

EMPIRE VILLAGE COUNCIL REGULAR MEETING
Empire Township Hall - 10088 W. Front Street
August 27, 2024 @ 7 PM

AGENDA

- A. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. ROLL CALL**
- C. CHANGES OR ADDITIONS TO THE AGENDA**
- D. ADOPTION OF THE AGENDA**
- E. PUBLIC COMMENTS ON AGENDA ITEMS**
- F. CONSENT AGENDA**
 - 1) Approve minutes – 08/08/2024 Work Session
 - 2) Approve August Bills totaling \$ _____
- G. REVIEW OF FINANCIAL STATEMENTS**
- H. COMMUNICATIONS**
- I. DEPARTMENT HEAD REPORTS**
- J. COUNCIL MEMBER / COMMITTEE REPORTS**
- K. OLD BUSINESS**
 - 1) Schedule Water Rate Public Hearing (Rademacher)
 - 2) Schedule Parks Ordinance Public Hearing (Dye)
 - 3) Schedule Sign Ordinance Public Hearing (Bacon)
- L. NEW BUSINESS**
 - 1) Planning Commission Resignation (Walton)
 - 2) Request Planning Commission Applications (Walton)
 - 3) Beautification Presentation Request (Walton)
- M. PUBLIC COMMENT**
- N. COUNCIL MEMBER COMMENT**
- O. ADJOURNMENT**

August 8, 2024 – EMPIRE VILLAGE COUNCIL WORK SESSION

The meeting was called to order at the Empire Township Hall and the Pledge of Allegiance was led by Palmer at 7:00 p.m. Upon a roll call members Bacon, Chase, Dye, Palmer, Rademacher, Walton, and Webb were present. Clerk Smith was also present.

CHANGES/ADDITIONS TO AGENDA – Palmer removed the Mowing Policy under New Business. Chase will present Office updates under committee report. Bacon noted that the Sign Ordinance in the packet is not the one passed by the PC on August 1st. She also said she will report on the Aylsworth Streetlights under committee reports.

ADOPTION OF AGENDA - Motion by Walton, support by Bacon to approve the agenda as amended. Upon a voice vote, MOTION PASSED.

PUBLIC COMMENTS ON AGENDA ITEMS – Terry Bacon commented on the proposed Sign Ordinance.

COMMUNICATIONS – Letter regarding streetlights on Aylsworth was received and read aloud. A response from Bacon was read aloud. Letter regarding the proposed Sign Ordinance from Terry Bacon was received. All were included in packet.

COUNCIL MEMBER/COMMITTEE REPORTS – Chase reported on the progress of improvements to the break room, office furniture, and electrical needs. She provided 2 quotes for remodel of office area. Timing of moving technology and delivering furniture was discussed. Lowest quote was received from DPW Technician Reutter who would perform work on personal time. **Motion by Bacon, support by Dye to amend the agenda to include approval of office remodeling and equipment purchases on the agenda under Old Business #5. ROLL CALL: Ayes: Bacon, Chase, Dye, Palmer, Rademacher, Walton, Webb. Nays: None. MOTION PASSED.** Rademacher reported on Water Committee and Dye reported on Parks Committee. Bacon reported on the next steps for reviewing the streetlights on Aylsworth. She also reported on the Master Plan Open House and educational sessions.

OLD BUSINESS

APPROVE MINUTES: Regular Meeting 7/23/24 – Motion by Dye, support by Rademacher to approve the minutes as presented. Upon a voice vote, MOTION PASSED.

SIGN ORDINANCE – Bacon reviewed some of the changes made to the incorrect draft in the packet. There was consensus that a corrected draft be forwarded to Council and such will be added to the next meeting agenda.

PARKS COMMITTEE RECOMMENDATIONS – Dye reviewed the changes the Parks committee has recommended to the Beach Park Ordinance. Changes to Fee Schedule will be considered at the Budget Hearing.

PERSONNEL COMMITTEE JOB DESCRIPTIONS – Walton reviewed the descriptions provided. There was discussion on the format, whether the descriptions applied to current or future duties. There was discussion of the descriptions and differences between an at-will employee, contract employee or appointed officer by ordinance. **Motion by Rademacher,**

support by Dye to extend the meeting until 9:30 p.m. Upon a voice vote, MOTION PASSED.

VILLAGE OFFICE TRANSITION – Motion by Bacon, support by Dye to approve electrical contracting and construction remodeling not to exceed \$7K. ROLL CALL: Ayes: Bacon, Chase, Dye, Palmer, Rademacher, Walton, Webb. Nays: None. MOTION PASSED.

WATER RATES RECOMMENDATION – Rademacher reported that the committee’s recommendation is 4% RTS increase (\$58 Residential, \$105 Commercial) and continue annually until a new water study is completed. A public hearing will be scheduled at the regular meeting.

NEW BUSINESS

RECYCLING – Moved to next work session

NIAGARA STREET –Moved to next work session.

REVIEW FINANCIALS – The June cash and Revenue and Expenditures reports were reviewed.

PUBLIC COMMENT – Terry Bacon commented on the Sign Ordinance and job descriptions. Karen Baja commented on animal control in the beach ordinance, the sign ordinance, and on the new office.

COUNCIL MEMBER COMMENT – None.

ADJOURNMENT at 9:32 p.m.

Derith Smith

Empire Village Clerk

These are draft minutes to be approved at the August 27, 2024, Regular Council meeting.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Dept 000						
101-000-403	REAL PROPERTY TAX	450,000.00	129,147.77	129,147.77	320,852.23	28.70
101-000-404	PERS PROP TAX	7,000.00	322.25	322.25	6,677.75	4.60
101-000-476	LICENSES & PERMITS	6,000.00	6,539.00	290.00	(539.00)	108.98
101-000-574	STATE SHARED REV	34,000.00	12,270.40	0.00	21,729.60	36.09
101-000-655	FINES & FORFEITS	2,500.00	180.00	150.00	2,320.00	7.20
101-000-664	INVEST INTEREST	12,000.00	6,904.94	814.75	5,095.06	57.54
101-000-670	MISC INCOME	6,000.00	5,011.37	900.00	988.63	83.52
101-000-671	PARKING PASS	200.00	170.00	80.00	30.00	85.00
101-000-672	BEACH PARKING	37,000.00	19,402.50	14,687.40	17,597.50	52.44
101-000-691	FUND BALANCE CONTRIBUTION	83,000.00	0.00	0.00	83,000.00	0.00
101-000-693	REFUNDS & REBATES	600.00	0.00	0.00	600.00	0.00
101-000-699	INTERFUND TRANSFERS IN	0.00	119,755.37	0.00	(119,755.37)	100.00
Net - Dept 000		638,300.00	299,703.60	146,392.17	338,596.40	
Dept 100 - COUNCIL						
101-100-702	WAGES - COUNCIL	13,000.00	6,390.00	1,090.00	6,610.00	49.15
101-100-715	PR TAX EXP - COUNCIL	950.00	488.82	83.39	461.18	51.45
101-100-910	PROF DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00
Net - Dept 100 - COUNCIL		(15,950.00)	(6,878.82)	(1,173.39)	(9,071.18)	
Dept 215 - CLERK						
101-215-702	WAGES - CLERK	20,500.00	6,377.61	1,281.62	14,122.39	31.11
101-215-703	WAGES - DEPUTY CLERK	34,100.00	14,094.74	2,580.75	20,005.26	41.33
101-215-715	PR TAX EXP - CLERK	4,000.00	1,566.25	295.50	2,433.75	39.16
101-215-840	INSURANCE	4,000.00	1,261.60	597.44	2,738.40	31.54
101-215-874	RETIREMENT	2,000.00	704.69	129.02	1,295.31	35.23
Net - Dept 215 - CLERK		(64,600.00)	(24,004.89)	(4,884.33)	(40,595.11)	
Dept 253 - TREASURER						
101-253-702	WAGES - TREASURER	9,700.00	3,895.86	782.90	5,804.14	40.16
101-253-715	PR TAX EXP - TREASURER	750.00	298.03	59.89	451.97	39.74
101-253-726	SUPPLIES	500.00	362.50	0.00	137.50	72.50
101-253-730	POSTAGE	800.00	340.00	0.00	460.00	42.50
101-253-860	TRANSPORTATION	50.00	0.00	0.00	50.00	0.00
Net - Dept 253 - TREASURER		(11,800.00)	(4,896.39)	(842.79)	(6,903.61)	
Dept 262 - ELECTIONS						
101-262-705	ELECTION WORKERS	1,500.00	0.00	0.00	1,500.00	0.00
101-262-726	SUPPLIES	0.00	70.12	0.00	(70.12)	100.00
Net - Dept 262 - ELECTIONS		(1,500.00)	(70.12)	0.00	(1,429.88)	
Dept 265 - ADMINISTRATION						
101-265-702	WAGES - ADMINISTRATION MAINTENANCE	30,000.00	9,253.92	2,169.91	20,746.08	30.85
101-265-707	BRUSH FILE WAGES	5,000.00	1,928.62	462.80	3,071.38	38.57
101-265-715	PR TAX EXP - ADMINISTRATION	3,000.00	855.45	201.40	2,144.55	28.52
101-265-726	SUPPLIES	3,000.00	1,039.64	169.44	1,960.36	34.65

User: DSMITH

PERIOD ENDING 07/31/2024

DB: Empire

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
101-265-730	POSTAGE	300.00	306.59	0.00	(6.59)	102.20
101-265-800	PROFESSIONAL SERVICES	50,000.00	33,840.00	11,675.00	16,160.00	67.68
101-265-801	AUDIT FEES	8,500.00	7,900.00	7,900.00	600.00	92.94
101-265-810	CONTRACTED SERVICES - SNOW REMOVAL	0.00	2,575.00	0.00	(2,575.00)	100.00
101-265-826	LEGAL FEES	10,000.00	3,427.00	874.00	6,573.00	34.27
101-265-840	INSURANCE	16,500.00	13,050.29	982.00	3,449.71	79.09
101-265-853	TELEPHONE	600.00	89.97	0.00	510.03	15.00
101-265-854	CABLE INTERNET	1,200.00	559.96	259.99	640.04	46.66
101-265-874	RETIREMENT	1,000.00	360.50	77.03	639.50	36.05
101-265-880	BEAUTIFICATION	3,300.00	629.00	503.00	2,671.00	19.06
101-265-900	PRINT & PUB	1,000.00	288.60	111.45	711.40	28.86
101-265-919	WASTE DISPOSAL	3,500.00	511.97	452.12	2,988.03	14.63
101-265-921	ELECTRICITY	1,500.00	736.18	152.75	763.82	49.08
101-265-923	HEAT	0.00	106.50	56.76	(106.50)	100.00
101-265-930	REPAIRS & MAINTENANCE	16,000.00	3,309.82	839.36	12,690.18	20.69
101-265-931	STORM SEWER CLEANOUT	2,500.00	0.00	0.00	2,500.00	0.00
101-265-933	SOFTWARE MAINTENANCE/SUPPORT	4,200.00	470.00	0.00	3,730.00	11.19
101-265-956	DUES & MISC	1,000.00	6,126.05	6,126.05	(5,126.05)	612.61
101-265-957	BANK CHARGES	1,000.00	165.00	20.00	835.00	16.50
101-265-965	CONTR TO OTHER FUNDS	25,000.00	0.00	0.00	25,000.00	0.00
101-265-966	GF CONTR - AIRPORT	750.00	0.00	0.00	750.00	0.00
101-265-967	PARKING AT LION'S PARK	500.00	0.00	0.00	500.00	0.00
101-265-970	CAPITAL OUTLAY - OFFICE BLDG	35,000.00	442,419.34	0.00	(407,419.34)	1,264.06
101-265-971	SPECIAL PROJECTS - WILCO RD	20,000.00	11,600.00	0.00	8,400.00	58.00
101-265-978	EQUIPMENT RENTAL	15,000.00	2,271.30	521.86	12,728.70	15.14
101-265-979	BRUSH PILE - EQUIPMENT RENTAL	10,000.00	7,297.54	1,162.12	2,702.46	72.98
Net - Dept 265 - ADMINISTRATION		(269,350.00)	(551,118.24)	(34,717.04)	281,768.24	
Dept 444 - SIDEWALKS						
101-444-930	REPAIRS & MAINTENANCE	20,000.00	0.00	0.00	20,000.00	0.00
101-444-978	EQUIPMENT RENTAL	0.00	325.72	0.00	(325.72)	100.00
Net - Dept 444 - SIDEWALKS		(20,000.00)	(325.72)	0.00	(19,674.28)	
Dept 446 - ALLEYS						
101-446-930	REPAIRS & MAINTENANCE	0.00	187.75	187.75	(187.75)	100.00
101-446-970	CAPITAL OUTLAY - ALLEYS	75,000.00	6,425.07	0.00	68,574.93	8.57
Net - Dept 446 - ALLEYS		(75,000.00)	(6,612.82)	(187.75)	(68,387.18)	
Dept 448 - STREET LIGHTING						
101-448-921	STREET LIGHTING	11,000.00	4,677.23	989.12	6,322.77	42.52
Net - Dept 448 - STREET LIGHTING		(11,000.00)	(4,677.23)	(989.12)	(6,322.77)	
Dept 536 - WASTEWATER UPDATE TASK FORCE						
101-536-815	CONTRACTED SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
Net - Dept 536 - WASTEWATER UPDATE TASK FORCE		(15,000.00)	0.00	0.00	(15,000.00)	
Dept 721 - PLANNING COMMISSION						

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDTG USED
Fund 101 - GENERAL FUND						
101-721-701	WAGES - PLANNING COMMISSION	4,300.00	1,375.00	0.00	2,925.00	31.98
101-721-702	WAGES - PLANNING SECY	1,100.00	400.00	0.00	700.00	36.36
101-721-715	PR TAX EXP - COMM PLANNING	400.00	135.79	0.00	264.21	33.95
101-721-726	SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-721-730	POSTAGE	100.00	0.00	0.00	100.00	0.00
101-721-821	PROFESSIONAL	4,000.00	0.00	0.00	4,000.00	0.00
101-721-826	LEGAL FEES	1,500.00	1,541.00	0.00	(41.00)	102.73
101-721-900	PRINT & PUB	500.00	249.35	69.60	250.65	49.87
101-721-950	SEMINARS	500.00	0.00	0.00	500.00	0.00
Net - Dept 721 - PLANNING COMMISSION		(12,600.00)	(3,701.14)	(69.60)	(8,898.86)	
Dept 722 - ZONING COMMISSION						
101-722-701	WAGES - BOARD OF APPEALS	400.00	165.00	165.00	235.00	41.25
101-722-702	WAGES - ZONING ADMIN	9,700.00	3,516.87	706.74	6,183.13	36.26
101-722-715	PR TAX EXP - ZONING	800.00	281.66	66.68	518.34	35.21
101-722-726	SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-722-826	LEGAL FEES	200.00	0.00	0.00	200.00	0.00
101-722-900	PRINT & PUB	100.00	109.92	0.00	(9.92)	109.92
Net - Dept 722 - ZONING COMMISSION		(11,300.00)	(4,073.45)	(938.42)	(7,226.55)	
Dept 751 - PARKS						
101-751-702	WAGES - PARK MAINT	28,500.00	12,011.73	2,890.08	16,488.27	42.15
101-751-703	WAGES - AMBASSADOR	15,000.00	567.01	567.01	14,432.99	3.78
101-751-704	WAGES - PARKS CLERK	4,000.00	1,159.56	233.02	2,840.44	28.99
101-751-715	PR TAX EXP - PARK	3,500.00	1,050.97	282.28	2,449.03	30.03
101-751-726	SUPPLIES	3,500.00	642.19	75.00	2,857.81	18.35
101-751-840	INSURANCE	4,000.00	754.43	129.87	3,245.57	18.86
101-751-874	RETIREMENT	1,400.00	304.63	50.85	1,095.37	21.76
101-751-919	WASTE DISPOSAL	3,000.00	686.53	596.77	2,313.47	22.88
101-751-930	REPAIRS & MAINTENANCE	27,000.00	4,908.44	30.92	22,091.56	18.18
101-751-955	DIGITAL FEES	0.00	75.00	0.00	(75.00)	100.00
101-751-958	CREDIT CARD FEES	3,000.00	468.44	375.45	2,531.56	15.61
101-751-970	CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00	0.00
101-751-978	EQUIPMENT RENTAL	25,000.00	18,093.80	4,321.32	6,906.20	72.38
Net - Dept 751 - PARKS		(127,900.00)	(40,722.73)	(9,552.57)	(87,177.27)	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		638,300.00	299,703.60	146,392.17	338,596.40	46.95
TOTAL EXPENDITURES		636,000.00	647,081.55	53,355.01	(11,081.55)	101.74
NET OF REVENUES & EXPENDITURES		2,300.00	(347,377.95)	93,037.16	349,677.95	15,103.3

User: DSMITH
 DB: Empire
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH	% BDDGT USED
		AMENDED BUDGET	YTD BALANCE		
Fund 202 - MAJOR STREETS FUND					
Revenues					
202-000-574	STATE SHARED REV	48,000.00	19,780.29	3,865.31	41.21
202-000-575	STATE WINTER REV	0.00	6,268.29	0.00	100.00
202-000-583	CO ROAD MILLAGE	32,000.00	32,219.31	0.00	100.69
202-000-664	INVEST INTEREST	1,000.00	2,366.17	389.39	236.62
TOTAL REVENUES		81,000.00	60,634.06	4,254.70	74.86
Expenditures					
202-000-801	AUDIT FEES	325.00	0.00	0.00	0.00
202-000-930	REPAIRS & MAINTENANCE	9,000.00	4,123.07	1,652.50	45.81
202-215-702	WAGES - MAJOR STREETS CLERK	1,600.00	579.75	116.51	36.23
202-215-715	PR TAX EXP - CLERK	150.00	44.32	8.91	29.55
202-463-702	WAGES - ROUTINE MAINTENANCE	6,000.00	651.90	218.67	10.87
202-463-715	PR TAX EXP - ROUTINE MAINTENANCE	500.00	49.89	16.72	9.98
202-463-726	SUPPLIES	1,000.00	112.88	0.00	11.29
202-463-821	ENGINEERING FEES	200.00	0.00	0.00	0.00
202-463-840	INSURANCE	1,700.00	278.88	60.71	16.40
202-463-874	RETIREMENT	250.00	12.06	4.31	4.82
202-463-978	EQUIPMENT RENTAL	5,500.00	760.75	267.09	13.83
202-478-702	WAGES - WINTER MAINTENANCE	6,000.00	224.87	38.37	3.75
202-478-715	PR TAX EXP - WINTER MAINTENANCE	560.00	17.22	2.94	3.08
202-478-726	SUPPLIES	4,000.00	0.00	0.00	0.00
202-478-815	CONTRACTED SERVICES	0.00	155.55	0.00	100.00
202-478-840	INSURANCE	800.00	1,155.00	0.00	144.38
202-478-874	RETIREMENT	250.00	10.57	1.65	4.23
202-478-978	EQUIPMENT RENTAL	8,000.00	147.80	0.00	1.85
202-901-970	CAPITAL OUTLAY	0.00	23,951.08	0.00	100.00
202-965-999	50% TRF TO LOC ST	26,000.00	13,024.27	1,932.65	50.09
TOTAL EXPENDITURES		71,835.00	45,299.86	4,321.03	63.06
Fund 202 - MAJOR STREETS FUND:					
TOTAL REVENUES		81,000.00	60,634.06	4,254.70	74.86
TOTAL EXPENDITURES		71,835.00	45,299.86	4,321.03	63.06
NET OF REVENUES & EXPENDITURES		9,165.00	15,334.20	(66.33)	167.31
Fund 203 - LOCAL STREETS FUND					
Revenues					
203-000-574	STATE SHARED REV	30,000.00	13,932.87	2,722.71	46.44
203-000-575	STATE WINTER REV	0.00	3,341.72	0.00	100.00
203-000-664	INVEST INTEREST	1,500.00	2,594.58	167.00	172.97
203-000-677	50% TRF FR MAJ ST	25,000.00	13,024.27	1,932.65	52.10
203-000-691	FUND BALANCE CONTRIBUTION	67,000.00	0.00	0.00	0.00
203-000-692	CONTRIBUTION FROM OTHER FUNDS	25,000.00	0.00	0.00	0.00
TOTAL REVENUES		148,500.00	32,893.44	4,822.36	22.15
Expenditures					
203-000-801	AUDIT FEES	450.00	0.00	0.00	0.00
203-000-930	REPAIRS & MAINTENANCE	13,000.00	1,235.43	0.00	9.50
203-215-702	WAGES - LOCAL STREETS CLERK	1,600.00	579.63	116.48	36.23

User: DSMITH PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDTG USED
Fund 203 - LOCAL STREETS FUND						
Expenditures						
203-215-715	PR TAX EXP - CLERK	120.00	44.29	8.90	75.71	36.91
203-463-702	WAGES - ROUTINE MAINTENANCE	3,500.00	1,393.24	317.40	2,106.76	39.81
203-463-715	PR TAX EXP - ROUTINE MAINTENANCE	300.00	106.57	24.29	193.43	35.52
203-463-726	SUPPLIES	1,000.00	226.86	0.00	773.14	22.69
203-463-787	TRAFFIC CON - ROUTINE	250.00	0.00	0.00	250.00	0.00
203-463-821	ENGINEERING FEES	5,000.00	0.00	0.00	5,000.00	0.00
203-463-840	INSURANCE	2,100.00	168.89	60.71	1,931.11	8.04
203-463-874	RETIREMENT	250.00	35.30	9.09	214.70	14.12
203-463-978	EQUIPMENT RENTAL	5,500.00	1,310.27	379.74	4,189.73	23.82
203-478-702	WAGES - WINTER MAINTENANCE	5,200.00	273.04	57.58	4,926.96	5.25
203-478-715	PR TAX EXP - WINTER MAINTENANCE	500.00	20.90	4.42	479.10	4.18
203-478-726	SUPPLIES	4,500.00	0.00	0.00	4,500.00	0.00
203-478-815	CONTRACTED SERVICES	0.00	311.12	0.00	(311.12)	100.00
203-478-840	INSURANCE	1,200.00	1,155.00	0.00	45.00	96.25
203-478-874	RETIREMENT	250.00	12.59	2.46	237.41	5.04
203-478-978	EQUIPMENT RENTAL	7,000.00	147.80	0.00	6,852.20	2.11
203-901-970	CAPITAL OUTLAY	95,000.00	114,590.33	0.00	(19,590.33)	120.62
TOTAL EXPENDITURES		146,720.00	121,611.26	981.07	25,108.74	82.89
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		148,500.00	32,893.44	4,822.36	115,606.56	22.15
TOTAL EXPENDITURES		146,720.00	121,611.26	981.07	25,108.74	82.89
NET OF REVENUES & EXPENDITURES		1,780.00	(88,717.82)	3,841.29	90,497.82	4,984.15
Fund 591 - WATER FUND						
Revenues						
591-000-626	SERVICE INSTALLATION	18,000.00	15,610.00	13,380.00	2,390.00	86.72
591-000-642	WATER SALES	165,000.00	69,784.95	234.60	95,215.05	42.29
591-000-655	LATE PAYMENT FEES	3,000.00	650.00	0.00	2,350.00	21.67
591-000-664	INVEST INTEREST	2,000.00	3,312.39	647.98	(1,312.39)	165.62
591-000-665	FIRE SUPPRESSION LEASE	800.00	0.00	0.00	800.00	0.00
591-000-670	MISC INCOME	200.00	5,560.00	0.00	(5,360.00)	2,780.00
591-000-691	FUND BALANCE CONTRIBUTION	82,000.00	0.00	0.00	82,000.00	0.00
TOTAL REVENUES		271,000.00	94,917.34	14,262.58	176,082.66	35.02
Expenditures						
591-000-996	TRANSFERS OUT	0.00	47,902.15	0.00	(47,902.15)	100.00
591-215-702	WAGES - WATER CLERK	2,200.00	0.00	0.00	2,200.00	0.00
591-215-703	WAGES - WATER ADMIN	11,500.00	4,120.60	1,087.27	7,379.40	35.83
591-215-715	PR TAX EXP - CLERK	1,000.00	315.24	83.18	684.76	31.52
591-215-874	RETIREMENT	450.00	159.70	45.06	290.30	35.49
591-556-702	WAGES - WATER MAINTENANCE	21,000.00	5,280.24	1,111.20	15,719.76	25.14
591-556-715	PR TAX EXP - WATER	1,500.00	403.92	85.01	1,096.08	26.93
591-556-726	SUPPLIES	2,500.00	839.24	463.50	1,660.76	33.57
591-556-730	POSTAGE	800.00	212.00	0.00	588.00	26.50
591-556-800	PROFESSIONAL SERVICES	800.00	0.00	0.00	800.00	0.00
591-556-801	AUDIT FEES	800.00	0.00	0.00	800.00	0.00
591-556-804	LABS & TESTING	4,000.00	200.00	40.00	3,800.00	5.00
591-556-840	INSURANCE	4,000.00	6,759.56	2,335.99	(2,759.56)	168.99
591-556-853	TELEPHONE	1,600.00	600.33	138.56	999.67	37.52

User: DSMITH
 DB: Empire
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDT USED
Fund 591 - WATER FUND						
Expenditures						
591-556-874	RETIREMENT	800.00	189.15	40.92	610.85	23.64
591-556-921	ELECTRICITY	11,000.00	3,662.64	1,278.79	7,337.36	33.30
591-556-923	HEAT	4,500.00	1,747.85	179.58	2,752.15	38.84
591-556-930	REPAIRS & MAINTENANCE	11,000.00	4,860.88	1,738.94	6,139.12	44.19
591-556-933	SOFTWARE MAINTENANCE/SUPPORT	1,800.00	0.00	0.00	1,800.00	0.00
591-556-938	METER HOUSING & SOFTWARE	1,500.00	2,377.00	0.00	(877.00)	158.47
591-556-956	DUES & MISC	2,600.00	550.00	550.00	2,050.00	21.15
591-556-957	BANK CHARGES	400.00	304.80	95.00	95.20	76.20
591-556-959	DEPRECIATION	42,000.00	0.00	0.00	42,000.00	0.00
591-556-970	CAPITAL OUTLAY	105,000.00	14,134.63	0.00	90,865.37	13.46
591-556-978	EQUIPMENT RENTAL	7,000.00	1,792.87	358.81	5,207.13	25.61
591-556-991	DEBT PRINCIPLE/BOND RESERVE	20,000.00	6,000.00	0.00	14,000.00	30.00
591-556-995	DEBT INTEREST	8,800.00	3,839.41	0.00	4,960.59	43.63
TOTAL EXPENDITURES		268,550.00	106,252.21	9,631.81	162,297.79	39.57
Fund 591 - WATER FUND:						
TOTAL REVENUES		271,000.00	94,917.34	14,262.58	176,082.66	35.02
TOTAL EXPENDITURES		268,550.00	106,252.21	9,631.81	162,297.79	39.57
NET OF REVENUES & EXPENDITURES		2,450.00	(11,334.87)	4,630.77	13,784.87	462.65
Fund 661 - EQUIPMENT FUND						
Revenues						
661-000-664	INVEST INTEREST	2,000.00	479.37	89.20	1,520.63	23.97
661-000-668	EQUIPMENT RENTAL	60,000.00	32,335.60	7,198.69	27,664.40	53.89
661-000-670	MISC INCOME	0.00	600.00	0.00	(600.00)	100.00
661-000-691	FUND BALANCE CONTRIBUTION	103,500.00	0.00	0.00	103,500.00	0.00
TOTAL REVENUES		165,500.00	33,414.97	7,287.89	132,085.03	20.19
Expenditures						
661-000-996	TRANSFERS OUT	0.00	71,853.22	0.00	(71,853.22)	100.00
661-215-702	WAGES - EQUIPMENT CLERK	5,500.00	1,971.31	396.15	3,528.69	35.84
661-215-715	PR TAX EXP - CLERK	450.00	150.79	30.30	299.21	33.51
661-557-702	WAGES - EQUIPMENT MAINTENANCE	13,600.00	4,542.99	985.89	9,057.01	33.40
661-557-715	PR TAX EXP - EQUIPMENT	1,000.00	347.53	75.43	652.47	34.75
661-557-726	SUPPLIES	2,000.00	2,322.55	69.14	(322.55)	116.13
661-557-751	FUEL & OIL	12,000.00	2,488.98	0.00	9,511.02	20.74
661-557-801	AUDIT FEES	600.00	0.00	0.00	600.00	0.00
661-557-840	INSURANCE	17,500.00	17,597.65	589.03	(97.65)	100.56
661-557-874	RETIREMENT	600.00	133.19	25.69	466.81	22.20
661-557-925	WATER	250.00	250.00	0.00	0.00	100.00
661-557-930	REPAIRS & MAINTENANCE	5,000.00	5,522.28	1,950.31	(522.28)	110.45
661-557-970	CAPITAL OUTLAY	106,000.00	105,150.22	0.00	849.78	99.20
TOTAL EXPENDITURES		164,500.00	212,330.71	4,121.94	(47,830.71)	129.08
Fund 661 - EQUIPMENT FUND:						
TOTAL REVENUES		165,500.00	33,414.97	7,287.89	132,085.03	20.19

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BGD USED
Fund 661 - EQUIPMENT FUND						
TOTAL EXPENDITURES		164,500.00	212,330.71	4,121.94	(47,830.71)	129.08
NET OF REVENUES & EXPENDITURES		1,000.00	(178,915.74)	3,165.95	179,915.74	17,891.5
TOTAL REVENUES - ALL FUNDS		666,000.00	221,859.81	30,627.53	444,140.19	33.31
TOTAL EXPENDITURES - ALL FUNDS		651,605.00	485,494.04	19,055.85	166,110.96	74.51
NET OF REVENUES & EXPENDITURES		14,395.00	(263,634.23)	11,571.68	278,029.23	1,831.43

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF EMPIRE
 FROM 07/01/2024 TO 07/31/2024
 FUND: 101 202 203 301 591 661 715
 CASH AND INVESTMENT ACCOUNTS

08/08/2024 05:36 PM
 User: DSMITH
 DR. Fmri ra

Fund Account	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
Fund 101	GENERAL FUND				
004	STATE SAVINGS CASH	112,926.60	146,363.92	214,616.59	44,673.93
009	SSB MM SWEEP	169,719.99	160,436.20	0.00	330,156.19
015	IMPREST (PETTY) CASH	312.50	0.00	0.00	312.50
	GENERAL FUND	282,959.09	306,800.12	214,616.59	375,142.62
Fund 202	MAJOR STREETS FUND				
003	CERTIFICATE OF DEPOSITS	89,880.60	0.00	0.00	89,880.60
004	STATE SAVINGS CASH	46,785.55	2,081.05	2,388.38	46,478.22
009	SSB MM SWEEP	93,767.48	241.00	0.00	94,008.48
	MAJOR STREETS FUND	230,433.63	2,322.05	2,388.38	230,367.30
Fund 203	LOCAL STREETS FUND				
003	CERTIFICATE OF DEPOSITS	89,880.60	0.00	0.00	89,880.60
004	STATE SAVINGS CASH	17,646.78	4,690.96	981.07	21,356.67
009	SSB MM SWEEP	51,124.16	131.40	0.00	51,255.56
	LOCAL STREETS FUND	158,651.54	4,822.36	981.07	162,492.83
Fund 301	DEBT SERVICE FUND				
004	STATE SAVINGS CASH	7,647.92	7,414.35	0.00	15,062.27
Fund 591	WATER FUND				
001	HUNTINGTON BANK CASH	141,838.24	36,178.68	813.14	177,203.78
004	STATE SAVINGS CASH	43,410.46	14,707.01	9,427.99	48,689.48
008	RRI ACCOUNT	19,985.87	0.00	0.00	19,985.87
009	SSB MM SWEEP	121.91	51.68	0.00	173.59
	WATER FUND	205,356.48	50,937.37	10,241.13	246,052.72
Fund 661	EQUIPMENT FUND				
004	STATE SAVINGS CASH	12,649.81	7,238.81	3,574.99	16,313.63
009	SSB MM SWEEP	19,096.05	49.08	0.00	19,145.13
	EQUIPMENT FUND	31,745.86	7,287.89	3,574.99	35,458.76
Fund 715	MEMORIAL FUND				
004	STATE SAVINGS CASH	1,097.25	3.48	0.00	1,100.73
009	SSB MM SWEEP	4,141.72	10.64	0.00	4,152.36
	MEMORIAL FUND	5,238.97	14.12	0.00	5,253.09
	TOTAL - ALL FUNDS	922,033.49	379,598.26	231,802.16	1,069,829.59

CASH BALANCE BY FUND - JULY 2024

	GF -101	MSF - 202	LSF - 203	DSF - 301	WF - 591	EQF - 661	MF - 715
HUNTINGTON							
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 141,838.24	\$ -	\$ -
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ 35,549.86	\$ -	\$ -
DISPERSALS	\$ -	\$ -	\$ -	\$ -	\$ (184.32)	\$ -	\$ -
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 177,203.78	\$ -	\$ -
SWEEP							
BEGINNING BALANCE	\$ 169,719.99	\$ 93,767.48	\$ 51,124.16	\$ -	\$ 20,107.78	\$ 19,096.05	\$ 4,141.72
RECEIPTS	\$ 160,436.20	\$ 241.00	\$ 131.40	\$ -	\$ 51.68	\$ 49.08	\$ 10.64
DISPERSALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 330,156.19	\$ 94,008.48	\$ 51,255.56	\$ -	\$ 20,159.46	\$ 19,145.13	\$ 4,152.36
STATE SAVINGS							
BEGINNING BALANCE	\$ 119,351.67	\$ 46,785.55	\$ 11,221.71	\$ 7,647.92	\$ 43,410.46	\$ 12,649.81	\$ 1,097.25
RECEIPTS	\$ 146,363.92	\$ 2,081.05	\$ 11,116.03	\$ 7,414.35	\$ 13,607.01	\$ 7,238.81	\$ 3.48
DISPERSALS	\$ (221,041.66)	\$ (2,388.38)	\$ (981.07)	\$ -	\$ (8,327.99)	\$ (3,574.99)	\$ -
ENDING BALANCE	\$ 44,673.93	\$ 46,478.22	\$ 21,356.67	\$ 15,062.27	\$ 48,689.48	\$ 16,313.63	\$ 1,100.73
FIRST NATIONAL - CD							
BEGINNING BALANCE	\$ -	\$ 89,880.60	\$ 89,880.60	\$ -	\$ -	\$ -	\$ -
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DISPERSALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ 89,880.60	\$ 89,880.60	\$ -	\$ -	\$ -	\$ -
PETTY CASH	\$ 312.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	GF -101	MSF - 202	LSF - 203	DSF - 301	WF - 591	EQF - 661	MF - 715
CASH BALANCE - TREASURER	\$ 375,142.62	\$ 230,367.30	\$ 162,492.83	\$ 15,062.27	\$ 246,052.72	\$ 35,458.76	\$ 5,253.09
CASH BALANCE - CLERK	\$ 375,142.62	\$ 230,367.30	\$ 162,492.83	\$ 15,062.27	\$ 246,052.72	\$ 35,458.76	\$ 5,253.09
DIFFERENCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	SSB ENDING BALANCE	TOTAL CASH ALL FUNDS
TREASURER	\$ 518,877.18	\$ 1,069,829.59
CLERK	\$ 518,877.18	\$ 1,069,829.59
DIFFERENCE	\$ -	\$ -
REC. BANK STATEMENT BALANCE	\$ 518,877.18	\$ 1,069,829.59

Kudos to the DPW Technician

To Sue Palmer <s.palmer@villageofempire.com> • March Dye <m.dye@villageofempire.com> •
Maggie Bacon <m.bacon@villageofempire.com> •
Thomas Rademacher <t.rademacher@villageofempire.com> • c.webb@villageofempire.com •
m.walton@villageofempire.com • l.chase@villageofempire.com

Dear Village Council - Please extend our appreciation and support to the Department of Public Works Technician Joesph Reutter for his outstanding work and service to the Village of Empire. Since his arrival we have noticed his initiative and the pride he shows in his work. He clearly understands the meaning of stewardship and public service. He has taken the initiative to establish a meaningful routine and prioritize his duties. For example and most notably is his efforts to reset the beach each morning (or most mornings when weather permits). We also note that he has taken the initiative to clean up and eradicate the unsightly grass and weeds growing along some of our more visible streets and sidewalks. In fact, we're sure the Village Township appreciated him recently removing the weeds growing on the steps of Township Hall!

We often don't take the time to recognize and thank people for the good work they do. It's easy to criticize but it's more important to support and encourage positive behavior. We're writing to let you know that Mr. Reutter's hard work has been noticed. We request the Village Council publicly extend our gratitude and appreciation to Mr. Reutter.

Respectfully,

Rodney and Louann Barnes
11533 S. Crescent Drive
Empire, MI 49630

PW Report: August 2024

Beach Park

- **Parking Lots and Sidewalks:** Swept on a regular basis as needed.
- **Boat Ramp:** The boat ramp was washed away during a wind storm. It has been reset at a much better angle. There are still 55 days remaining before its scheduled removal.
- **Bathrooms:** Cleaned regularly and maintained well by Joey and Phil, who are doing a great job.
- **Pay Machine & Waste Management:** The pay machine is functioning well. Garbage and recycling are being maintained regularly without any issues.

Water Department

- **Wellhouse 2 and 3 Roof:** The old roof has been removed, and some structural repairs are needed due to water damage. New roof boards and structural wood are being installed, and the roof should be completed by this meeting.
- **Specialty Labs:** Specialty lab testing for this year has been completed, including PFAS, nitrates, VOCs, gross alphas, radium 226/228, and uranium (new this year). Most results are pending. The results and monitoring schedule are available in my office for review.
- **Lead DSMI:** The Lead Distribution System Material Inventory (DSMI) is due on October 18th and has been completed. A draft summary is included with this report. The complete inventory list is available in Excel format, and the information will be made available online by this fall as required by EGLE.
- **New Fuel Tanks:** The regular gas tank should be installed, hooked up, and operational by this meeting. The diesel tank still has too much fuel in it for installation, but it should be ready soon once we start hauling brush, which will burn enough fuel to schedule the switch before the next meeting. After both tanks are installed, Joey and I will place protection bollards around the driving side of the tanks, per risk management requirements.

Equipment

- **Sterling Truck:** The truck was finally finished and picked up today after several different repairs. The initial issues were an oil leak, an oil change, and poor performance (rough idle).
 - **Costs:**
 - Oil change: \$784.90
 - Injector solenoid replacement: \$647.66 (related to poor performance)
 - Engine overheating diagnosis: \$262.50
 - Oil leaks: Parts: \$2,022.68, Labor: \$3,065.50
 - The high labor cost was due to the location of the parts that needed replacing, deep inside the engine compartment. These were not serviceable leaks and were

due to normal wear and tear. The total cost was \$7,069.24. I will add that the truck is running better today than I ever remember it running before.

Streets and Signs

- **Stop Signs:** The stop signs at Front and Union have been raised to the proper height. The four-way stop at Union and Niagara should be completed by this meeting. The old poles will be reused for new dead-end signs at Philip and Union dead ends since they do not have the same height requirements. After surveying the town, there are fewer signs that will need adjusting than originally thought.

As always, if there's anything I forgot or that needs addressing, please feel free to ask me or Joey.

Thank you,
John Friend
Village Superintendent



DRAFT
8-1-24

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
DRINKING WATER AND ENVIRONMENTAL HEALTH DIVISION

Complete Distribution System Materials Inventory (CDSMI) Summary

The Michigan Safe Drinking Water Act, 1976 PA 399, as amended, requires that water supplies develop and maintain a CDSMI. Pursuant to Rule 325.11604(c)(ii), the CDSMI must be submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Federal rule 40 CFR § Part 141.84(a) also requires submission of an inventory by October 16, 2024. To meet both state and federal requirements, the CDSMI must be submitted to EGLE by October 16, 2024.

Complete this form if the water supply meets the following definition for service line¹. Refer to page 6 for service line definition. **Note:** Manufactured Housing Community (MHC) connections to units (risers) are considered service lines, so MHCs should fill out this form.

Water Supply: village of empire PWSID²: 0002130 County: leelanau

PART I: INVENTORY SUMMARY

Enter the number of service lines in each material category. Carefully review each category description below as these categories differ from those requested in the Preliminary DSMI. If you are using the Michigan service line inventory template, the service line material classification is found in the column titled "Federal Classification".

Material Classification	Definition	Number of Service Lines
Lead	Any portion of the service line is known to be made of lead.	0
Galvanized Previously Connected to Lead (GPCL)	The service line is not made of lead, but a portion is galvanized, and the system is unable to demonstrate that the galvanized line was never downstream of a lead service line.	0
Non-Lead	All portions of the service line are known NOT to be lead or GPCL through an evidence-based record, method, or technique. Materials may include: <ul style="list-style-type: none"> • Copper • Plastic (PEX, HDPE, PVC, CPVC, etc.) • Galvanized that can be demonstrated were never downstream of lead • Other (brass, etc.) • Unknown Non-Lead (material not known but is known not to contain lead). 	286
Lead Status Unknown	The service line material is not known to be lead or GPCL. For the entire service line or a portion of it (in cases of split ownership), there is not enough evidence to support material classification.	92
Total Number of Service Lines: This is the sum of the cells in the right column and equal to the total number of service lines in the system.		378

PART II: SERVICE LINE MATERIAL INVESTIGATION

1. Indicate how all applicable Minimum Service Line Materials Verification (MSLMV) steps were completed:

a. How were service lines of "known" material(s) identified? (Select all that apply.)

Existing records after 1989

Tap cards

As-builts

Permits

Meter replacements

Work orders

Other _____

Ordinances or controls (must cover public and private materials)

Local ordinance/law

Plumbing code

Approved/adopted construction specifications

Other _____

Supply had no existing records after 1989 or ordinances/controls

b. Were any service lines of "unknown" material identified (e.g., did not meet criteria of a "known" service line in question 1.a.)?

Yes

No, supply had no "unknown" service lines. Skip to question 3.

c. Were physical verifications completed at randomly selected "unknown" service lines?

Yes

No

d. How did the supply physically verify the randomly selected "unknown" service lines?

Customer Self Identification

Inspection of Interior Portion of Building

Inspection of Curb Stop to Building

Inspection of Main to Curb Stop

Inspection of Lead connector (gooseneck/pigtail)

Inspection of Riser for Manufactured Home

Televising Inspection

Other _____

2. Did the supply evaluate the data collected from the MSLMV process?

Yes

No

a. Describe the level of reliability of the pre-verification records when compared to the field-verified findings collected during the MSLMV.

Reliable

Somewhat reliable

Not reliable or pre-verification records do not exist

b. Was the supply able to utilize reliable records to extrapolate service line materials for other "unknown" service lines in the system?

- Yes - Records were "reliable" and extrapolated to all "unknowns"
- Partially - Some records were reliable and used for extrapolation, but others were unreliable and additional verification was/is necessary
- No - Records were "not reliable" and additional verification was/is necessary

c. If applicable, what additional methods were used to extrapolate or identify service line materials. (Select all that apply.)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Era of Housing Construction | <input checked="" type="checkbox"/> Physical verification |
| <input checked="" type="checkbox"/> Eras of Watermain Installation | <input type="checkbox"/> Televising Inspection |
| <input checked="" type="checkbox"/> Eras of Specific projects or contractors | <input type="checkbox"/> Customer Self Identification |
| <input checked="" type="checkbox"/> Relationship of adjacent service line material | <input type="checkbox"/> Predictive Modeling (List below) |
| <input type="checkbox"/> Neighboring infrastructure/Material | <input checked="" type="checkbox"/> Other (List below) |
| <input type="checkbox"/> Lead & Copper Water Samples-Sequential | |

If PREDICTIVE MODELING, briefly list the model, program, and/or vendor:

If OTHER, list other methods:

for home construction without water application , construction dates where verified with google earth , to verify construction era's .

3. What other information can you share about your CDSMI?

i was present for all upgrades and builds since 1 april of 2001, and can attest to fact that No Lead was ever witnessed, removed or even noticed in all projects. on every era of main.

PART III: ONGOING ACTIVITIES TO IDENTIFY/RECORD SERVICE LINE MATERIAL DURING NORMAL OPERATIONS

1. During which normal operating activities are you collecting information on service line material? (Select all that apply.)

- | | |
|--|---|
| <input type="checkbox"/> Water meter reading | <input checked="" type="checkbox"/> Water main repair or replacement |
| <input checked="" type="checkbox"/> Water meter repair or replacement | <input checked="" type="checkbox"/> Backflow prevention device inspection |
| <input checked="" type="checkbox"/> Service line repair or replacement | <input type="checkbox"/> Other |

If OTHER, explain: _____

2. Do you have standard operating procedures to collect service line material information during normal operations, not including specific service line material investigations?

- Yes
- No

If YES, explain: filed signed and dated will be included with summery

PART IV: GENERAL INFORMATION

1. Who owns the entire service line in your system? (Select one ownership type.)
 Water system Customer Both (ownership is split)
2. Do you have lead goosenecks, pigtails, or connectors in your system?
 Yes Presumed Yes No Unknown
3. If applicable, describe when (provide years) lead service lines were generally installed in your system?

4. If applicable, when were lead service lines banned in your system? Reference the local ordinance that banned the use of lead in your system. _____
5. If applicable, what are your plans to identify all services lines that are classified as unknown?
 Identification during normal operating activities. Use a predictive model.
 Physical verification methods Service line replacements
 Other _____
6. If you prioritized locations for additional service line materials investigations, beyond the MSLMV, what was your focus (e.g., did you consider environmental justice and/or sensitive populations, did you use predictive modeling, and/or did you target areas with high number of unknowns)? (Select all that apply.)
- | | |
|--|---|
| <input type="checkbox"/> Environmental Justice | <input type="checkbox"/> Sensitive populations |
| <input type="checkbox"/> Planned Projects | <input type="checkbox"/> LSL and GRR Prevalence |
| <input type="checkbox"/> High number of unknowns | <input type="checkbox"/> Schools and Daycare facilities |
| <input type="checkbox"/> Predictive modeling | <input type="checkbox"/> Other _____ |

PART V: PUBLIC ACCESSIBILITY AND SERVICE LINE MATERIALS NOTIFICATION

Service line inventories must be publicly accessible and include an address or unique identifier for each service line. Publicly accessible inventories need to be updated at the same frequency EGLE is updated.

1. How are you making your inventory publicly accessible? (Select all that apply.)
- | | |
|--|---|
| <input checked="" type="checkbox"/> Interactive online map | <input type="checkbox"/> Printed tabular data |
| <input type="checkbox"/> Static online map | <input type="checkbox"/> Information on water utility mailings or newsletters |
| <input type="checkbox"/> Online spreadsheet | <input checked="" type="checkbox"/> Hard copy available in office or upon request |
| <input type="checkbox"/> Printed service line map | <input type="checkbox"/> Other |
2. If your inventory is available online, provide the website. **Note:** Water systems serving greater than 50,000 persons must make the inventory available online.
Website: will be updated before submittal in october. presently new site not available
3. Have you developed a process to notify owners/occupants at premises served by a lead or GPCL service line within 30 days of determining the service line contains lead or GPCL (this is required per R 325.11604(c)(v))?
 Yes
 No (if NO, contact the Lead and Copper Unit staff)

PART VI. SIGNATURE AND CERTIFICATION

Beyond your service lines, do other documents previously submitted to EGLE, including the General Plan, Reliability Study, issued permits, and/or Asset Management Plan, in combination, properly characterize the materials referenced in CFR 141.42 in the remainder of your current distribution system?

- Yes, my general plan, reliability study, issued permits, and/or asset management plan characterize the rest of my current distribution system.
- No (if NO, contact your district engineer to update your documentation)

System Contact Person: John Friend Title: System Operator

Primary Telephone: (231) 326-5353 Email Address: dpw@villageofempire.com

Person Preparing Inventory (if different then above): John Friend

Title/Affiliation: System Operator Primary Telephone: - Email Address: -

Certification of Complete Distribution System Materials Inventory

I certify that I have reviewed available documentation related to the materials in this water supply's distribution system and the information herein is accurate and complete to the best of my knowledge and information.

Detailed line-by-line inventory is attached.

Signature	Date
Print Name	Title

Submit your completed document and the attached line-by-line inventory to EGLE via your Michigan Environmental Health and Drinking Water Information System (MiEHDWIS) account, or via email to your EGLE district office email address no later than October 16, 2024.

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

CDSMI SUMMARY FORM INSTRUCTIONS

This page is provided as a guide to assist with questions that may be asked when completing the summary form. Because water supplies differ significantly in terms of service line materials and records, many questions require a narrative response to allow flexibility. Please provide thorough answers that provide meaningful information about the status of your water supply's service line inventory.

- 1. Service Line:** The pipe from the discharge of the corporation fitting to the customer site piping or to the building plumbing at the first shut-off valve inside the building, or 18 inches inside the building, whichever is shorter.
- 2. PWSID:** The Public Water System Identification (PWSID) is a combination of MI00 plus the water supply's 5-digit WSSN (e.g., if the WSSN is 01234, the PWSID is MI0001234).

Part I: Inventory Summary

This summary table is for reporting the material category for the entire service line. Do not count service lines twice. A service line includes any section of pipe from the water main to the first shut-off valve inside the building or up to 18 inches inside the building, whichever is shorter. The number of service lines in each of the following categories need to be reported:

- **Any Portion Contains Lead:** Any portion of a service line that is made of lead or any lead pigtail, lead gooseneck, or other lead fitting that is connected to the service line, or both. In short, any service line that contains any lead.
- **Galvanized Previously Connected to Lead (GPCL):** A galvanized service line that WAS previously connected to a lead service line, gooseneck, or pigtail. If a galvanized line is still connected to lead, it is considered a lead service line and must be counted in the category above. **Note:** Under the recently promulgated federal Lead and Copper Rule Revisions, service lines in this category are referred to as "galvanized requiring replacement (GRR)."
- **Non-Lead:** Contains neither lead nor GPCL. This category may include service lines of unknown material if they are known not to contain lead or GPCL. If there is a possibility the service line contains lead or GPCL, but the material is unknown, it should be categorized as lead status unknown.
- **Lead Status Unknown:** The service line material is not known to be lead or GPCL and there is not enough evidence to support material classification.

All physically connected potable water services must be included in this table even if there is no current active account. The total number of service lines should be the sum of the cells in the right column and equal to the total number of service lines in the system.

Part II: Service Line Material Investigation

Question 1 requests information about how the water supply met the service line verification requirements of the Minimum Service Line Material Verification Requirements (MSLMV). For this section, "known" and "unknown" refers to those terms as defined in the MSLMV.

Note: Manufactured Housing Communities should refer to these terms as defined in the Minimum Service Line Material Verification Requirements For Manufactured Housing Communities.

Question 2 requests information about how the water supply used information gathered during the MSLMV to further develop their inventory. Guidance for assessing the reliability of records with field-verified materials can be found at Complete Distribution System Materials Inventory.



Village of Empire
 11518 S. LaCore Street | P.O. Box 253
 Empire, Michigan 49630-0253

[Village of Empire \(leelanau.gov\)](http://leelanau.gov)

231-326-5353

za@villageofempire.com

STAFF REPORT
MAY-JUNE-JULY-AUGUST 2024

Land Use Permit (zoning) Activity
(year-to-date summary)

PERMIT #	TYPE	ZONE	PARCEL ID	Name (last)	Name (first) - Builder	Site Address / Location	ZA Comments
2024-01	RA	GR	45-041-824-052-00	Greisiger, Joe		11472 S. LaCore Road	DENIED-02232024
2024-02	ND	PUD	45-041-550-058-00	Neil, Tom and Amy - Habegger Construction, LLC		Lot #58 W. South Street [New Neighborhood]	ISSUED-03012024
2024-03	VEND	FSD	45-041-824-009-10	Leelanau Farmers Markets Baril, Bob		N/A W. Front Street	ISSUED-03152024
2024-04	RA	PUD	45-041-550-032-00	Walton, Meg Applewood CT., LLC		11875 Erie Street	ISSUED-03222024
2024-05	RA	VR	45-041-300-069-00	Rozanski, Edward and Maureen		10126 W. Michigan Street	ISSUED-04192024
2024-06	RA	GR	45-041-824-010-10	Aylsworth, Wayne		11532 Reynolds Street	ISSUED-04252024
2024-07	RA	GR	45-041-400-016-00	Zimmerman, Catherine		10111 W. Salisbury Street	ISSUED-05032024
2024-08	ND+ACC	PUD	45-041-550-056-00	Bridge, Lawrence and Diana		11996 Ontario Street	ISSUED-05102024
2024-09	GM-SOLAR	GR	45-041-824-037-10	Barr, Tim and Nescott, Bonnie		11444 S. Reynolds Street	ISSUED-06142024
2024-10	DECK	VR	45-041-300-060-00	Thiry, Steve		11220 W. Michigan Street	ISSUED-06142024
2024-12	RA	GR	45-041-102-012-00	Stringer, Jason		10109 W. Aylsworth Street	ISSUED-07122024
2024-13	ND	PUD	45-041-500-032-00	M-22 Development		11509 S. Sunset Drive	ISSUED-07122024
2024-14	ND	PUD	45-041-500-047-00	M-22 Development		11518 S. Crescent Drive	ISSUED-07122024
2024-15	FENCE	GR	45-041-600-002-00	Okerlund, Scott and Melissa		11014 S. LaCore Road	ISSUED-07122024

ND = New Dwelling

RA = Residential Accessory

Permit activity has been consistent with last year for this same reporting period. There has been an increased interest in short-term rentals and accessory dwelling units, as well as possible land divisions to increase buildable parcel count.

- Cherry Republics parent company has submitted a combination request to be forwarded to Council at their next meeting.
- An application for a Land Division has been submitted (pending additional materials) requesting to divide a parcel that currently fronts on S. Barr Lake for the purpose of creating an additional parcel.

Planning and Zoning

The Planning Commission, at the direction of Council recommended adoption of new ordinances regulating signs to be added back into the zoning ordinance – this item is still pending.

The Planning Commission was presented sample language and informational material on land divisions, lot-line adjustments, and combinations of property for both metes and bounds descriptions as well as



lots in platted subdivisions. The intent is to clarify under what circumstances a platted lot qualifies for division under the Village of Empire Land Division Ordinance.

Since the amendment to the ZO to allow for mixed uses in the LI [Light Industrial] zoning district, Cherry Republic has undergone a Site Plan Review before the Planning Commission to permit construction of a new building. The purpose of the new building is to add more refrigerated and storage space on site and eliminate the current off-site activities.

Respectfully submitted for your review,



Robert (Bob) Hall
Village of Empire – Zoning Administrator



Street Administrator

The GLVA section related to the Street Administrator duties 71.12 refers to Section 13 of 1951 PA 51 (MCL 247.663) (attached).

Per MCL 71.13, the Street Administrator is to provide an exact report of all labor performed by the Street Administrator, or under his or her supervision and the charges; the amount of material used and the expense thereof; the street or other place where the material was used, or labor performed; and the items and purpose of all expenses since his or her last preceding report.

Since 1951, technological advances in reporting impacts how this statute is followed. The President and other council members have requested a Street Administrator report per MCL 71.13.

The attached information is collected and signed by the Street Administrator, the Parks Chair, and the Water Chair every pay period.

1. The employee timesheets reflect as exact report as possible of labor hours on local streets, major streets, and our two parks. They also include hours spent on general maintenance activities and for our water system.

2. The equipment timesheets reflect the time (in hours) for each piece of equipment. The top sheet summarizes hours/cost per Schedule C from the Michigan Department of Transportation. The detailed report is also attached.

3. The Village Council receives a monthly check disbursement report from the Clerk. That report includes who was paid (vendor), what fund it was taken from, and a general description of the item. The clerk and DPW work collaboratively to identify which fund is used for which charges. For this month, the invoices are attached with most charges related to local streets, major streets, and equipment repair. The Menards invoice was used primarily for repairs to the well house - related to the water fund. However, a few items fell under repairs and maintenance from the General Fund.

4. Project completion is typically reported on by the DPW Superintendent as the department completing the work.



Maggie Bacon
August 20, 2024

MCL - Section 247.663

[Download Section](#)

[Chapter 247](#)

[Act 51 of 1951](#)

[◀ Previous Section](#) [Next Section ▶](#)

STATE TRUNK LINE HIGHWAY SYSTEM (EXCERPT) **Act 51 of 1951**

247.663 Return of distribution to city and village treasurers; manner, purpose, and conditions; audits; pavement warranties; permissible city or village expenditures; definitions.
Sec. 13.

(1) The amount distributed to cities and villages must be returned to the treasurers of the cities and villages in the manner, for the purposes, and under the terms and conditions specified in this section. The amount received by a newly incorporated municipality must be in place of any other direct distribution of money from the Michigan transportation fund. The population of a newly incorporated municipality as determined under this section must be added to the total population of all incorporated cities and villages in this state in computing the amounts to be returned under this section to each municipality in the state. Major street mileage, local street mileage, and equivalent major mileage, if applicable, must be determined by the department before the next month for which distribution is made following the effective date of incorporation of a newly incorporated municipality.

(2) From the amount available for distribution to cities and villages during each December, an amount equal to 0.7% of the total amount returned to all cities and villages under subsections (3) and (4) during the previous calendar year must be withheld. The amount withheld must be used to partially reimburse cities and villages located in counties that are eligible for snow removal funds under section 12a and that have costs for winter maintenance on major and local streets that are greater than the statewide average. The distributions must be made annually during February and must be calculated separately for the major and local street systems but may be paid in a combined warrant. The distribution to a city or village must be equal to 1/2 of its winter maintenance expenditures after deducting the product of its total earnings under subsections (3) and (4) multiplied by 2 times the average municipal winter maintenance factor. Winter maintenance expenditures must be determined from the street financial reports for the most current fiscal years ending before July 1. A city or village that does not submit a street financial report for the fiscal year ending before July 1 by the subsequent December 31 is

ineligible for the winter maintenance payment that is to be based on that street financial report. The department shall determine the average municipal winter maintenance factor annually by dividing the total expenditures of all cities and villages on winter maintenance of streets and highways by the total amount earned by all cities and villages under subsections (3) and (4) during the 12 months. If the sum of the distributions to be made under this subsection exceeds the amount withheld, the distributions to each eligible city and village must be reduced proportionately. If the sum is less than the amount withheld, the balance must be added to the amount available for distribution under subsections (3) and (4) during the next month. The distributions are for use on the major and local street systems respectively and are subject to the same provisions as money returned under subsections (3) and (4).

(3) Seventy-five percent of the remaining amount to be returned to the cities and villages, after deducting the amounts withheld under subsection (2), must be returned 60% in the same proportion that the population of each bears to the total population of all cities and villages, and 40% in the same proportion that the equivalent major mileage in each bears to the total equivalent major mileage in all cities and villages. The amount returned under this subsection must be used by each city and village for the following purposes in the following order of priority:

(a) For the payment of contributions required to be made by a city or village under the provisions of contracts previously entered into under 1941 PA 205, MCL 252.51 to 252.64, that have been previously pledged for the payment of the principal and interest on bonds issued under that act; or for the payment of the principal and interest upon bonds issued by a city or village under 1952 PA 175, MCL 247.701 to 247.707.

(b) Payment of obligations of the city or village on highway projects undertaken by the city or village jointly with the department.

(c) For the payment of principal and interest on loans received under section 11(5), to the extent other money has not been made available for that payment.

(d) Except as otherwise provided in this subdivision, for the preservation, construction, acquisition, and extension of the major street system as defined by this act including the acquisition of a necessary right of way for the system, work incidental to the system, and an appurtenant roadside park or motor parkway, of the city or village and for the payment of the principal and interest on that portion of the city's or village's general obligation bonds that are attributable to the construction or reconstruction of the city's or village's major street system. However, once an asset management plan described in section 9a has been approved, funds shall be used for the preservation, construction, and acquisition of the street system as provided in subsection (16) or for an emergency as described in section 11c. Not more than 5% per year of the money returned to a city or village by this subsection shall be expended for the preservation or acquisition of appurtenant roadside parks and motor parkways. Surplus money may be expended for the development, construction, or repair of off-street parking facilities, and the construction or repair of street lighting, and transfer to the local street system under subsection (6).

(e) For capital outlay projects for equipment and buildings, contributions pledged for the payment of loans and for the payment of contractual debt service requirements for the payment of bonds for the purpose of providing money for capital outlay projects for equipment and buildings necessary to the development and maintenance of the road system so long as amounts allocated under this subdivision are used for transportation purposes.

(4) The remaining amount to be returned to incorporated cities and villages must be expended in each city or village for the preservation, construction, acquisition, and extension of the local street system of the city or village, including the acquisition of a necessary right of way for the system, work incidental to the system, and subject to subsection (5), for the payment of the principal and interest on the portion of the city's or village's general obligation bonds that are attributable to the construction or reconstruction of the city's or village's local street system. However, once an asset management plan described in section 9a has been approved, funds shall be used for the preservation, construction, and

acquisition of the street system as provided in subsection (16) or for an emergency as described in section 11c. The amount returned under this subsection must be returned to the cities and villages 60% in the same proportion that the population of each bears to the total population of all incorporated cities and villages in this state, and 40% in the same proportion that the total mileage of the local street system of each bears to the total mileage in the local street systems of all cities and villages of this state. The payment of the principal and interest on bonds issued by a city or village under 1952 PA 175, MCL 247.701 to 247.707, and after that payment, the payment of debt service on loans received under section 11(5), must have priority in the expenditure of money returned under this subsection.

(5) Money distributed to each city and village for the maintenance and preservation of its local street system under this act represents the total responsibility of this state for local street system support. Money distributed from the Michigan transportation fund must not be expended for construction purposes on city and village local streets except to the extent matched from local revenues including other money returned to a city or village by this state under the state constitution of 1963 and statutes of this state, from money that can be raised by taxation in cities and villages for street purposes within the limitations of the state constitution of 1963 and statutes of this state, from special assessments, or from any other source.

(6) Money returned under this section to a city or village must be expended on the major and local street systems of that city or village. However, the first priority is the major street system. Money returned for expenditure on the major street system must be expended in the priority order provided in subsection (3) except that surplus money may be transferred for preservation of the local street system. Major street money transferred for use on the local street system must not be used for construction but may be used for preservation. A city or village shall not transfer more than 50% of its annual major street funding for the local street system unless it has adopted and is following an asset management process for its major and local street systems and adopts a resolution with a copy to the department setting forth all of the following:

- (a) A list of the major streets in that city or village.
- (b) A statement that the city or village is adequately maintaining its major streets.
- (c) The dollar amount of the transfer.
- (d) The local streets to be funded with the transfer.
- (e) A statement that the city or village is following an asset management process for its major and local street systems.

(7) A city or village that has not adopted an asset management plan shall obtain the concurrence of the department to transfer more than 50% of its major street funding to its local street system. The department may provide for pilot projects that would allow a city or village that has adopted an asset management plan under subsection (6) to combine their local and major street funds into 1 street fund and to submit a single report to the department on the expenditure of money on the local and major street systems.

(8) Not more than 10% per year of all of the money returned to a city or village from any source for the purposes of this section may be expended for administrative expenses. A city or village that expends more than 10% for administrative expenses in a year is subject to section 14(5).

(9) In each city and village to which money is returned under this section, the responsibility for street preservation and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the department under this act.

(10) Cities and villages may provide for consolidated street administration. A city or a village may enter into an agreement with other cities or villages, the county road commission, or with the state transportation commission for the performance of street or highway work on a road or street within the

limits of the city or village or adjacent to the city or village. The agreement may provide for any of the contracting parties to perform the work contemplated by the contracts including services and acquisition of rights of way, by purchase or condemnation in its own name. The agreement may provide for joint participation in the costs if appropriate.

(11) Interest earned on money returned to a city or a village for purposes provided in this section must be credited to the appropriate street fund.

(12) In addition to the financial compliance audits required by law, the department may conduct performance audits and make investigations of the disposition of all state money received by cities and villages for transportation purposes to determine compliance with the terms and conditions of this act. Performance audits must be conducted according to government auditing standards issued by the United States General Accounting Office. The department shall develop all performance audit procedures and reporting requirements sufficient to determine whether money expended under this section was expended in compliance with this act by September 1, 2012 and shall report to the transportation committees of the senate and house of representatives no later than October 1, 2012 on the additional audit procedures and reporting requirements. The audit procedures must include a review of the road fund balance of the city or village. The cities and villages shall report their road fund balances by fund balance component. The department shall assist cities and villages to ensure that road fund balances are consistently classified and are in compliance with the audit and reporting requirements of this section. The department shall provide notice to cities and villages of the standards to be used for audits under this subsection prior to the fiscal year in which the audit is conducted. The department shall notify cities and villages of any subsequent changes to the standards. Cities and villages shall make available to the department the pertinent records for the audit. Performance audits may be performed at the discretion of the department or on receiving a request from the speaker of the house of representatives or the senate majority leader.

(13) Of the amounts appropriated for a city or village major or local street system under this section, where possible, a city or village shall secure pavement warranties for full replacement or appropriate repair for contracted construction work on pavement projects whose cost exceeds \$2,000,000.00 and projects for new construction or reconstruction undertaken after April 1, 2016 if allowed by the Federal Highway Administration and the department. A city or village shall submit a proposed warranty program to the department for approval no later than February 1, 2017. If a proposed warranty program submitted under this subsection is approved by the department, the city or village shall implement the program no later than 1 year after the approval. A city or village shall include a list of all warranties that were secured under this subsection and indicate whether any of those warranties were redeemed with the report required under section 14(3), and shall also list all pavement projects whose cost exceeds \$2,000,000.00 for which a warranty was not secured. The list shall include, but is not limited to, all of the following information:

- (a) The type of project.
- (b) The cost or estimated cost of the project.
- (c) The expected lifespan of the project.
- (d) Whether or not the project met or is currently meeting its expected lifespan.
- (e) If the project failed to meet or is not meeting its expected lifespan, the cause of the failure and the cost to replace or repair the project.
- (f) The entity responsible for paying the cost of replacing or repairing the project.

(14) With the approval of the director of the department, a city may use up to 20% of the amount received by that city under this section for public transit purposes if more than 10,000,000 passengers used public transit within that city during the previous fiscal year.

(15) A city or village may use a portion of the amount returned to the city or village under this section for the payment of debt service on bonds, notes, or other obligations.

(16) Once the asset management plan for a city or village as described in section 9a has been approved, amounts distributed to a city or village under this section shall be expended toward attainment of the condition goals in the asset management plan and as otherwise required by this act.

(17) As used in this section:

(a) "Administrative expenses" means expenses that are not assigned under this section, including, but not limited to, specific road construction or maintenance projects, and are often referred to as general or supportive services. Administrative expenses do not include net equipment expense, net capital outlay, debt service principal and interest, or payments to other state or local offices that are assigned, but not limited to, specific road construction projects or maintenance activities.

(b) "Equivalent major mileage" means the sum of 2 times the state trunk line mileage certified by the department as of March 31 of each year, as being within the boundaries of each city and village having a population of 25,000 or more, plus the major street mileage in each city and village, multiplied by the following factor:

(i) 1.0 for cities and villages of 2,000 or less population.

(ii) 1.1 for cities and villages from 2,001 to 10,000 population.

(iii) 1.2 for cities and villages from 10,001 to 20,000 population.

(iv) 1.3 for cities and villages from 20,001 to 30,000 population.

(v) 1.4 for cities and villages from 30,001 to 40,000 population.

(vi) 1.5 for cities and villages from 40,001 to 50,000 population.

(vii) 1.6 for cities and villages from 50,001 to 65,000 population.

(viii) 1.7 for cities and villages from 65,001 to 80,000 population.

(ix) 1.8 for cities and villages from 80,001 to 95,000 population.

(x) 1.9 for cities and villages from 95,001 to 160,000 population.

(xi) 2.0 for cities and villages from 160,001 to 320,000 population.

(xii) For cities over 320,000 population, a factor of 2.1 increased successively by 0.1 for each 160,000 population increment over 320,000.

(c) "Population" means the population according to the most recent statewide federal census as certified at the beginning of the state fiscal year, except that, if a municipality has been newly incorporated since completion of the census, the population of the municipality for purposes of the distribution of money before completion of the next census is the population as determined by special federal census, if there is a special federal census, and if not, by the population as determined by the official census in connection with the incorporation, if there is such a census and, if not, by a special state census to be taken at the expense of the municipality by the secretary of state under section 6 of the home rule city act, 1909 PA 279, MCL 117.6.

History: 1951, Act 51, Eff. June 1, 1951 ;-- Am. 1957, Act 262, Eff. July 1, 1957 ;-- Am. 1967, Act 298, Eff. Jan. 1, 1968 ;-- Am. 1967, Ex. Sess., Act 4, Eff. Jan. 1, 1968 ;-- Am. 1972, Act 327, Imd. Eff. Jan. 3, 1973 ;-- Am. 1976, Act 41, Imd. Eff. Mar. 16, 1976 ;-- Am. 1978, Act 444, Imd. Eff. Oct. 10, 1978 ;-- Am. 1979, Act 58, Imd. Eff. July 18, 1979 ;-- Am. 1982, Act 436, Imd. Eff. Dec. 29, 1982 ;-- Am. 1982, Act 438, Eff. Jan. 1, 1983 ;-- Am. 1983, Act 82, Imd. Eff. June 15, 1983 ;-- Am. 1987, Act 234, Imd. Eff. Dec. 28, 1987 ;-- Am. 1992, Act 82, Imd. Eff. June 2, 1992 ;-- Am. 1993, Act 294, Imd. Eff. Dec. 28, 1993 ;-- Am. 1997, Act 79, Eff. July 28, 1997 ;-- Am. 1999, Act 54, Imd. Eff. June 15, 1999 ;-- Am. 2004, Act 9, Imd. Eff. Feb. 26, 2004 ;-- Am. 2006, Act 338, Imd. Eff. Aug. 15, 2006 ;-- Am. 2010, Act 261, Imd. Eff. Dec. 14, 2010 ;-- Am. 2012, Act 298, Imd. Eff. Aug. 23, 2012 ;-- Am. 2015, Act 175, Eff. Apr. 1, 2016 ;-- Am. 2020, Act 153, Imd. Eff. Sept. 17, 2020

Compiler's Notes: Enacting section 1 of Act 473 of 2014 provides: "Enacting section 1. This amendatory act does not take effect unless House Joint Resolution UU of the 97th Legislature becomes a part of the state constitution of 1963 as provided in section 1 of article XII of the state constitution of 1963." House Joint Resolution UU was presented to the electors as Proposal

2024

EMPLOYEE: Joesph Reutter

Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat
7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27

TOTALS

GENERAL	Maintenance 101-265-702	2	3	4	0.5	1		2	1	1	1	1	16.5
	OT 1.5X 101-265-702												0
	Brush Pile 101-265-707												0
	OT 1.5X 101-265-707												0
	Park 101-751-702	0.5	2	3	2	3		4	4	4	3	2	27.5
	OT 1.5X 101-751-702												0
MAJOR STREETS	Maintenance 202-463-702	2	1.5		5	2			2	2	4	5	21.5
	Snow Removal 202-478-702												0
	OT 1.5X 202-478-702												0
	HOLIDAY OT 2X 202-478-702												0
LOCAL STREETS	Maintenance 203-463-702	3	0.5	0.5		1				1			6
	Snow Removal 203-478-702												0
	OT 1.5X 203-478-702												0
	HOLIDAY OT 2X 203-478-702												0
WATER	Maintenance 591-556-702	0.5	0.5	0.5									1.5
	OT 1.5X 591-556-702												0
EQUIPMENT	Maintenance 661-557-702		0.5		0.5	1		2	1				5
	PERSONAL												0
	SICK								2				2
	VACATION												0
	HOLIDAY												0
	BEREAVEMENT												0
	GROSS												
	\$1,794.40												
		0	8	8	8	8	0	0	8	8	8	8	80

Joseph Reutter

Week Ending: Sat 7/27 2024

HOURLY	\$1,794.40
OT 1.5X	\$0.00
OT 2X	\$0.00
	<u>\$1,794.40</u>

Employee Signature: _____



Supervisor Signature: _____



Department Head Signatures

Water Chair Signature: _____



Streets Chair Signature: _____



Parks Chair Signature: _____

EMPLOYEE: Joseph Reutter

2024

	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	TOTALS
	6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	
GENERAL															
Maintenance															
101-265-702															
OT 1.5X															
101-265-702															
Brush Pile															
101-265-707															
OT 1.5X															
101-265-707															
Park															
101-751-702															
OT 1.5X															
101-751-702															
MAJOR STREETS															
Maintenance															
202-463-702															
Snow Removal															
202-478-702															
OT 1.5X															
202-478-702															
HOLIDAY OT 2X															
202-478-702															
LOCAL STREETS															
Maintenance															
203-463-702															
Snow Removal															
203-478-702															
OT 1.5X															
203-478-702															
HOLIDAY OT 2X															
203-478-702															
WATER															
Maintenance															
591-556-702															
OT 1.5X															
591-556-702															
EQUIPMENT															
Maintenance															
661-557-702															
PERSONAL															
SICK															
VACATION															
HOLIDAY															
BEREAVEMENT															
	0	8	8	8	8	8	8	0	8	8	8	8	8	0	80

GROSS
\$1,794.40

EMPLOYEE: John Friend

2024

Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat
7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27

TOTALS

GENERAL	Maintenance 101-265-702	2			3	1		3		2	2	2	2	0
	OT 1.5X 101-265-702													0
	Brush Pile 101-265-707													0
	OT 1.5X 101-265-707													0
	Park 101-751-702	1		1		2		1	1	1	1	1		9
	OT 1.5X 101-751-702													0
MAJOR STREETS	Maintenance 202-463-702									1				1
	Snow Removal 202-478-702													0
	OT 1.5X 202-478-702													0
	HOLIDAY OT 2X 202-478-702													0
LOCAL STREETS	Maintenance 203-463-702									1				1
	Snow Removal 203-478-702													0
	OT 1.5X 203-478-702													0
	HOLIDAY OT 2X 203-478-702													0
WATER	Maintenance 591-556-702			3		1		2	1	1	1	2		11
	OT 1.5X 591-556-702													0
EQUIPMENT	Maintenance 661-557-702			1		1		2	3	2	4			13
	PERSONAL													0
	SICK													0
	VACATION	5	8	8		3						1		25
	HOLIDAY													0
	BEREAVEMENT													0
	MEETING								2					2

GROSS

\$2,120.00

0 8 8 8 8 8 8 8 8 8 10 8 8 6 0 80

John Friend			
Week Ending:	Sat	7/27	2024
	HOURLY		\$2,120.00
	OT 1.5X		\$0.00
	OT 2X		\$0.00
	GROSS		<u><u>\$2,120.00</u></u>

Employee Signature: 

Supervisor Signature: _____

Department Head Signatures

Water Chair Signatures: 

Streets Chair Signature: 

Parks Chair Signature: _____

EMPLOYEE: John Friend

2024

Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat
6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13

TOTALS

GENERAL	Maintenance 101-265-702	OT 1.5X 101-265-702	Brush Pile 101-265-707	OT 1.5X 101-265-707	Park 101-751-702	OT 1.5X 101-751-702	Maintenance 202-463-702	Snow Removal 202-478-702	OT 1.5X 202-478-702	HOLIDAY OT 2X 202-478-702	Maintenance 203-463-702	Snow Removal 203-478-702	OT 1.5X 203-478-702	HOLIDAY OT 2X 203-478-702	Maintenance 591-556-702	OT 1.5X 591-556-702	Maintenance 661-557-702	PERSONAL	SICK	VACATION	HOLIDAY	BEREAVEMENT	MEETING	TOTALS
	2	2					1								2	3	2							14
					1										2		1							0
															3	1								4
															1									0
					1										1	2	3	1						12
																								0
MAJOR STREETS							1																	1
																								0
																								0
LOCAL STREETS							1																	1
																								0
																								0
WATER							1								2	3	2	1						11.5
																								0
																								0
EQUIPMENT															1	3	1							6
																								0
																								0
																								4
																								20
																								8
																								0
																								0
																								0

GROSS
\$2,159.75

0 81.5

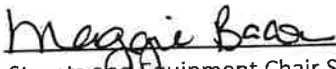
7/13/24

	<u>Totals</u>	<u>Hours</u>	<u>Amount</u>
General Maintenance	101-265-978	14	\$221.48
General Brush Pile	101-265-979	16	\$622.52
General Park	101-751-978	101	\$2,337.90
Major Maintenance	202-463-978	3	\$127.41
Major Snow Removal	202-478-978	0	\$0.00
Local Maintenance	203-463-978	8	\$164.96
Local Snow Removal	203-478-978	0	\$0.00
Water Maintenance	591-556-978	9	\$150.19
General Sidewalks	101-446-930	0	\$0.00
		<u>151</u>	<u>\$3,624.46</u>

AM



Water Chair Signature



Streets and Equipment Chair Signature

Parks Chair Signature

LOCAL STREETS	Maintenance	203-463-978	1	13.50	
GENERAL	Sidewalks	101-446-930	0	0.00	<u>\$175.50</u>

Snowblower	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	GENERAL	Sidewalks	101-446-930	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	<u>\$0.00</u>

Pay Period Ending 7/13 2024

2013 GMC Pickup	GENERAL	Maintenance	101-265-978	9	110.43	
	GENERAL	Brush Pile	101-265-979	0	0.00	
	GENERAL	Park	101-751-978	9	110.43	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	WATER	Maintenance	591-556-978	5	61.35	<u>\$282.21</u> ✓

Dodge Truck	GENERAL	Maintenance	101-265-978	5	111.05	
	GENERAL	Park	101-751-978	6	133.26	
	GENERAL	Brush Pile	101-265-979	2	44.42	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	
	WATER	Maintenance	591-556-978	4	88.84	<u>\$377.57</u> ✓

Vee Plow	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	<u>\$0.00</u>

Sander	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	<u>\$0.00</u>

2002 Sterling Plow Truck	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	GENERAL	Brush Pile	101-265-979	4	224.60	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	<u>\$224.60</u> ✓

Scraper	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	<u>\$0.00</u>

Plow	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	<u>\$0.00</u>

Tractor - JD 4310	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	1	53.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	<u>\$53.00</u> ✓

Loader 4310	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	1	5.98	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	<u>\$5.98</u> ✓

Mower 4310	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	\$0.00

Tractor - JD 310P	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Maint. Brush Pile	101-265-979	5	313.80	
	GENERAL	Park	101-751-978	11	690.36	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$1,004.16

Loader JD 310P	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Maint. Brush Pile	101-265-979	5	39.70	
	GENERAL	Park	101-751-978	11	87.34	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$127.04

Backhoe JD 310P	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$0.00

(2019) Tractor - JD 738	GENERAL	Park	101-751-978	19	456.95	
	MAJOR STREETS	Maintenance	202-463-978	3	72.15	
	LOCAL STREETS	Maintenance	203-463-978	3	72.15	\$601.25

Mower 738	GENERAL	Park	101-751-978	19	349.98	
	MAJOR STREETS	Maintenance	202-463-978	3	55.26	
	LOCAL STREETS	Maintenance	203-463-978	3	55.26	\$460.50

(2024) Tractor - JD 738	GENERAL	Park	101-751-978	12	288.60	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	1	24.05	
	GENERAL	Sidewalks	101-446-930	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$312.65

Broom	GENERAL	Park	101-751-978	12	162.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	

2013 GMC
Pickup

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13

GENERAL Maintenance 101-265-978	T	T	1.0	T	1.0	T	1.0	T	T	T	1.0	T	1.0	T	1.0	T	1.0	T	T					
GENERAL Maint. Brush Pile 101-265-979	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T					
GENERAL Park 101-751-978	T	T	1.0	T	1.0	T	1.0	T	T	T	1.0	T	1.0	T	1.0	T	1.0	T	1.0					
MAJOR STREETS Maintenance 202-463-978	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T					
LOCAL STREETS Maintenance 203-463-978	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T					
WATER Maintenance 591-556-978	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	1.0	T	1.0	T	2.0	T	T	T

Dodge Truck		Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13
GENERAL Maintenance 101-265-978	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
GENERAL Park 101-751-978	T	2.0	T	T	T	T	2.0	T	T	T	1.0	T	1.0	T	T
MAJOR STREETS Maintenance 202-463-978	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
MAJOR STREETS Snow Removal 202-478-978	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS
	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP
	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS
LOCAL STREETS Maintenance 203-463-978	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
LOCAL STREETS Snow Removal 203-478-978	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS
	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP	TP
	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS	TPS
WATER Maintenance 591-556-978	T	T	T	T	T	T	2.0	T	T	T	T	T	T	2.0	T
GENERAL Maint. Brush Pile 101-265-979	T	T	T	T	T	T	T	T	T	T	2.0	T	T	T	T

07/17/2024 08:57 AM

Equipment Rental Proofing Report
 For Payroll: 166 Transaction Date: 07/19/2024

Equipment / Materials	GL Number	Grant	Activity Code	Hours	Amount
12.300		Description: 2013 GMC PICKUP State Classification: 12.300	Rate: 12.27		
	101-265-978			9.00	110.43
	101-751-978			9.00	110.43
	591-556-978			5.00	61.35
				<u>23.00</u>	<u>282.21</u>
Summary by Activity:				23.00	282.21
12.302		Description: DODGE TRUCK State Classification: 12.302	Rate: 22.21		
	101-265-978			5.00	111.05
	101-265-979			2.00	44.42
	101-751-978			6.00	133.26
	591-556-978			4.00	88.84
				<u>17.00</u>	<u>377.57</u>
Summary by Activity:				17.00	377.57
12.306		Description: 2002 STERLING PLOW TRUCK State Classification: 12.306	Rate: 56.15		
	101-265-979			4.00	224.60
				<u>4.00</u>	<u>224.60</u>
Summary by Activity:				4.00	224.60
70.100		Description: TRACTOR - JOHN DEERE 738 (2019) State Classification: 70.100	Rate: 24.05		
	101-751-978			19.00	456.95
	202-463-978			3.00	72.15
	203-463-978			3.00	72.15
				<u>25.00</u>	<u>601.25</u>
Summary by Activity:				25.00	601.25
70.101		Description: TRACTOR JOHN DEERE 738 (2024) State Classification: 70.100	Rate: 24.05		
	101-751-978			12.00	288.60
	203-463-978			1.00	24.05
				<u>13.00</u>	<u>312.65</u>
Summary by Activity:				13.00	312.65
70.102		Description: TRACTOR - DEERE 310P 2024 State Classification: 70.104	Rate: 62.76		
	101-265-979			5.00	313.80
	101-751-978			11.00	690.36

Equipment Rental Proofing Report
For Payroll: 166 Transaction Date: 07/19/2024

Equipment / Materials	GL Number	Grant	Activity Code	Hours	Amount
Grand Totals:					
	101-265-978			14.00	221.48
	101-265-979			16.00	622.52
	101-751-978			101.00	2,337.90
	202-463-978			6.00	127.41
	203-463-978			8.00	164.96
	591-556-978			9.00	150.19
				<hr/>	<hr/>
				154.00	3,624.46

AD

7/27/24

	<u>Totals</u>	<u>Hours</u>	<u>Amount</u>
General Maintenance	101-265-978	9	\$110.43
General Brush Pile	101-265-979	0	\$0.00
General Park	101-751-978	66	\$1,742.58
Major Maintenance	202-463-978	0	\$310.94
Major Snow Removal	202-478-978	0	\$0.00
Local Maintenance	203-463-978	9	\$180.01
Local Snow Removal	203-478-978	0	\$0.00
Water Maintenance	591-556-978	9	\$150.19
General Sidewalks	101-446-930	0	\$0.00
		<u>93</u>	<u>\$2,494.15</u>

AM

Thomas Rademan

Water Chair Signature

Maggie Bacon

Streets and Equipment Chair Signature

Parks Chair Signature

Pay Period Ending 7/27 2024

2013 GMC Pickup	GENERAL	Maintenance	101-265-978	9	110.43	
	GENERAL	Brush Pile	101-265-979	0	0.00	
	GENERAL	Park	101-751-978	6	73.62	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	2	24.54	
	WATER	Maintenance	591-556-978	5	61.35	\$269.94 ✓

Dodge Truck	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	6	133.26	
	GENERAL	Brush Pile	101-265-979	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	14	310.94	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	7	155.47	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	
	WATER	Maintenance	591-556-978	4	88.84	\$688.51 ✓

Vee Plow	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	\$0.00

Sander	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	\$0.00

2002 Sterling Plow Truck	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	GENERAL	Brush Pile	101-265-979	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	\$0.00

Scraper	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	\$0.00

Plow	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	\$0.00

Tractor - JD 4310	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	\$0.00

Loader 4310	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	\$0.00

Mower 4310	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	\$0.00

Tractor - JD 310P	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Maint. Brush Pile	101-265-979	0	0.00	
	GENERAL	Park	101-751-978	15	941.40	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$941.40 ✓

JD 310P	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Maint. Brush Pile	101-265-979	0	0.00	
	GENERAL	Park	101-751-978	15	119.10	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	MAJOR STREETS	Snow Removal	202-478-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	LOCAL STREETS	Snow Removal	203-478-978	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$119.10 ✓

JD 310P	GENERAL	Maintenance	101-265-978	0	0.00	
	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$0.00

(2019) Tractor - JD 738	GENERAL	Park	101-751-978	5	120.25	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	\$120.25 ✓

Mower 738	GENERAL	Park	101-751-978	5	92.10	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	\$92.10 ✓

(2024) Tractor - JD 738	GENERAL	Park	101-751-978	7	168.35	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	GENERAL	Sidewalks	101-446-930	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$168.35 ✓

Broom	GENERAL	Park	101-751-978	7	94.50	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	

LOCAL STREETS	Maintenance	203-463-978	0	0.00	
GENERAL	Sidewalks	101-446-930	0	0.00	\$94.50 ✓

Snowblower	GENERAL	Park	101-751-978	0	0.00	
	MAJOR STREETS	Maintenance	202-463-978	0	0.00	
	LOCAL STREETS	Maintenance	203-463-978	0	0.00	
	GENERAL	Sidewalks	101-446-930	0	0.00	
	WATER	Maintenance	591-556-978	0	0.00	\$0.00

Equipment Rental Proofing Report
 For Payroll: 168 Transaction Date: 08/02/2024

Equipment / Materials	GL Number	Grant	Activity Code	Hours	Amount
12.300					
	Description: 2013 GMC PICKUP				
	State Classification: 12.300		Rate: 12.27		
	101-265-978			9.00	110.43
	101-751-978			6.00	73.62
	203-463-978			2.00	24.54
	591-556-978			5.00	61.35
				<u>22.00</u>	<u>269.94</u>
Summary by Activity:				22.00	269.94 ✓
12.302					
	Description: DODGE TRUCK				
	State Classification: 12.302		Rate: 22.21		
	101-751-978			6.00	133.26
	202-463-978			14.00	310.94
	203-463-978			7.00	155.47
	591-556-978			4.00	88.84
				<u>31.00</u>	<u>688.51</u>
Summary by Activity:				31.00	688.51 ✓
70.100					
	Description: TRACTOR - JOHN DEERE 738 (2019)				
	State Classification: 70.100		Rate: 24.05		
	101-751-978			5.00	120.25
				<u>5.00</u>	<u>120.25</u>
Summary by Activity:				5.00	120.25 ✓
70.101					
	Description: TRACTOR JOHN DEERE 738 (2024)				
	State Classification: 70.100		Rate: 24.05		
	101-751-978			7.00	168.35
				<u>7.00</u>	<u>168.35</u>
Summary by Activity:				7.00	168.35 ✓
70.102					
	Description: TRACTOR - DEERE 310P 2024				
	State Classification: 70.104		Rate: 62.76		
	101-751-978			15.00	941.40
				<u>15.00</u>	<u>941.40</u>
Summary by Activity:				15.00	941.40 ✓
81.120B					
	Description: MOWER - JOHN DEERE 738				
	State Classification: 81.120		Rate: 18.42		
	101-751-978			5.00	92.10
				<u>5.00</u>	<u>92.10</u> ✓

Equipment / Materials	GL Number	Grant	Activity Code	Hours	Amount
Summary by Activity:				5.00	92.10
83.303			Description: SWEEPER - JOHN DEERE 475 State Classification: 83.303		Rate: 13.50
	101-751-978			7.00	94.50
				7.00	94.50
Summary by Activity:				7.00	94.50 ✓
85.307			Description: LOADER - DEERE 310P State Classification: 85.304		Rate: 7.94
	101-751-978			15.00	119.10
				15.00	119.10
Summary by Activity:				15.00	119.10 ✓
Grand Totals:					
	101-265-978			9.00	110.43
	101-751-978			66.00	1,742.58
	202-463-978			14.00	310.94
	203-463-978			9.00	180.01
	591-556-978			9.00	150.19
				107.00	2,494.15



Check Date	Bank	Check	Vendor Name	Invoice Number	Amount
Bank STATE STATE SAVINGS BANK - 004					
07/24/2024	STATE	33796	BADGER METER (water)	80164135	31.50
07/24/2024	STATE	33797	DEFINITY LLC (retreat)	49751	175.00
07/24/2024	STATE	33798	FOUR SEASON NURSERY (trees)	1221204347	503.00
07/24/2024	STATE	33799	GABRIDGE & COMPANY, PLC (adit)	7344618	7,900.00
07/24/2024	STATE	33800	GFL ENVIRONMENTAL	66439607 66439606 66439605	335.62 503.44 102.79 <u>941.85</u>
07/24/2024	STATE	33801	GREAT LAKES BUSINESS SYSTEMS IN	SC103004	63.45
07/24/2024	STATE	33802	GREAT LAKES WATER QUALITY LAB	10483 water	40.00
07/24/2024	STATE	33803	HONOR BUILDING SUPPLIES	007939 Repair & maintenance	12.44
07/24/2024	STATE	33804	LEELANAU ENTERPRISE	63024 Printing	69.60
07/24/2024	STATE	33805	MENARDS - TRAVERSE CITY	24722 General Fund 25445 Repair & maintenance 25444	1,493.09 81.98 394.98 <u>1,970.05</u>
07/24/2024	STATE	33806	MICHIGAN PIPE AND VALVE	0621 water	463.50
07/24/2024	STATE	33807	MICHIGAN RURAL WATER ASSOCIATIO	DUES 2020-11464 water	550.00 V 550.00 V <u>1,100.00</u>
07/24/2024	STATE	33808	MIKA MEYERS ATTORNEYS	701377 Legal 703381	667.00 207.00 <u>874.00</u>
07/24/2024	STATE	33809	MUNICIPAL UNDERWRITERS OF WEST	4804	347.00
07/24/2024	STATE	33810	POWERVAC	34808498-1 - Major Streets	1,975.00
07/24/2024	STATE	33811	RENOVARE DEVELOPMENT LLC	1062	10,000.00
07/24/2024	STATE	33812	SOS ANALYTICAL	243184	1,500.00
07/24/2024	STATE	33813	T2 SYSTEMS CANADA INC	136726	75.00
07/24/2024	STATE	33814	THIRLBY AUTO	366-17016-Equipment Oil change	69.14
07/24/2024	STATE	33815	TRAVERSE CITY RECORD-EAGLE	06/2024	111.45
07/24/2024	STATE	33816	VILLAGE OF EMPIRE	3RD WATER	237.75
07/24/2024	STATE	33817	WESTSHORE PLUMBING & HEATING LL	7108	317.44
07/24/2024	STATE	33818	WILLIAMS & BAY	L19361 L17064	116.50 93.33 <u>209.83</u>
07/24/2024	STATE	33819	MICHIGAN RURAL WATER ASSOCIATIO	2020-11464 water	550.00
STATE TOTALS:					
Total of 24 Checks:					29,537.00
Less 1 Void Checks:					1,100.00
Total of 23 Disbursements:					<u>28,437.00</u>

Check Date	Bank	Check	Vendor Name	Invoice Number	Amount
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Report Filter Query:
Checks. Checks_achAccount = <Empty>

* GUEST COPY *



VILLAGE OF EMPIRE
11518 S LACORE ST
BOX 253
EMPIRE
FAX # (231) 326-6068

MI 49630

MENARDS - TRAVERSE CITY
4155 US HIGHWAY 31 S
TRAVERSE CITY, MI 49685

INVOICE # 24722

ACCOUNT : 31970276

TRANSACTION DATE : 07/10/24
TRANSACTION TIME : 93427
REGISTER NUMBER : 8
SIGNER : John G Friend

TRANSACTION # : 4303
PURCHASE ORDER # : 001
TYPE OF SALE : Charge Sale
CLAIM # : 001

QUANTITY	SKU	DESCRIPTION	AMOUNT
1.00	1112227	4X4-10' AC2 GREEN TREATED	18.48
1.00	2682775	50' NO DIG EDGING	37.99
1.00	2682779	NO DIG SPIRAL SPIKE 10PK	6.97
1.00	2295732	1-1/4" EGALV ROOFING NAIL	3.89
9.00	1571398	12' STYLE D ALM ROOF EDGE	75.78
1.00	1531646	4.75GL PRO ALL WEATHER	49.98
8.00	1511893	1 SQ SA CAP BLACK	928.00
3.00	1511880	2 SQ SA BASE SHEET PRO	372.00

SUB-TOTAL: 1,493.09
TOTAL TAX: 0.00
PAYMENTS : 0.00
===== ✓
TOTAL DUE: 1,493.09

101-263-930 4496
591-556-930 1429.65
101-751-930 14.48
JAS

* GUEST COPY *

OF EMPIRE
LACORE ST

MENARDS - TRAVERSE CITY
4155 US HIGHWAY 31 S
TRAVERSE CITY, MI 49685

MI 49630

(231) 326-6068

VOICE # 24725

ACCOUNT : 31970276

TRANSACTION DATE : 07/10/24
TRANSACTION TIME : 95551
REGISTER NUMBER : 22
SIGNER :

TRANSACTION # : 9843
PURCHASE ORDER # :
TYPE OF SALE : Return Charge
CLAIM # :

QUANTITY	SKU	DESCRIPTION	AMOUNT
1.00-	1511893	1 SQ SA CAP BLACK	- 116.00

SUB-TOTAL: - 116.00
TOTAL TAX: 0.00
PAYMENTS : 0.00
=====

TOTAL DUE: - 116.00

NO TENDER SIGNATURE AVAILABLE

591-350 920
CR (116.-)



INVOICE

REMIT PAYMENT TO:

Via Mail: 44300 Grand River, Novi, MI 48375
 Via ACH: Routing number (072403473), Account number (01382865357)
 Via Wire: Routing number (044000024), Account number (01382865357)
 View/Pay Invoices Online: powervacservicopro.invoiced.com

INVOICE #: 34808498-1
 DATE: Jun 3, 2024

BILL TO: Empire Village Office
 11518 South Lacore Street
 Empire, MI 49630

SHIP TO: Empire Village Office
 11518 South Lacore Street
 Empire, MI 49630

REFERENCE #	WORK ORDERED BY	PAYMENT TERMS	DUE DATE
	John Friend (231) 835-0453	Net 30	Jul 3, 2024

SCOPE OF WORK			
Jet/vac 6 catch basins and 3 manholes 5 @ \$300 = \$1500.00 800 gallons of water @ \$.05 = \$40 Fuel - \$112.50	} streets major	202- 910 -930	1652.50
Vac main valve on M-22 1 @ \$300 Fuel - \$22.50	} WATER	591-556-930	\$322.50
		Total:	\$1,975.00

[Handwritten Signature]
 Sue Palmer 7/3/2024



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 Shop online any time
 anywhere

Thank you for your continued support!

TRAVERSE SOUTH - MACHINE
 TRAVERSER CITY EAST
 WELLSSTON
 INTERLOCHEN
 KINGSLEY
 MANTON
 ELK RAPIDS
 MESICK
 HONOH
 KALEVA

2625 N. US 31 SOUTH
 863 S. AIRPORT RD. W.
 17302 CABERPAE HWY.
 9957 US 31 S.
 CORNER MAIN AND BROWNSON
 607 S. MICHIGAN ST.
 10357 US 31 S.
 333 W. MESICK AVE.
 10658 MAIN ST
 9007 OSIMO ST.

941-4225
 398-7276
 348-4700
 276-7714
 268-5558
 824-3252
 284-9137
 985-1770
 325-2040
 382-3000

25013004 (831) 366-5353 Invoice # 366-17016
 Village of Empire PO #
 11516 LINDSE ST Date: 6/25/2004
 PO Box 253
 Empire, MI 49630

Charge Stations: DM
 Page #1
 Time: 9:06:01 PM
 Courternant: 69M

QUANTITY	LINE	PART NUMBER	DESCRIPTION	CORE	LIST EA.	YOUR COST	EXTENSION	TAX
1		MIX 51394	OIL FILTER	0.00	15.69	7.63	7.63	T
1		MIX 51040	OIL FILTER	0.00	15.69	7.63	7.63	T
12		PPP 5177	DRY. SYNL. SMO	0.00	8.99	4.49	53.88	T
		Product Info: SMO	PARTSMASTER BLEND 1RT					
14				0.00	139.26	69.14	0.00	0.00
				0.00			0.00	0.00
							469.14	

661-5579880
 OKS

Q & A
 3 shops

ALL COPIES AND CLAIMS MUST BE ACCOMPANIED
 BY THE INVOICE WITHIN 30 DAYS OF PURCHASE
 AND BE IN ORIGINAL PACKAGING. NO RETURNS ON
 ELECTRICAL PARTS OR SPECIAL ORDERS.

MICHIGAN PIPE & VALVE

FOR ALL YOUR WATER, STORM AND SEWER NEEDS

INVOICE

SAGINAW
 11400 WILLOW HOLLOW
 SAGINAW, MI 48601
 PHONE (517) 764-9151
 MichiganPipe.com

JACKSON
 5000 PAGE AVENUE
 JACKSON, MI 49203
 PHONE (517) 764-9151
 MichiganPipe.com

TRAVERSE CITY
 487 W. WELCH COURT
 TRAVERSE CITY, MI 49686
 PHONE (231) 929-7473
 TraverseCity@MichiganPipe.com

MT. PLEASANT
 1314 S. FREEDOM ROAD
 MT. PLEASANT, MI 48858
 PHONE (589) 817-4331
 MtPleasant@MichiganPipe.com

GENESEE
 1217 E STANLEY RD
 MT. MORRIS, MI 48458
 PHONE (810) 547-7154
 Genesee@MichiganPipe.com

Page 1/1

Sold To
 VILLAGE OF EMPIRE
 11518 LACORE PO BOX 253
 EMPIRE MI 49630

Ship To
 VILLAGE OF EMPIRE
 11518 LACORE PO BOX 253
 EMPIRE MI 49630

Customer # 001233	Order Date 06/06/2024	Sales Order # T035205	Buyer JOHN	Customer P/O # SEASON STOCK	Ship Via CUSTOMER	Salesman BEN
Invoice # 035205	Invoice Date 06/21/2024	Ship Date 06/06/24	Freight Terms PREPAID	Job Number	Terms NET 30	

QTY ORD	QTY SHIP	QTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	1	1		VALVE BOX TOP SEC 26T SIG VALVE BOX TOP SEC 26 LESS LID	EA	76.00	\$76.00
2	31	31		4X7FT GALV PEXPE STEEL PI BOLLARD	EA	12.50	\$387.50

WATER

BOLLARDS GAS TANK

591-580-930 \$576.-

661-557-930 387.50

AS

Customer Copy

ACH payment is preferred
 Contact us at 517-764-9750 for information.
 Send payment to: PO Box 4370, Jackson, MI 49204
 VERIFY VIA PHONE CALL ANY ACH CHANGES
 Terms & Conditions
 A restocking fee applies to returned items.
 Credit card pymts in excess of \$3,000 per month will be subject to a 3% surcharge.
 Michigan Pipe & Valve-Traverse City, LLC

Merchandise	463.50
Freight	0.00
Misc Charges	0.00
Sub Total	463.50
Taxable	0.00
Tax (NO TAX)	0.00
TOTAL	\$463.50

Customer Copy Pay By

Writer: HM



Honor Building Supply, Inc
 P.O. Box 128
 Honor MI 49640
 231-325-4551
 Fax: 231-325-2115

CUSTOMER COPY



INVOICE

2406-007939 PAGE 1 OF 1

SOLD TO
VILLAGE OF EMPIRE PO BOX 253 EMPIRE MI 49630

JOB ADDRESS
VILLAGE OF EMPIRE PO BOX 253 EMPIRE MI 49630 231-326-5353

ACCOUNT	JOB
435929	0
SOLD ON	6/26/2024 9:22:03 AM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	
STATION	ST60
CASHIER	BRB
SALESPERSON	
ORDER ENTRY	

Qty	UM	Item	Description	D	T	Price	Per	Amount
1	PK	242128	4" CHR KICKDOWN STOP		Y	9.2900	PK	9.29
6	EACH	MFAST	MISC NUTS, BOLTS, LAGS, ANCHORS AND FASTNERS		Y	0.1800	EACH	1.08
3	EACH	MFAST	MISC NUTS, BOLTS, LAGS, ANCHORS AND FASTNERS		Y	0.6900	EACH	2.07

101-751-930
 MKS

Payment Method(s)

Charge to Acct 12.44

SubTotal	12.44
EXE 0.00% EXE: *****4915	Sales Tax 0.00
Deposit	
Please Pay This Amount	12.44

All lumber, plywood and OSB products are sold by their industry standard nominal size. Actual sizes vary in accordance with industry standards. See an associate for details.

John

Signature

Village of Empire

Date: August 9, 2024	Meeting Type: Regular Meeting
Meeting Date: August 27, 2024	
Topic: Water Rates	Author: Tom Rademacher

Overview:

Water rates and fees to be charged for services furnished by the Water System shall be established from time to time by resolution of the Village Council, which amounts shall be sufficient to cover all financial obligations imposed under the Water Ordinance.

Based on a water rate study conducted by Kyle Bond of the Michigan Rural Water Association, the water committee recommends an increase to the residential and commercial ready-to-serve quarterly rates as follows:

Residential Ready to Serve (Quarterly)
Current: \$55.00 Proposed: \$58.00

Commercial Ready to Serve (Quarterly)
Current: \$100.00 Proposed: \$105.00

The proposed ready-to-serve rates shall be effective October 1st and will be used to determine the utility bill that is mailed out January 1st.

The water committee also recommends raising the ready-to-serve rate by 4-5% on an annual basis until the next water rate study has been conducted. Said rate increase should be done annually at the time of the budget hearing when all other water fees are reviewed and changed to reflect new labor and equipment rates and cost of materials.

Actions to be taken:

1. Approve proposed water rates to be used for public hearing and notice.
2. Schedule public hearing for September 24th.
3. The attached water rate resolution shall be considered at the September 24th regular meeting, following the public hearing under old business.

**VILLAGE OF EMPIRE
RESOLUTION NO. ____ OF 2024
WATER SYSTEM SERVICE RATES**

WHEREAS, the Village of Empire has adopted Ordinance No. 61, as amended, "The Village Water Supply System", which prescribes the rates to be charged for the use of the water system; and the Village finds that said rates should be adjusted from time to time by resolution of the Village Council, which amounts shall be sufficient to cover all financial obligations.

THEREFORE, BE IT RESOLVED that _____ moved, and _____ supported, that the Empire Village Council adopt the following rate and fee schedule, effective October 1, 2024, for water and fire suppression services as follows:

New Service Connection Fee:	\$630.00 pre-tapped main + additional expenses \$1,780.00 un-tapped main + additional expenses \$4,380.00 untapped main (boring required) + additional expenses
New Service Water System Benefit Charge:	\$1,600.00
Residential Ready-to-Serve Rate:	\$58.00 per quarter
Commercial Ready-to-Serve Rate:	\$105.00 per quarter
Residential and Commercial Usage Rate:	\$3.00 per 1,000 gallons used
Fire Department Flat Rate:	\$18.00 per quarter
Fire Suppression System Rate:	\$300.00 annually
Late Payment Penalty:	\$25.00 per quarter
Water Off	\$50.00
Water Off/On (Full Turn, Same Day)	\$40.00

Voting for:

Voting against:

The resolution is declared adopted.

Sue Palmer, Village President

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution No. ____ of 2024 which was adopted by the Village Council for the Village of Empire at a regular meeting held on September 24, 2024.

Derith A. Smith, Village Clerk

Village of Empire Council Meeting Documentation

Date: August 22, 2024

Type of Meeting : Regular

Meeting Date: August 27, 2024

Subject: Parks Ordinance Request for Public Hearing
Author: March Dye

Overview: The Parks Committee is requesting that the amended Beach Park Ordinance be scheduled for a public hearing on September 24, 2024

VILLAGE OF EMPIRE
Leelanau County, Michigan

Ordinance No. 150 Amended

BEACH PARK ORDINANCE

AN ORDINANCE TO REGULATE AND CONTROL TRAFFIC,
OVERNIGHT CAMPING, PARKING, DOMESTIC ANIMALS, NOISE, AND
DUMPING OF GARBAGE AND RUBBISH AT THE VILLAGE OF EMPIRE'S
LAKE MICHIGAN BEACH PARK, AND TO PROVIDE FOR THE HEALTH,
SAFETY, AND WELFARE OF RESIDENTS AND GUESTS, AND TO PROVIDE
PENALTIES FOR VIOLATIONS THEREOF.

THE VILLAGE OF EMPIRE HEREBY ORDAINS:

Section 1. Purpose

The purpose of this Ordinance is to regulate the use of the park, beach, and recreational areas in the Village of Empire's Lake Michigan Park in order that all residents and their guests may enjoy and make use of the park, beach, parking lots, and recreational areas in a safe manner and to protect the rights of those owning property adjacent to the park.

Section 2. Definitions. As used in this Ordinance,

- (a). "Domestic animal" means a dog, cat, reptile, horse, pig, duck, goose, chicken, guinea hen, ferret, or other domesticated animals.
- (b). "Garbage" means rejected food wastes, including waste accumulation of animal, fruit or vegetable matter used or intended for food or that relate to the preparation, use, cooking, dealing in, or storing of meat, fish, fowl, fruit or vegetables.
- (c). "Park" means the Village of Empire's Lake Michigan Beach Park.
- (d). "Person" means an individual, firm, corporation, association, partnership, limited liability company, or other legal entity.
- (e). "Rubbish" means non-putrescible solid wastes, including ashes consisting of both combustible and noncombustible wastes, such as paper, cardboard, metal containers, yard clippings, wood, glass, bedding, crockery, bags, rags, and demolished materials.
- (f). "Feces" means a body's solid waste matter.

Section 3. Regulations.

No person shall do any of the following within the park:

- (a). Utilize any part of the park, beach, parking lots or recreational areas as an overnight camping or overnight sleeping place.
- (b). Willfully bring in and dump, deposit, or leave any household or commercial garbage or rubbish at any area of the park, beach, parking lots or recreational areas.

- (c). Allow a domestic animal under his or her control or custody to run at large in any area of the park, beach, parking lots, or recreational areas or leave domestic animal feces ~~on the beach.~~ **anywhere in aforementioned places.** Such domestic animals shall be restrained at all times by adequate leashes or other means to keep the animal physically restrained.
- (d). Take a domestic animal under his or her control or custody to any area of the park in which dogs are prohibited as indicated by posted signs.
- (d). Grill, kindle, or build a fire in any area of the park, beach, parking lots, recreational areas or the beach walls, except in the fire pits provided for such use or in grills or other receptacles specifically designated for such use. Upon leaving such fire, the person last using it shall fully extinguish the fires.
- (e). Intentionally make any noise or play any sound producing device between the hours of 11:00 p.m. and 8:00 a.m. which is audible from any adjoining property or from any public highway.
- (f). The use, discharge or ignition of any fireworks, including consumer fireworks, is prohibited on public property regardless of the day. This includes the Village of Empire Beach Park and Shalda Park. (Village Ordinance 138)
- (g). Park a motor vehicle, camper, or boat in the designated fire lane or in any other area other than an established or designated parking area.
- (h). Park or store any motor vehicle, camper, or boat overnight.
- (i). Park any vehicle over 22 feet from July 1st through Labor Day.
- (j). All boat trailers must be parked in designated areas.
- (k). Ride or drive a motor vehicle at a rate of speed exceeding fifteen (15) miles per hour or operate a motor vehicle without due care and caution within the confines of the park.
- (l). Ride or drive any motor vehicle within the park, except on the paved park roads or parking areas.
- (m). Ride vehicles, such as, but not limited to, scooters, motor bikes, skateboards, skates (regular or in-line), on beach walls.
- (n). Park any motor vehicle, scooter, motor bike, **or camper RV or boat** in any designated parking areas **between the hours of 10 a.m. and 8 p.m. when the pay parking machine is present** without evidence of:
 - i.) An official residential parking pass affixed to the lower or upper drivers side windshield of the vehicle, (or in the case of multi-family residential ownership, an official residential parking pass affixed to an object permitting an unobstructed display~~ed~~ of said pass on the driver's side dashboard), or
 - ii.) A displayed receipt of paid parking.
- (o). Jet Ski's are not permitted in the swim area.
- (p). **Fishing is not permitted off of the swimming dock when swimmers are present.**

Section 4. Parking Fees

Parking fees in an amount to be determined from time to time by the Village Council as established in the Village Fee Schedule shall be collected between the hours of 10a.m. and 8 p.m. when the pay parking machine is present.

Section 5. Penalties. Violations

Any person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction. See Village Fee Schedule for fines concerning this Ordinance.

Each day this Ordinance is violated shall be considered a separate violation as provided for in Ordinance No. 107, being the Village of Empire's Municipal Civil Infraction Ordinance, as amended, and as authorized under Chapter 87 of the revised Judicature Act, Act 236 of the Public Act of 1961, as amended [MCL 600.8701, et seq.], and other applicable laws.

~~(See 2020 Fine and Fee Schedule for Beach Ordinance Violations).~~

- ~~(a). For a violation of section 3(1), the person shall be fined not less than \$15.00;~~
- ~~(b). For a first offense, other than 4(a), the person shall be fined not less than \$25.00, nor more than \$150, plus the costs of prosecution and other sanctions provided by law.~~
- ~~(c). For a second or subsequent offense occurring within two (2) years of the date the person was found responsible for the first or immediately preceding offense, the person shall be fined not less than \$50.00 nor more than \$500, plus the costs of prosecution and other sanctions provided by law.~~

~~Each day this Ordinance is violated shall be considered a separate violation.~~

Section 6. Enforcement Officers.

Enforcement Officers are as provided in Ordinance No. 107, being the Village of Empires Municipal Civil Infraction Ordinance, as amended, and as authorized under Chapter 87 of the Revised Judicature Act, Act 236 of the Public Act of 1961, as amended [MCL 600.8701, et seq.], and other applicable laws.

Section 6. Nuisance Per Se.

A violation of this Ordinance is hereby declared to be a public nuisance or a nuisance per se and is declared to be offensive to the public health, safety, and welfare.

Section 7. ~~Separate Court Action.~~ Civil Remedies

In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, the Village may initiate proceedings in the Circuit Court to abate or eliminate the nuisance per se or any other violation of this ordinance.

Section 8-7. Severability.

~~If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance shall be invalid, such invalidity shall not effect any remaining portion or application of this Ordinance which can be given effect without the invalid portion or application.~~

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. Should any part, clause, sentence, paragraph, or section of this Ordinance be found invalid or unconstitutional for any reason by any court of competent jurisdiction, any such decision shall not affect the validity of the remainder of this Ordinance.

Section 8. Savings Clause.

All proceedings pending and rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 9. Prior Ordinances Repealed.

Ordinance No. 72, Ordinance No.105, Ordinance No. 106, and Ordinance No.123 are hereby repealed in their entirety.

Section 10. Effective Date.

~~This amended Ordinance shall become effective thirty (30) days after publication.~~

The provisions of this Ordinance are ordered to take effect (30) days after publication (as the full text or as a summary thereof) in a newspaper of general circulation in the Village of Empire.

Section 11. Adoption.

This Ordinance was duly amended and adopted by the Village of Empire Council at its regular meeting called and held on the ___ day of _____, 2024.

~~The forgoing Ordinance was amended by the Village of Empire Village Council on the ___ day of ____; adoption of the forgoing ordinance was motioned by _____ and supported by _____.~~

~~Voting for:~~

~~Voting against:~~

VILLAGE OF EMPIRE

By: _____

By: _____

~~Date of Approval~~

Section 12: Publication

The Village Clerk shall cause this Ordinance or summary of this Ordinance to be published in a newspaper of general circulation within the Village of Empire within thirty (30) days after adoption.

AYES: MEMBERS: _____

NAYS: MEMBERS: _____

ORDINANCE DECLARED ADOPTED.

Sue Palmer, President, Village of Empire

Derith Smith, Clerk, Village of Empire

STATE OF MICHIGAN)

) ss.

COUNTY OF LEELANAU)

I, the undersigned, the duly qualified and acting Clerk of the village of empire, Leelanau County, Michigan (the "Village"), do hereby certify that the foregoing is a true copy of an ordinance adopted by the Village Council at a regular meeting on the ____ day of _____, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this ____ day of _____, 2024.

Derith Smith, Clerk
Village of Empire

Village of Empire - Work Session Documentation

Date: August 20, 2024	Meeting Type: Work Session Meeting Session
Meeting Date: September 12, 2024	
Topic: Sign Ordinance	Author: Maggie Bacon

Overview:

The council had questions about signing the ordinance, so the Planning Commission met on August 1 to address those questions.

1. The intent of the sign ordinance was always to treat flags as temporary signs and to limit the number.
 - Section 2: modify the definition of a sign to remove flags as an exemption
 - Section 2: Retain flags as a temporary sign

2. Section 3f. Reworded. Public service and non-profit agencies must apply for a permit. (*Removed waiver by SEO*).

3. Section 8 title: Signs allowed in Zoning Districts was modified to "Signs Regulated by Zoning District."

4. Purpose. A question was asked about the length of the purpose statement. Our attorney wrote the purpose statement. The last section has been modified for greater clarity (given it is all legal ease). The recommended change is: "based on regulation, location, uses and availability of other means of communication."

5. For consistency, the definition should be Banner Sign (to match the permitted sign table).

6. The letter designations in Section 2 (Definitions) were incorrect. This has been corrected.

7. Will provide the VC with the Fee Schedule referring to the cost of a sign permit. (Section 3 refers to a fee).

8. Added the following to General Provisions (Section 4) for clarity. (These all come from other sections of the sign ordinance)
 - a. (From 3g). "Except for signs authorized without a sign permit pursuant to Section 5, no sign shall be erected or altered until approved by the SEO or authorized by the Village of Empire Planning Commission as part of an approved site plan. After approval, the required sign permit shall be issued by the SEO." (Rationale: this explains "why one has to get a permit.")

 - b. (From 5g) "Temporary signs are to be removed fifteen (15) business days following abandonment or obsolescence as determined by the SEO".

c. (from 9a) "Sign size limits are based on size type. If a sign is a double-faced sign, only one side shall be used in calculating compliance with the total allowable square footage."

9. Section 4b. The Zoning Administrator's (ZA) function is to determine a building's abandonment. This caused some confusion because the ZA can also be the Sign Enforcement Officer (SEO). The statement in Section 4b is correct as is.

10. The letter designations for Section 6 (Prohibited Signs) were incorrect. This was corrected.

11. Section 9. Permitted Sign Types, Allowable Dimensions, and Specific Requirements. It became clear that the word "permitted" may be construed to be "allowed" instead of "that for which a permit is required." Added to Definitions, Permitted Signs.

12. Section 10. A question came up about "Sanctions" in the Heading: Administration, Annual Inspection, Enforcement, Sanctions. Removed the word sanction. The recommendation was to retain the language, "the sign shall be removed by the Village or its employees." It should be noted this applies specifically to "in the case of a sign that poses an immediate danger to the health or safety of the public."

Resignation from PC

To Sue Palmer <s.palmer@villageofempire.com> • Peter Schous <pjschous@yahoo.com>

Dear Sue and Peter:

Well, we sold our Empire home this morning and the moving process to WI has started.

This is such a bittersweet moment for Sue and I. We have loved our 20+ years in Empire - our friends here and in the county are truly our MI family and will be always. However, we need to go to WI and help with our family as time moves on.

So, with that, I am submitting my resignation from the PC as of today. It has been a joy and honor to serve our Empire citizens and be a colleague to you. Sue, my sincere thanks for your trust and forwarding me to the PC. Your leadership and friendship will always be respected. Peter, my sincere thanks to you for your sound wisdom and teaching me solid lessons of PC work and operations. I so appreciate your consideration in doing that.

This move is a new life chapter for Sue and I. And, Empire is beginning a new future chapter with our master plan update. You both have been instrumental in this undertaking that will be positively significant for Empire and its good citizens. Let's keep that "ball rolling" and ensure our village continues to be strong and vibrant into the future.

Thank you so much.

Muggy

Margaret A. Ellibee



FYI

448 Court Place • Beulah, MI 49617

August 16, 2024

Re: Benzie County Master Plan Update – 2024

To Whom it May Concern:

On behalf of Benzie County, I am writing to invite your municipality to comment on the 2024 Master Plan update for Benzie County. Below you will find a link to the plan update.

https://www.benzieco.gov/news_detail_T6_R25.php

Comments can be directed to County Administration, 448 Court Place, Beulah, MI 49617, or to benzieadmin@benzieco.gov.

The Board of Commissioners has scheduled a Public Hearing for November 12, 2024, at 9:00 a.m. in the Frank Walterhouse Board Room, 448 Court Place, Beulah, MI 49617. Following the public hearing, final action on the plan may occur.

Benzie County has engaged with Networks Northwest to conduct the master plan update process and has held a series of public meetings to prepare this final draft for distribution and comment. It is the goal of the Board of Commissioners to prepare and adopt a plan that supports responsible growth and development and sustainability for Benzie County.

Sincerely,

Katelyn Zeits
County Administrator/Controller
Benzie County