37	26,322.65
009	SSB MM SWEEP	198,790.20	212.14	0.00	199,002.34
	LOCAL STREETS FUND	223,569.94	4,753.42	2,998.37	225,324.99
Fund 301	DEBT SERVICE FUND				
004	STATE SAVINGS CASH	17,252.40	2.15	0.00	17,254.55
Fund 591	WATER FUND				
001	HUNTINGTON BANK CASH	6,565.35	28,056.50	589.97	34,031.88
004	STATE SAVINGS CASH	15,488.15	1.92	3,594.64	11,895.43
008	RRI ACCOUNT	19,985.87	0.00	0.00	19,985.87
009	SSB MM SWEEP	212,593.69	248.20	0.00	212,841.89
	WATER FUND	254,633.06	28,306.62	4,184.61	278,755.07
Fund 661	EQUIPMENT FUND				
004	STATE SAVINGS CASH	24,940.69	1,047.66	2,013.83	23,974.52
009	SSB MM SWEEP	213,335.40	227.67	0.00	213,563.07
	EQUIPMENT FUND	238,276.09	1,275.33	2,013.83	237,537.59
Fund 715	MEMORIAL FUND				
004	STATE SAVINGS CASH	585.90	0.07	0.00	585.97
009	SSB MM SWEEP	4,106.96	4.38	0.00	4,111.34
	MEMORIAL FUND	4,692.86	4.45	0.00	4,697.31
	TOTAL - ALL FUNDS	1,660,999.00	317,879.12	163,921.71	1,814,956.41

February 8, 2024 – EMPIRE VILLAGE COUNCIL WORK SESSION

The meeting was called to order at the Empire Township Hall and the Pledge of Allegiance was led by Walton at 7:00 p.m. Upon a roll call members Bacon, Chase, Dye, Rademacher, Walton, Webb were present. President Palmer and Clerk Smith were absent and excused.

CHANGES/ADDITIONS TO AGENDA – Bacon added Budget Public Hearing notice under New Business.

ADOPTION OF AGENDA - Motion by Bacon, support by Webb to approve the agenda as amended. Upon a voice vote, MOTION PASSED.

PUBLIC COMMENTS ON AGENDA ITEMS – None.

COMMUNICATIONS – Letter from Val Dalton regarding President Pro tem, letters regarding Short-Term Rentals from Carl Spina, Carol Purcell and Roland Woodring, Dave Taghon, Bill Blacquiere, Matt Cauchy, a letter regarding alley access from Mary Sharry and Bill Dickinson, and a letter regarding the septage ordinance from Paul Bertrand were read aloud.

DEPARTMENT HEAD REPORTS – None

COUNCIL MEMBER/COMMITTEE REPORTS – Personnel Committee reported that the DPW position has been accepted by Joseph Reutter who will receive all benefits described in the personnel policy. Dye noted that the STR Committee held a meeting.

OLD BUSINESS

APPROVE 1-23-24 REGULAR MEETING MINUTES – **Motion by Dye, support by Rademacher to approve the minutes. Upon a voice vote, MOTION PASSED.**

NEW BUSINESS

APPLICATION FOR PROPERTY LINE ADJUSTMENT #041-450-001-00 AND #041-450-007-00 – Zoning Administrator Hall reviewed the history and differences between a land division and boundary line adjustments. He recommends the Village's Land Division Ordinance be updated. While he initially denied approval of this application, upon further research he now recommends approval. **Motion by Rademacher, supported by Bacon to approve the application for property line adjustments between 041-450-001-00 and 041-450-007-00 be approved contingent on the recording of the new legal descriptions. ROLL CALL: Ayes: Bacon, Chase, Dye, Rademacher, Walton, Webb. Nays: None. MOTION PASSED.**

BUDGET FY 2024-25 – Discussion included the increases in Attorney Fees, sidewalk improvements, Parks repair and maintenance, Beautification, repairs and maintenance on the existing office, Water Fund capital outlay, bond principal and interest payments, wages and salaries. Areas to be discussed at next meeting included number of storm-drain cleanouts, banners and professional services. There was discussion of the Personnel Committee recommendations for appointed officials, seasonal, part-time and full-time employees. **Motion by Bacon, supported by Dye to schedule a Public Hearing on the 2024-25 Fiscal Year Budget for 7:00 p.m. on February 28, 2024, prior to the regular meeting. Upon a voice vote, MOTION PASSED.**

PUBLIC COMMENT – Rodney Barnes volunteered his experience as a career Human Resource professional to assist the village in addressing all personnel issues. Tina Dunphy asked that Short-Term Rental owners be better informed on the discussions regarding such. She feels the proposed restrictions could be dangerous. Luanne Barnes suggested that the website contains all the minutes and information regarding Short-Term Rentals. Karen Stenberger asked if a Short-Term Ordinance currently exists.

COUNCIL MEMBER COMMENT – Dye indicated that an STR Ordinance does not currently exist. The special committee has been discussing possibilities and will make recommendations to the Village Council who would make any decisions. Bacon clarified that the Village Council would hold a public hearing before making any decisions regarding those recommendations. Walton expressed her gratitude to all who attended the meeting. She is proud to be a council member and feels fortunate to live in a community that cares about each other regardless of differences of opinions.

ADJOURNMENT at 8:37 p.m.

Derith Smith

Empire Village Clerk

These are draft minutes for approval at the February 28, 2023, Regular Council meeting.

**Village of Empire
Leelanau County, Michigan
Resolution No. 2 of 2024**

Resolution to Amend Fiscal Year 2023-2024 Budget

WHEREAS, the Village Council adopted a budget for fiscal year March 1, 2023 through February 29, 2024 at a public hearing held on February 28, 2023 in accordance with Michigan and Federal statutes; and

WHEREAS, the Village Council is aware that such statutes require compliance in monitoring those funds/activity categories, and

BE IT RESOLVED, that the Village Council amend the following General Fund activity categories to the following amounts:

		<u>ORIGINAL</u>	<u>AMENDED BUDGET</u>
INCREASE	101-253-702	9,700	10,700
INCREASE	101-448-921	10,000	12,000
INCREASE	101-751-970	291,000	296,000
DECREASE	101-444-930	17,000	9,000

Moved by _____, support by _____ to approve Resolution No. 2 of 2024, a resolution amending the 2023-24 budget with immediate effect.

Ayes: _____

Nays: _____ Absent: _____

The resolution is declared adopted.

Sue Palmer, Village President

CERTIFICATION

I, Derith A. Smith, Clerk, hereby certify that the foregoing is a true copy and original copy of Resolution No. 2 if 2024, which was adopted by the Empire Village Council at a meeting held on February 28, 2024, which was held in accordance with the Open Meetings Act of the State of Michigan.

Derith Smith, Village Clerk

Village of Empire Deputy Clerk

From: Cenci, Brian <bcenci@geiconsultants.com>
Sent: Wednesday, February 14, 2024 12:30 PM
To: dpw@villageofempire.com; clerk@villageofempire.com
Cc: Steve Christensen; Village of Empire Clerk (deputyclerk@villageofempire.com); treasurer@villageofempire.com; John Gallagher
Subject: South Bar Lk Drain - Village of Empire, final assessment pre-payment notice
Attachments: VILLAGE Notice for South Bar Lake Drain reg. pre-payment (2-14-24).pdf

Importance: High

John & Derith,

Attached please see your final assessment amount that was approved by Steve after the Day of Review for the final assessment roll. The **total apportionment of 11.5% and the total assessment amount of \$47,725** is the same that was shown on the Day of Review for the Village. The apportionment percentage of 11.5% is also the same % you were notified of prior to the Day of Review, yet the total is a little more than the approximate \$43,700 you were notified prior to the Day of Review in December.

What we are asking of you is to get confirmation if you'll be pre-paying your total assessment of \$47,725 by Thursday, February 29th. We don't need to necessarily need to have the payment by that date, but we do need a FIRM decision that you'll be prepaying or not by then. If you do choose to pre-pay, then we would most likely need the money sometime in March at the latest.



BRIAN J. CENCI, P.E.

Sr. Project Manager – County Drain & Water Resources

cell: 517.449.3478 email: bcenci@geiconsultants.com

401 South Washington Square, Suite 103

Lansing, MI 48933





LEELANAU COUNTY DRAIN COMMISSIONER

Steve Christensen

8527 E. Government Center Dr., Suite #205

Suttons Bay, Michigan 49682

(231)-256-9783

schristensen@leelanau.gov

VILLAGE OF EMPIRE
P.O. BOX 253
11518 S. LaCORE ST.
EMPIRE, MI 49630-0253

PARCEL NUMBER

At-Large

YEARS OF ASSESSMENT

10

FINAL
APPORTIONMENT %

11.5000%

FINAL
ANNUAL
ASSESSMENT

\$6,180.61

FINAL TOTAL ASSESSMENT

\$47,725.00

THIS IS NOT A BILL

SOUTH BAR LAKE DRAIN

PRE-PAYMENT OPTION FOR DRAIN ASSESSMENT

Dear South Bar Lake Drain Drainage District residents:

In early-December 2023 I received five bids from contractors for the South Bar Lake Drain project and awarded to contract to Walton Contracting. Then, on January 4, 2024, I held a Day of Review of Apportionments, and after making some modifications to the assessments after receiving testimony from that day and waiting for the required 10-day appeal period to end, I have finalized the assessment roll after receiving no appeals. I have determined that the financing of this Project will be for a period of ten (10) years, and your assessment is based on a total project cost of \$415,000 over that 10-year period (which would first show on your December 1st 2024 tax bill and end in December 2033).

At this time, we have estimated an annual interest rate of 5.00% for the 10-year payback period. The actual interest rate will hopefully be a little better than this and in order to receive the best possible interest rate, last month we received a pledge of Full Faith & Credit from Leelanau County backing the financing of the project. I did this in order to get the best possible interest rate and a Full Faith & Credit backing by the County does that because they have a very good financial rating. That said, landowners seeking to avoid interest costs in connection with their assessment and the financing may pre-pay their drain assessment. **You have the option to prepay your assessment if you choose, but it is NOT required. If you don't want to pre-pay your assessment then you do not need to do anything further. The amount will be financed over the 10-year period and the first installment will appear on this December's 2024 winter tax bill.**

If you choose to prepay your drain assessment, you will need to actually pay the drain assessment to the Leelanau County Treasurer's office and they would need to receive it by no later than **Thursday, February 29th, 2024, by 5:00 p.m.** Please be aware that it can't just be postmarked by that date and needs to be in their hands by that deadline. After that date, payments will not be taken until the borrowing has been finalized and will include accrued interest up and through the date of the payment on your drain assessment.

Payments should be made out to the **SOUTH BAR LAKE DRAIN DRAINAGE DISTRICT** and also please include your parcel number(s) for which the assessment is being paid on in the **FOR or COMMENT** portion of your check; or write it in at the top. Your parcel number is shown at the top of this notice. **Whether you're mailing the payment or paying in person, you must fill out the attached payment slip and include that with your check and if mailing, send both the check and payment slip to the following address listed below. If you are pre-paying on multiple parcels you own then please list all parcel numbers with your check on the same payment slip.** The Treasurer's office will send you a receipt/confirmation of payment if you fill out the attached payment slip with your payment.

Leelanau County Treasurer
C/O South Bar Lake Drain District
8527 E Government Center Dr - Suite 104
Suttons Bay MI 49682

Sincerely,

Steve Christensen
Leelanau Co. Drain Commissioner

BUDGET REPORT FOR VILLAGE OF EMPIRE
Fund: 101 GENERAL FUND

Calculations as of 02/29/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 APPROVED BUDGET THRU	2023-24 ACTIVITY 02/29/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-403	REAL PROPERTY TAX	399,668.01	450,000.00	437,405.39	450,000.00
101-000-404	PERS PROP TAX	5.32	5,000.00	6,621.59	7,000.00
101-000-476	LICENSES & PERMITS	4,513.75	5,000.00	6,115.00	6,000.00
101-000-546	GRANT FUNDING	5,000.00	150,000.00	150,000.00	
101-000-574	STATE SHARED REV	37,750.80	40,000.00	34,555.25	34,000.00
101-000-655	FINES & FORFEITS	3,286.00	5,000.00	2,585.00	2,500.00
101-000-664	INVEST INTEREST	4,458.90	5,000.00	12,022.77	12,000.00
101-000-670	MISC INCOME	12,591.47	2,000.00	6,325.61	6,000.00
101-000-671	PARKING PASS	165.00	150.00	250.00	200.00
101-000-672	BEACH PARKING	34,372.91	34,000.00	37,765.35	37,000.00
101-000-691	FUND BALANCE CONTRIBUTION		130,000.00		83,000.00
101-000-693	REFUNDS & REBATES	2,659.05		598.89	600.00
Totals for dept 000 -		504,471.21	826,150.00	694,244.85	638,300.00
TOTAL ESTIMATED REVENUES		504,471.21	826,150.00	694,244.85	638,300.00
APPROPRIATIONS					
Dept 100 - COUNCIL					
101-100-702	WAGES - COUNCIL	12,215.00	13,000.00	10,600.00	13,000.00
101-100-715	PR TAX EXP - COUNCIL	934.45	950.00	810.94	950.00
101-100-910	PROF DEVELOPMENT	835.00	2,000.00	1,295.00	2,000.00
Totals for dept 100 - COUNCIL		13,984.45	15,950.00	12,705.94	15,950.00
Dept 215 - CLERK					
101-215-702	WAGES - CLERK	15,879.89	19,500.00	15,053.82	20,500.00
101-215-703	WAGES - DEPUTY CLERK	34,422.99	32,400.00	31,625.98	34,100.00
101-215-715	PR TAX EXP - CLERK	3,800.31	4,000.00	3,570.91	4,000.00
101-215-726	SUPPLIES		25.00		
101-215-840	INSURANCE	2,472.00	4,000.00	2,605.33	4,000.00
101-215-874	RETIREMENT	1,713.90	1,800.00	1,581.27	2,000.00
Totals for dept 215 - CLERK		58,289.09	61,725.00	54,437.31	64,600.00
Dept 253 - TREASURER					
101-253-702	WAGES - TREASURER	9,879.43	9,700.00	8,947.44	9,700.00
101-253-715	PR TAX EXP - TREASURER	755.78	750.00	684.51	750.00
101-253-726	SUPPLIES	364.46	500.00	198.49	500.00
101-253-730	POSTAGE	144.00	300.00	756.00	800.00
101-253-860	TRANSPORTATION		50.00		50.00
Totals for dept 253 - TREASURER		11,143.67	11,300.00	10,586.44	11,800.00
Dept 262 - ELECTIONS					
101-262-705	ELECTION WORKERS	1,215.00	100.00		1,500.00
Totals for dept 262 - ELECTIONS		1,215.00	100.00		1,500.00
Dept 265 - ADMINISTRATION					
101-265-702	WAGES - ADMINISTRATION MAIN	28,831.16	30,000.00	24,218.01	30,000.00
101-265-707	BRUSH PILE WAGES	4,056.56	5,000.00	3,177.64	5,000.00
101-265-715	PR TAX EXP - ADMINISTRATION	2,504.53	3,000.00	2,033.79	3,000.00
101-265-726	SUPPLIES	1,327.50	2,000.00	2,001.12	3,000.00
101-265-730	POSTAGE	177.89	300.00	157.00	300.00
101-265-800	PROFESSIONAL SERVICES	13,141.14	20,300.00	31,460.00	50,000.00
101-265-801	AUDIT FEES	4,925.00	5,000.00	8,385.00	8,500.00
101-265-821	ENGINEERING FEES			420.00	
101-265-826	LEGAL FEES	1,957.75	3,000.00	6,356.00	10,000.00
101-265-840	INSURANCE	15,904.40	18,000.00	16,186.00	16,500.00
101-265-853	TELEPHONE	314.90	400.00	470.55	600.00
101-265-854	CABLE INTERNET	1,144.86	1,200.00	1,059.88	1,200.00
101-265-874	RETIREMENT	804.59	1,800.00	743.25	1,000.00
101-265-880	BEAUTIFICATION	1,072.80	2,000.00	855.86	3,300.00
101-265-900	PRINT & PUB	960.40	1,000.00	863.00	1,000.00

BUDGET REPORT FOR VILLAGE OF EMPIRE
Fund: 101 GENERAL FUND
Calculations as of 02/29/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 APPROVED BUDGET THRU	2023-24 ACTIVITY 02/29/24	2024-25 REQUESTED BUDGET
APPROPRIATIONS					
Dept 265 - ADMINISTRATION					
101-265-919	WASTE DISPOSAL	133.40	1,000.00	3,247.77	3,500.00
101-265-921	ELECTRICITY	1,656.67	2,000.00	1,361.83	1,500.00
101-265-930	REPAIRS & MAINTENANCE	2,215.32	8,000.00	412.25	16,000.00
101-265-931	STORM SEWER CLEANOUT	2,002.50	4,200.00	1,965.00	2,500.00
101-265-933	SOFTWARE MAINTENANCE/SUPPOR	2,421.15	4,000.00	3,990.00	4,200.00
101-265-956	DUES & MISC	905.00	600.00		1,000.00
101-265-957	BANK CHARGES	160.00	200.00	4,047.17	1,000.00
101-265-965	CONTR TO OTHER FUNDS	25,000.00	25,000.00		25,000.00
101-265-966	GF CONTR - AIRPORT	750.00	750.00		750.00
101-265-967	PARKING AT LION'S PARK	500.00	500.00		500.00
101-265-970	CAPITAL OUTLAY - OFFICE ADD	6,912.92	25,000.00		35,000.00
101-265-971	SPECIAL PROJECTS - WILCO RD		39,000.00	18,400.00	20,000.00
101-265-978	EQUIPMENT RENTAL	15,533.16	18,000.00	4,515.34	15,000.00
101-265-979	BRUSH PILE - EQUIPMENT RENT	7,918.43	8,000.00	9,125.01	10,000.00
Totals for dept 265 - ADMINISTRATION		143,232.03	229,250.00	145,451.47	269,350.00
Dept 444 - SIDEWALKS					
101-444-930	REPAIRS & MAINTENANCE		17,000.00		20,000.00
Totals for dept 444 - SIDEWALKS			17,000.00		20,000.00
Dept 446 - ALLEYS					
101-446-930	REPAIRS & MAINTENANCE			488.15	
101-446-970	CAPITAL OUTLAY - ALLEYS	29,000.00	29,000.00	1,820.00	75,000.00
Totals for dept 446 - ALLEYS		29,000.00	29,000.00	2,308.15	75,000.00
Dept 448 - STREET LIGHTING					
101-448-921	STREET LIGHTING	8,642.87	10,000.00	9,361.70	11,000.00
Totals for dept 448 - STREET LIGHTING		8,642.87	10,000.00	9,361.70	11,000.00
Dept 536 - WASTEWATER UPDATE TASK FORCE					
101-536-726	SUPPLIES			45.14	
101-536-815	CONTRACTED SERVICES- PLOWIN		20,000.00	4,290.08	15,000.00
Totals for dept 536 - WASTEWATER UPDATE			20,000.00	4,335.22	15,000.00
Dept 721 - PLANNING COMMISSION					
101-721-701	WAGES - PLANNING COMMISSION	2,860.00	4,300.00	2,695.00	4,300.00
101-721-702	WAGES - PLANNING SECY	784.93	1,100.00	600.00	1,100.00
101-721-715	PR TAX EXP - COMM PLANNING	280.01	400.00	252.09	400.00
101-721-726	SUPPLIES		100.00	219.46	200.00
101-721-730	POSTAGE		100.00		100.00
101-721-821	PROFESSIONAL	1,968.75	6,000.00		4,000.00
101-721-826	LEGAL FEES	832.00	1,500.00		1,500.00
101-721-900	PRINT & PUB	391.20	500.00	168.01	500.00
101-721-950	SEMINARS		500.00		500.00
101-721-955	DUES & MISC		100.00		
Totals for dept 721 - PLANNING COMMISSIO		7,116.89	14,600.00	3,934.56	12,600.00
Dept 722 - ZONING COMMISSION					
101-722-701	WAGES - BOARD OF APPEALS	275.00	400.00		400.00
101-722-702	WAGES - ZONING ADMIN	9,114.97	8,750.00	8,076.96	9,700.00
101-722-715	PR TAX EXP - ZONING	708.55	700.00	617.89	800.00
101-722-726	SUPPLIES			37.84	100.00
101-722-826	LEGAL FEES		200.00		200.00
101-722-900	PRINT & PUB		100.00		100.00
Totals for dept 722 - ZONING COMMISSION		10,098.52	10,150.00	8,732.69	11,300.00
Dept 751 - PARKS					
101-751-702	WAGES - PARK MAINT	24,366.43	27,000.00	22,907.88	28,500.00
101-751-703	WAGES - AMBASSADOR	6,161.25	7,500.00	13,833.06	15,000.00
101-751-704	WAGES - PARKS CLERK	2,799.96	4,000.00	2,737.21	4,000.00
101-751-715	PR TAX EXP - PARK	2,534.27	3,000.00	3,031.96	3,500.00

BUDGET REPORT FOR VILLAGE OF EMPIRE
 Fund: 101 GENERAL FUND

Calculations as of 02/29/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 APPROVED BUDGET THRU	2023-24 ACTIVITY 02/29/24	2024-25 REQUESTED BUDGET
APPROPRIATIONS					
Dept 751 - PARKS					
101-751-726	SUPPLIES	2,878.09	3,500.00	570.35	3,500.00
101-751-840	INSURANCE	4,524.00	3,500.00	2,915.00	4,000.00
101-751-874	RETIREMENT	580.88	1,400.00	635.10	1,400.00
101-751-919	WASTE DISPOSAL	190.32	1,800.00	2,414.42	3,000.00
101-751-930	REPAIRS & MAINTENANCE	11,288.19	23,000.00	13,029.06	27,000.00
101-751-958	CREDIT CARD FEES	2,371.17	2,500.00	2,558.03	3,000.00
101-751-970	CAPITAL OUTLAY	19,678.17	291,000.00	296,791.33	10,000.00
101-751-978	EQUIPMENT RENTAL	19,056.81	19,000.00	24,485.48	25,000.00
Totals for dept 751 - PARKS		96,429.54	387,200.00	385,908.88	127,900.00
TOTAL APPROPRIATIONS		379,152.06	806,275.00	637,762.36	636,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		125,319.15	19,875.00	56,482.49	2,300.00

FUND	CURRENT FUND BALANCE	PROJECTED FYE FUND BALANCE
101	\$ 709,730	\$ 735,000

<u>FUND</u>	<u>CURRENT FUND BALANCE</u>	<u>PROJECTED FYE FUND BALANCE</u>
202	204,837	210,000

BUDGET REPORT FOR VILLAGE OF EMPIRE
 Fund: 203 LOCAL STREETS FUND
 Calculations as of 02/29/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 APPROVED BUDGET THRU	2023-24 ACTIVITY 02/29/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
203-000-574	STATE SHARED REV	33,412.33	28,000.00	33,067.95	30,000.00
203-000-575	STATE WINTER REV	1,710.93	6,000.00		
203-000-664	INVEST INTEREST	1,170.80	350.00	1,755.07	1,500.00
203-000-677	50% TRF FR MAJ ST	24,366.53	26,000.00	24,005.18	25,000.00
203-000-691	FUND BALANCE CONTRIBUTION		40,000.00		67,000.00
203-000-692	CONTRIBUTION FROM OTHER FUN	125,000.00	25,000.00		25,000.00
Totals for dept 000 -		185,660.59	125,350.00	58,828.20	148,500.00
TOTAL ESTIMATED REVENUES		185,660.59	125,350.00	58,828.20	148,500.00
APPROPRIATIONS					
Dept 000					
203-000-801	AUDIT FEES	450.00	450.00	450.00	450.00
203-000-821	ENGINEERING		5,000.00		
203-000-930	REPAIRS & MAINTENANCE	219.64	7,000.00	690.65	13,000.00
Totals for dept 000 -		669.64	12,450.00	1,140.65	13,450.00
Dept 215 - CLERK					
203-215-702	WAGES - LOCAL STREETS CLERK	1,400.04	1,500.00	1,368.41	1,600.00
203-215-715	PR TAX EXP - CLERK	107.04	100.00	104.62	120.00
Totals for dept 215 - CLERK		1,507.08	1,600.00	1,473.03	1,720.00
Dept 463 - ROUTINE MAINTENANCE					
203-463-702	WAGES - ROUTINE MAINTENANCE	3,463.39	3,500.00	2,586.51	3,500.00
203-463-715	PR TAX EXP - ROUTINE MAINTENANCE	264.99	300.00	197.79	300.00
203-463-726	SUPPLIES	92.52	1,000.00	1,213.96	1,000.00
203-463-787	TRAFFIC CON - ROUTINE		250.00		250.00
203-463-821	ENGINEERING FEES		5,000.00	3,180.00	5,000.00
203-463-840	INSURANCE	835.00	2,100.00	1,402.00	2,100.00
203-463-874	RETIREMENT	96.59	250.00	79.64	250.00
203-463-978	EQUIPMENT RENTAL	2,898.33	5,500.00	1,920.21	5,500.00
Totals for dept 463 - ROUTINE MAINTENANCE		7,650.82	17,900.00	10,580.11	17,900.00
Dept 478 - WINTER MAINTENANCE					
203-478-702	WAGES - WINTER MAINTENANCE	4,901.28	5,200.00	2,139.14	5,200.00
203-478-715	PR TAX EXP - WINTER MAINTENANCE	376.97	500.00	163.60	500.00
203-478-726	SUPPLIES	4,060.12	4,500.00	2,227.64	4,500.00
203-478-815	CONTRACTED SERVICES- PLOWIN			4,800.00	
203-478-840	INSURANCE	835.00	1,200.00	352.00	1,200.00
203-478-874	RETIREMENT	97.46	250.00	55.03	250.00
203-478-978	EQUIPMENT RENTAL	8,207.64	7,000.00	2,012.31	7,000.00
Totals for dept 478 - WINTER MAINTENANCE		18,478.47	18,650.00	11,749.72	18,650.00
Dept 901 - CAPITAL OUTLAY					
203-901-970	CAPITAL OUTLAY- UNION ST	198,177.80	70,000.00	7,909.47	95,000.00
Totals for dept 901 - CAPITAL OUTLAY		198,177.80	70,000.00	7,909.47	95,000.00
TOTAL APPROPRIATIONS		226,483.81	120,600.00	32,852.98	146,720.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		(40,823.22)	4,750.00	25,975.22	1,780.00

FUND	CURRENT FUND BALANCE	PROJECTED FYE FUND BALANCE
203	206,274	211,000

BUDGET REPORT FOR VILLAGE OF EMPIRE
Fund: 591 WATER FUND

Calculations as of 02/29/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	APPROVED BUDGET THRU	ACTIVITY 02/29/24	REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
591-000-626	SERVICE INSTALLATION	25,991.00	15,000.00	1,219.06	18,000.00
591-000-642	WATER SALES	136,083.79	155,000.00	164,425.20	165,000.00
591-000-655	LATE PAYMENT FEES	3,725.00	2,000.00	3,675.00	3,000.00
591-000-664	INVEST INTEREST	592.70	400.00	2,296.84	2,000.00
591-000-665	FIRE SUPPRESSION LEASE	800.00	800.00	800.00	800.00
591-000-670	MISC INCOME		200.00	1,561.03	200.00
591-000-691	FUND BALANCE CONTRIBUTION		140,000.00		82,000.00
Totals for dept 000 -		167,192.49	313,400.00	173,977.13	271,000.00
TOTAL ESTIMATED REVENUES		167,192.49	313,400.00	173,977.13	271,000.00
APPROPRIATIONS					
Dept 000					
591-000-996	TRANSFERS OUT	20,745.00			
Totals for dept 000 -		20,745.00			
Dept 215 - CLERK					
591-215-702	WAGES - WATER CLERK	(128.00)	2,200.00		2,200.00
591-215-703	WAGES - WATER ADMIN	10,860.02	11,000.00	9,574.20	11,500.00
591-215-715	PR TAX EXP - CLERK	825.76	1,000.00	732.50	1,000.00
591-215-874	RETIREMENT	427.61	450.00	369.24	450.00
Totals for dept 215 - CLERK		11,985.39	14,650.00	10,675.94	15,150.00
Dept 556 - WATER					
591-556-702	WAGES - WATER MAINTENANCE	19,230.93	19,450.00	15,477.40	21,000.00
591-556-715	PR TAX EXP - WATER	1,446.90	1,500.00	1,184.04	1,500.00
591-556-726	SUPPLIES	1,133.76	2,500.00	1,823.09	2,500.00
591-556-730	POSTAGE	488.93	600.00	692.60	800.00
591-556-800	PROFESSIONAL SERVICES		800.00		800.00
591-556-801	AUDIT FEES	800.00	800.00	800.00	800.00
591-556-804	LABS & TESTING	4,265.00	1,000.00	3,003.75	4,000.00
591-556-821	ENGINEERING FEES	(5,035.00)	5,000.00		
591-556-840	INSURANCE	4,410.18	4,000.00	3,553.99	4,000.00
591-556-853	TELEPHONE	1,513.00	1,600.00	1,259.73	1,600.00
591-556-874	RETIREMENT	571.71	800.00	520.29	800.00
591-556-921	ELECTRICITY	10,479.59	12,000.00	9,416.27	11,000.00
591-556-923	HEAT	4,079.05	3,600.00	3,706.87	4,500.00
591-556-930	REPAIRS & MAINTENANCE	17,216.07	56,000.00	11,389.09	11,000.00
591-556-933	SOFTWARE MAINTENANCE/SUPPOR	1,185.92	1,000.00	1,660.00	1,800.00
591-556-938	METER HOSTING & SOFTWARE	984.55	1,400.00	702.09	1,500.00
591-556-956	DUES & MISC	2,405.08	2,600.00	1,358.93	2,600.00
591-556-957	BANK CHARGES	346.99	400.00	389.19	400.00
591-556-959	DEPRECIATION	41,704.00	40,000.00		42,000.00
591-556-970	CAPITAL OUTLAY	11,905.00	110,000.00	66,212.58	105,000.00
591-556-978	EQUIPMENT RENTAL	6,147.34	6,000.00	4,562.04	7,000.00
591-556-991	DEBT PRINCIPLE/BOND RESERVE	3,255.00	18,000.00	20,000.00	20,000.00
591-556-995	DEBT INTEREST	(3,255.00)	8,800.00	8,249.28	8,800.00
Totals for dept 556 - WATER		125,279.00	297,850.00	155,961.23	253,400.00
TOTAL APPROPRIATIONS		158,009.39	312,500.00	166,637.17	268,550.00
NET OF REVENUES/APPROPRIATIONS - FUND 591		9,183.10	900.00	7,339.96	2,450.00

FUND	CURRENT FUND BALANCE	PROJECTED FYE FUND BALANCE
591	255,345	257,000

BUDGET REPORT FOR VILLAGE OF EMPIRE
 Fund: 661 EQUIPMENT FUND
 Calculations as of 02/29/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 APPROVED BUDGET THRU	2023-24 ACTIVITY 02/29/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
661-000-664	INVEST INTEREST	1,600.00	1,200.00	2,048.03	2,000.00
661-000-668	EQUIPMENT RENTAL	72,946.60	70,000.00	51,157.62	60,000.00
661-000-670	MISC INCOME	1,200.00			
661-000-691	FUND BALANCE CONTRIBUTION		75,000.00		103,500.00
	Totals for dept 000 -	75,746.60	146,200.00	53,205.65	165,500.00
TOTAL ESTIMATED REVENUES		75,746.60	146,200.00	53,205.65	165,500.00
APPROPRIATIONS					
Dept 000					
661-000-968	DEPRECIATION EXPENSE	20,647.00			
	Totals for dept 000 -	20,647.00			
Dept 215 - CLERK					
661-215-702	WAGES - EQUIPMENT CLERK	4,760.01	5,200.00	4,653.11	5,500.00
661-215-715	PR TAX EXP - CLERK	364.15	400.00	356.01	450.00
	Totals for dept 215 - CLERK	5,124.16	5,600.00	5,009.12	5,950.00
Dept 557 - EQUIPMENT					
661-557-702	WAGES - EQUIPMENT MAINTENAN	12,471.34	13,000.00	9,399.23	13,600.00
661-557-715	PR TAX EXP - EQUIPMENT	951.38	1,000.00	719.02	1,000.00
661-557-726	SUPPLIES	1,059.17	2,000.00	1,798.28	2,000.00
661-557-751	FUEL & OIL	10,769.38	12,000.00	5,556.69	12,000.00
661-557-801	AUDIT FEES	600.00	600.00	600.00	600.00
661-557-840	INSURANCE	16,212.00	16,000.00	16,591.00	17,500.00
661-557-874	RETIREMENT	369.01	600.00	317.09	600.00
661-557-925	WATER	250.00	250.00	200.00	250.00
661-557-930	REPAIRS & MAINTENANCE	14,422.55	14,000.00	2,597.19	5,000.00
661-557-965	CONTR TO OTHER FUNDS	100,000.00			
661-557-970	CAPITAL OUTLAY	798.00	79,000.00	2,999.99	106,000.00
	Totals for dept 557 - EQUIPMENT	157,902.83	138,450.00	40,778.49	158,550.00
TOTAL APPROPRIATIONS		183,673.99	144,050.00	45,787.61	164,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 661		(107,927.39)	2,150.00	7,418.04	1,000.00

FUND	CURRENT FUND BALANCE	PROJECTED FYE FUND BALANCE
661	234,064	217,000

**Village of Empire
Leelanau County, Michigan
Resolution No. 3 of 2024**

Resolution to Adopt Fiscal Year 2024-25 Budget

WHEREAS, a budget has been prepared for revenues and expenditures for the fiscal year March 1, 2024 through February 28, 2025, and a public hearing has been held in accordance with Michigan and Federal statutes providing an opportunity for public comment upon same; and

WHEREAS, the Village Council is now satisfied that the proposed budget is reasonable and in the best interests of the Village; and

BE IT RESOLVED, that it is the intent of the Village Council to adopt and manage the budget by fund/activity categories.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Village Council adopt and appropriate the total budget not to exceed:

COUNCIL	<u>15,950</u>		
CLERK	<u>64,600</u>		
TREASURER	<u>11,800</u>		
ELECTIONS	<u>1500</u>		
ADMINISTRATION	<u>269,350</u>		
SIDEWALKS	<u>20,000</u>		
ALLEYS	<u>75,000</u>	GENERAL FUND	<u>636,000</u>
STREET LIGHTING	<u>11,000</u>	MAJOR STREET	<u>71,835.00</u>
WASTEWATER	<u>15,000</u>	LOCAL STREET	<u>146,720</u>
PLANNING COMMISSION	<u>12,600</u>	WATER FUND	<u>268,550</u>
ZONING COMMISSION	<u>11,300</u>	EQUIPMENT FUND	<u>164,500</u>
PARKS	<u>127,900</u>		
TOTAL GENERAL FUND	\$636,000	TOTAL BUDGET	\$1,287,605

Including salaries and wages as recommended by the personnel committee:

PRESIDENT	<u>95</u>	PER MEETING	ZONING ADMINISTRATOR	<u>8,750</u>	PER YEAR
TRUSTEES	<u>75</u>	PER MEETING	DEPUTY CLERK	<u>20.72</u>	HOURLY
PC MEMBERS	<u>55</u>	PER MEETING	DPW SUPERINTENDENT	<u>25.24</u>	HOURLY
ZBA MEMBERS	<u>55</u>	PER MEETING	DPW TECHNICIAN	<u>21.36</u>	HOURLY
CLERK	<u>28,850</u>	PER YEAR	BEACH MAINTENANCE	<u>15.63</u>	HOURLY
TREASURER	<u>9,693</u>	PER YEAR	DPW SEASONAL	<u>16.65</u>	HOURLY
			BEACH AMBASSADOR	<u>15.00</u>	HOURLY

The property tax millage rate to be levied to support the 2024-25 budget will be set at the current rate of 6.3063 mills. State Savings Bank, Empire Branch, is named the primary official depository for all funds with the option of investing in other financial institutions as determined economically prudent. Regular meetings will be held at 7:00 p.m. on the fourth Tuesday of each month at the Empire Township Hall, 10088 Front Street, Empire, MI 49630.

_____ moved that Resolution No. 3 of 2024, a resolution adopting the 2024-25 fiscal year budget, be approved with immediate effect. Support by _____.

Voting for:

Voting against:

Absent:

The resolution is declared adopted.

Sue Palmer, Village President

CERTIFICATION

I, Derith A. Smith, Clerk, hereby certify that the foregoing is a true copy and original copy of Resolution No. 3 of 2024, which was adopted by Village Council for the Village of Empire at a meeting held on February 28, 2024, which was held in accordance with the Open Meetings Act of the State of Michigan.

Derith Smith, Village Clerk



2024 Schedule of Fees

DRAFT

LAND USE AND ZONING PERMITS*	
After the Fact Permit	2X COST
Chicken and Livestock Permit	\$ 10.00
Fence Permit	\$ 40.00
Fireworks Special Event	\$ 100.00
Land Division	
Lot Split or Combination	\$ 125.00
Land Division Resulting in More than 2 Buildable Parcels	\$ 250.00
Land / Special Use Permits	
Residential Land Use	\$ 75.00
Commercial Land Use	\$ 100.00
Amended Land Use	\$ 50.00
Temporary Outdoor Land Use	\$ 100.00
Special Use	\$ 300.00
Change of Use	\$ 100.00
Mass Gathering**	\$ 1,500.00
Planned Unit Developments (PUD)***	
Pre-application Meeting	\$ 200.00
Application for PUD / Preliminary Site Plan Review	\$ 1,200.00
Final Site Plan Review	\$ 1,200.00
Sign Permit	\$ 50.00
Site Plan Review	
Site Plan Pre-application Meeting	\$ 100.00
Commercial Level A Site Plan Review	\$ 100.00
Commercial Level B Site Plan Review	\$ 750.00
Minor Site Plan Approval	\$ 100.00
Special Meeting Request****	\$ 600.00
Solicitors / Peddlers / Vendor Permits (Daily)	
1-5 Vendors	\$ 25.00
6-10 Vendors	\$ 50.00
11+ Vendors	\$ 100.00
Telecommunication Towers Type I or II Special Use Permit Review	\$ 2,500.00
Tree Permit	FREE
Zoning Appeal and Variance	\$ 400.00
Zoning Change for a Specific Parcel	\$ 300.00
Zoning Ordinance Text Amendment	\$ 300.00

***PROFESSIONAL REVIEWS AND PUBLISHING**

The above are base fees. In addition, the applicant shall pay such fees as the Village deems necessary to secure or provide additional publishing, professional planning, engineering, or legal review of any application. The cost of such publishing or professional review shall be borne solely by the applicant and shall be paid in full before any permit is issued. The Village may require the applicant to pay a deposit to be applied against such fees for publishing or professional review. Such deposit may be in any amount reasonably deemed necessary by the Village to cover the full cost of such review. Any additional fees or deposits not spent by the Village will be refunded to the applicant.

****MASS GATHERINGS**

Additional cost determination for services and personnel may apply. See *Ordinance 119, Section 2.5*.

*****PUD**

If the PUD Application costs and/or the Site Plan Review costs exceed the fee schedule, the applicant shall pay the balance before approval is granted and permits are issued. If the PUD fee exceeds the expenses incurred, the balance will be refunded to the applicant.

******SPECIAL MEETING REQUESTS**

Either the President or any three Trustees may call a special meeting of the Village Council. The Chair of the Village Planning Commission may call a special meeting of the Planning Commission. Anyone requesting a special meeting shall bear the expense of such special meeting and said expense shall be paid in advance prior to any scheduling of such special meeting.

PERFORMANCE GUARANTEES

Any performance guarantee, as provided for in Section 8.06 of the Zoning Ordinance, shall be in addition to the base fee, any special meeting fee or professional review or publishing fee and shall be deposited with or provided to the village prior to the issuance of any permit.

WATER UTILITY	
Ready to Serve Rate (Quarterly)	
Residential	\$ 55.00
Commercial	\$ 100.00
Usage Rate per 1,000 Gallons	
Residential	\$ 3.00
Commercial	\$ 3.00
Fire Department Flat Rate (Quarterly)	\$ 18.00
Fire Suppression System (Annual)	\$ 300.00
Late Payment Penalty per Quarter	\$ 25.00
Water Off	\$ 50.00
Water Off/On (Full Turn Same Day)	\$ 40.00
Pre-tapped Watermain Connection	\$ 2,230.00
Un-tapped Watermain Connection	\$ 3,380.00
Un-tapped Watermain Connection with Boring	\$ 5,980.00

ADMINISTRATION	
Parking Pass New Resident Issue	FREE
Parking Pass Replacement (See Policy)	\$ 5.00
Copy of Zoning Ordinance or Master Plan	\$ 10.00

CIVIL INFRACTIONS (ORDINANCE NO. 107)	
First Offense	\$ 100.00
Second Offense	\$ 200.00
Third Offense	\$ 300.00

BEACH FINES (ORDINANCE NO. 150)	
Beach Parking per Hour	\$ 1.00
Parking in Designated Parking Area with No Parking or Expired Pass	\$ 15.00
Failure to Clean Up Pet Waste	\$ 25.00
Grill, Kindle, or Start a Fire Outside of Provided Receptacles	\$ 25.00
Using Scooters, Motor Bikes, Skateboards, Skates on Beach Wall	\$ 25.00
Driving on Beach or off of Paved Roads	\$ 50.00
Pet without a Leash	\$ 50.00
Noise Disturbance between 11:00 PM and 8:00 AM	\$ 50.00
Parking in Undesignated Parking Spot	\$ 50.00
Boat Trailer Parked in Undesignated Parking Area	\$ 75.00
Park or Store Motor Vehicle, Campers, or Boats Overnight	\$ 75.00
Park any Vehicle Over 22 Feet from July 1st - Labor Day	\$ 100.00
Dumping Garbage or Rubbish	\$ 100.00
Violation of Fireworks Ordinance No. 130	\$ 100.00
Parking in Fire Lane	\$ 100.00
Using Jet Skis in Swimming Area	\$ 100.00
Overnight Camping or Sleeping	\$ 150.00

DRAFT

FY 2024-25



PUBLIC NOTICE

Schedule of Village Council Regular and Work Session Meetings

Meetings begin at 7:00 pm, inside the **Empire Township Hall located at 10088 W. Front St., Empire, MI 49630**. Work Sessions of the Empire Village Council are held on the second Thursday of each month and Regular Meetings are held on the fourth Tuesday of each month. There are no work sessions in November and December. Special meetings will be held as necessary and posted in accordance with the requirements of the Open Meetings Act (Act 267 of 1976).

Work Session	Thursday	March 14, 2024	7:00 PM
Regular Meeting	Tuesday	March 26	7:00 PM
Work Session	Thursday	April 11	7:00 PM
Regular Meeting	Tuesday	April 23	7:00 PM
Work Session	Thursday	May 9	7:00 PM
Regular Meeting	Tuesday	May 28	7:00 PM
Work Session	Thursday	June 13	7:00 PM
Regular Meeting	Tuesday	June 25	7:00 PM
Work Session	Thursday	July 11	7:00 PM
Regular Meeting	Tuesday	July 23	7:00 PM
Work Session	Thursday	August 8	7:00 PM
Regular Meeting	Tuesday	August 27	7:00 PM
Work Session	Thursday	September 12	7:00 PM
Regular Meeting	Tuesday	September 24	7:00 PM
Work Session	Thursday	October 10	7:00 PM
Regular Meeting	Tuesday	October 22	7:00 PM
Regular Meeting	Thursday	November 14	7:00 PM
Regular Meeting	Thursday	December 12	7:00 PM
Work Session	Thursday	January 9, 2025	7:00 PM
Regular Meeting	Tuesday	January 28	7:00 PM
Work Session	Thursday	February 6	7:00 PM
Regular Meeting	Tuesday	February 25	7:00 PM

Persons with questions or individuals with disabilities requiring auxiliary aids or services to effectively participate in meetings should contact the Deputy Clerk at (231) 326-5466, 11518 S. Lacore, Empire, MI 49630 or email: deputyclerk@villageofempire.com.

VC 2/28/24

**RESOLUTION NO. 4 OF 2024
VILLAGE OF EMPIRE**

RESOLUTION DESIGNATING THE AMOUNT OF "ACT 51" FUNDS INTO MAJOR AND LOCAL STREET FUNDS AND LIMITING CIRCUMSTANCES UNDER WHICH THOSE TRANSFERS MAY OCCUR

WHEREAS, Public Act 51 of 1951 (MCL 247.651, et seq.), "ACT 51" defines certain purposes under which Michigan transportation funds ("ACT 51 Funds") may be allocated and expensed; and

WHEREAS, ACT 51 further provides for the powers and duties of village officials to act under those certain purposes to adequately maintain major and local streets; and

WHEREAS, the village maintains a map designating major and local streets, and files it with the Michigan Department of Transportation annually; and

WHEREAS, village officials may use Act 51 Funds on major or local streets, provided the first priority is funding the major street system; and

WHEREAS, village officials state that the village is adequately maintaining its major streets; and

WHEREAS, the village is following an asset management process for its major and local street systems; and

WHEREAS, the village desires to transfer fifty percent (50%) of its major street funds to the local street system.

NOW, THEREFORE, BE IT RESOLVED that 50% of all major street funds received during the Fiscal Year 03/01/2024 through 02/29/2025 shall be transferred to the local street fund is hereby approved and adopted by the Village Council;

BE IT FURTHER RESOLVED that all the local streets are to be funded with the transfer.

_____ moved that Resolution No. 4 of 2024, a resolution designating the amount of "ACT 51" funds into major and local street funds and limiting circumstances under which those transfers may occur, be adopted with immediate effect. 2nd by _____.

Voting for:

Voting against:

The resolution is declared adopted.

Sue Palmer, Village President

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution No. 4 of 2024 which was adopted by the Village Council for the Village of Empire at a regular meeting held on February 28, 2024.

Derith A. Smith, Village Clerk

RESOLUTION NO. 5 OF 2024

Derith A. Smith, Village Clerk

Village of Empire Deputy Clerk

From: Matt Ansorge <mansorge@leelanau.gov>
Sent: Friday, February 2, 2024 12:03 PM
To: Empire Vlg Clerk; Empire Vlg Deputy Clerk; Empire Village President
Subject: Natural Hazard Mitigation Plan Adoption Resolution
Attachments: Empire Vlg.docx

Good Friday morning!

As you may know, we have been working to update our County Natural Hazard Mitigation Plan for over two years now. There have been many meetings, discussions, and questionnaires involved and we are extremely fortunate to have participation from every local municipality in the update process. The update of this plan required federal grant funding and Networks Northwest served as the fiduciary for the FEMA Hazard Mitigation Assistance Grant Program for Planning. Networks Northwest was able to utilize all the data collected from our planning meetings and questionnaires and submit a draft plan to FEMA and the Michigan State Police Emergency Management Homeland Security Division (MSP EMHSD) for approval.

As of the beginning of January, we have received approval from both FEMA and MSP EMHSD regarding our County Natural Hazard Mitigation Plan. I have this scheduled to go before the County Board of Commissioners at their meetings this month for approval. This plan will need to be adopted by each township and village in order for every local jurisdiction to be eligible for disaster assistance and/or grant monies for mitigation projects.

I have attached a draft resolution for your jurisdiction. If you would prefer to have me or my Deputy Director present for the meeting, we can try to make arrangements. Please let me know if you will require us to be present for the meeting.

Thank you and have a great weekend!

Matt Ansorge
Director of Emergency Management/9-1-1
Leelanau County
(231) 256-8775

**VILLAGE OF EMPIRE
LEELANAU COUNTY, MICHIGAN**

RESOLUTION NO. 6 OF 2024

NATURAL HAZARD MITIGATION PLAN ADOPTION RESOLUTION

WHEREAS, all jurisdictions within Leelanau County have exposure to natural, technological and human-induced hazards that may damage or destroy life, property, the environment, or local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate damages and impacts to life, property, the environment or local economy; and

WHEREAS, The Disaster Mitigation Act (DMA) of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update has been developed in accordance to the DMA of 2000 to reflect the concerns of the citizens and stakeholders of Leelanau County; and

WHEREAS, Empire Village previously adopted the 2016 Leelanau County Natural Hazard Mitigation Plan on July 9, 2015 by Resolution Number 5 of 2015; and

WHEREAS, Empire Village affirmed participation in the maintenance of the 2023 Leelanau County Natural Hazard Mitigation Plan and committed to participating in the update of the Plan no less than once every 5 years; and

WHEREAS, the 2023 Leelanau County Natural Hazard Mitigation Plan provides a set of actions to reduce risk from natural hazards through education and outreach programs, establishes a foundation for coordination among agencies in Leelanau County, identifies future mitigation projects, and meets the qualifications for federal assistance programs in order to be eligible for FEMA pre-disaster and post-disaster mitigation grant funding;

NOW, THEREFORE, BE IT RESOLVED, that the Empire Village Council does hereby adopt the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update as an official plan of Empire Village.

_____ moved that Resolution No. 6 of 2024, a resolution adopting the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update as an official plan of Empire Village, be approved with immediate effect. Support by _____.

Voting for:

Voting against:

Absent:

The resolution is declared adopted.

Sue Palmer, Village President

CERTIFICATION

I, Derith A. Smith, Clerk, hereby certify that the foregoing is a true copy and original copy of Resolution No. 6 of 2024, which was adopted by Village Council for the Village of Empire at a meeting held on February 28, 2024, which was held in accordance with the Open Meetings Act of the State of Michigan.

Derith A. Smith, Village Clerk



900 MONROE AVE NW
GRAND RAPIDS, MI 49503

PHONE (616) 832-8000
FAX (616) 832-8002
MIKAMEYERS.COM

FED-ID 38-1647107

February 8, 2024

Village of Empire
c/o Derith Smith
PO Box 253
Empire, MI 49630

Invoice No. 698242
Client No. 49292
Matter No. 64665
Billing Attorney TJF

Invoice Summary

For professional services rendered through January 31, 2024

Re: General Legal

Total Professional Fees	\$ 380.00
Total Costs Advanced	<u>\$.00</u>
Total Current Invoice	\$ 380.00

Empire, Village of
Client No. 49292-64665

February 8, 2024
Invoice No. 698242

Re: General Legal

Professional Fees

Date	Atty	Description	Hours	Amount
1/15/24	TJF	Review of correspondence from A. Acton regarding ordinance to add sign ordinance to zoning ordinance	.30	57.00
1/15/24	TJF	Initial preparation of amendment to add sign ordinance to zoning ordinance	.80	152.00
1/22/24	TJF	Preparation of amendment to resolution 11 of 2023; email same to S. Palmer and D. Smith	.90	171.00
Total Professional Fees				\$ 380.00
Total Current Invoice				\$ 380.00